

ROW		COLUMNS	J	L	M
	(N=See notes)		REF 1	REF 2	Steve Neuner DG
					Jul '24 - Jun 25
3					
4	Ordinary Income/Expense				
5	Income				
6	(I) UNRESTRICTED INCOME				
7	N District Interact Leadership Conference Income (from clubs per student)*		-	72	0.00
8	PETS (Basis Clubs=col L - PE Registration and Hotel Accommodations see Col J)				
9	PETS Club Share				
10	N Hotel Accommodations - PE (Col J cost-Friday Night stay only)		-	72	0.00
11	PE Registration (Col J cost per Col L President's Elect)		315.00	72	22,680.00
12	Total PETS Club Share				22,680.00
13	Total PETS (Basis 72 Clubs - \$315 PE Registration + Hotel Accommodations)			72	22,680.00
14	Changeover Dinner				
15	Changeover Dinner 2024				10,000.00
16	Changeover Dinner 2023				
17	Total Changeover Dinner				10,000.00
18	Foundation Events/Promotion/DDF				
19	DDF Allocation for Postage				
20	Foundation Events/Promotion/DDF - Other				5,000.00
21	Total Foundation Events/Promotion/DDF				5,000.00
22	Membership Dues (\$64.25/member x current membership)		64.25	1800	115,650.00
23	RYE OB Application Fee		75.00	4	300.00
24	Vocational Assembly				0.00
25	Total (I) UNRESTRICTED INCOME				153,630.00
26	(II) DESIGNATED INCOME				
27	2 RI DG Allocations (CKBK2)				16,247.00
28	4 Rotary Youth Exchange				
29	RYE IB Emergency Fund		300.00	4	1,200.00
30	RYE IB Activity Fund		650.00	4	2,600.00
31	RYE OB Activity Fund		650.00	4	2,600.00
32	4Rotary Youth Exchange Total				6,400.00
33	5 RYLA Program (CKBK5)				
34	Club Reservations		450.00	200	90,000.00
35	Parent Finale Dinner		25.00	260	6,500.00
36	Surplus from 2023				3,650.00
37	Total 5 RYLA Program (CKBK5)				100,150.00
38	3 District Conference (CKBK3)				
39	Registration Fees				35,000.00
40	Sponsorships				5,000.00
41	Total 3 District Conference (CKBK3)				40,000.00
42	Total (II) DESIGNATED INCOME				162,797.00
43	Total Income				316,427.00
44	Gross Profit				470,057.00
45	Expense				
46	(III) UNRESTRICTED EXPENSE (CKBK 1)				
47	Club Share				
48	MA PETS Fee - Presidents Elect		315.00	72	22,680.00
49	Hotel Accommodations				
50	N Presidents Elect (PE 73(Friday night stay only))		-	72	0.00
51	Total Hotel Accommodations				0.00
52	Total Club Share				22,680.00
53	FOUNDATION				
54	Promotion & Events				1,000.00
55	Total FOUNDATION				1,000.00
56	Changeover Dinner				
57	Changeover Dinner 2024 (Steve Neuner)				10,000.00
58	Changeover Dinner 2023 (Tom Kozempel)				
59	Total Changeover Dinner				10,000.00
60	DISTRICT ADMINISTRATION				

61	ZONE TRAINING AND TRAVEL			
62	Council on Legislation (Attends every three (3) years)			300.00
63	District Governor Partner (Training and Institute)			1,610.00
64	District Governor Elect Partner (Training and Institute)			1,880.00
65	District Governor Nom Partner (Training and Institute)			1,880.00
66	District Foundation			1,880.00
67	N District Membership Chair*			1,880.00
68	N District Public Image Chair*			0.00
69	N Young Leader Scholarship*			0.00
70	Total ZONE			9,430.00
71	DISTRICT GOVERNANCE ALLOCATION			
72	Assistant Governors stipend (\$200.00 perAG)	200.00	14	2,800.00
73	District Governor			500.00
74	Total DISTRICT GOVERNANCE ALLOCATION			3,300.00
75	Total DISTRICT ADMINISTRATION			12,730.00
76	PETS			
77	District Share			
78	Pre-PETS (Col J cost per attendee; Col L est attendance)	25.00	85	2,125.00
79	MA PETS Fee - Assistant Gov (AG 14 (\$230.00))	230.00	14	3,220.00
80	Hotel Accomodations			
81	Assistant Governors (AG 14 (Thursday, Friday))	165.00	28	4,620.00
82	N Faculty (Faculty (2) (Thursday, Friday))	165.00	4	660.00
83	N SAA, District Registrar (SAA 3 (Thursday, Friday); DR 2 (Thursday, Friday))	165.00	10	1,650.00
84	Total Hotel Accomodations			6,930.00
85	Hospitality Suite Supplies			0.00
86	Total PETS District Share			12,275.00
87	Total PETS			12,275.00
88	DISTRICT			
89	2% of unrestricted income- (Line 25) Reserved			3,072.60
90	Learning Sessions (District Assembly)	30.00	100	3,000.00
91	College of Governors (Two (2) meetings per year)			1,500.00
92	Leadership Team Meetings (in person)	900.00	3	2,700.00
93	Leadership Holiday Party	50.00	35	1,750.00
94	AG Training and Roundtable Meetings (in person)	150.00	4	600.00
95	Membership Open Houses	400.00	4	1,600.00
96	RLI Annual Fee			600.00
97	Total DISTRICT			14,822.60
98	International Convention			
99	District Governor (Calgary)			8,000.00
100	Total International Convention			8,000.00
101	PUBLIC IMAGE			1,000.00
102	SERVICE PROJECTS			
103	Vocational Service			500.00
104	Vocational Assembly			
105	Total Vocational Service			500.00
106	Youth Service			
107	Rotary Youth Exchange (Student & Host Family Orientations, Interviews, Welcome, Reveal, Farwell)	700.00	4	2,800.00
108	ESSEX Compliance			200.00
109	ESSEX Fee for IB/OB students	250.00	8	2,000.00
110	RYE Inbound orientation, PA	225.00	4	900.00
111	ESSEX Conference (RYE)	800.00	3	2,400.00
112	Interact Leadership Conference	15.00	55	825.00
113	Rotaract badges			0.00
114	Total Youth Service			9,125.00
115	Total SERVICE PROJECTS			9,625.00
116	Operations Expense			
117	N Theme Banner, Club Banners Flags & Theme Pins *			1,270.00
118	Misc Awards & new Badges for incoming AG's and leadership			1,500.00

119	NJ Annual Report filing			35.00
120	Contract Services			
121	Accounting/Payroll			
122	Accounting			1,800.00
123	Payroll Services	50.00	12	600.00
124	Total Accounting/Payroll			2,400.00
125	N Legal/accounting outside services*			1,200.00
126	Total Contract Services			3,600.00
127	Total Operations Expense			6,405.00
128	Payroll Expenses			
129	N Gross Payroll (30 hours per week (M-Th) 4 weeks PTO)*	25.00	1560	39,000.00
130	N Travel and misc expense reimbursement (Melanie)			200.00
131	Company Payroll Taxes			3,400.00
132	Total Payroll Expenses			42,600.00
133	Office Expenses			
134	N Equipment replacement/upgrades			500.00
135	Software			
136	Microsoft 365 Business annual subscription, one user	12.50	12	150.00
137	N Adobe Acrobat Pro (monthly license fee paid annually)*	19.99	12	239.88
138	N Docusign			120.00
139	RAS (Remote Accounting Solutions) for Quickbooks (1 User)	50.00	12	600.00
140	Virtual Webinar License-Zoom			150.00
141	Software total			1,259.88
142	Insurances			
143	Insurance - Bond			300.00
144	Insurance - Contents			484.00
145	Insurance - Worker's Comp and Liability			1,001.00
146	Total Insurance			1,785.00
147	Telephone, Internet-Comcast			2,700.00
148	Postage, Mailings			100.00
149	Office Supplies			2,500.00
150	Website			
151	Antivirus/Offsite Backup			119.88
152	Clubrunner Annual Fee based on 1900 members			1,900.00
153	Outside IT Services			1,250.00
154	Total Website			3,269.88
155	Total Office Expenses			12,114.76
156	Total (III) UNRESTRICTED EXPENSE (CKBK 1)			153,752.36
157	(III) DESIGNATED EXPENSES			
158	RI DG Allocations (CKBK2)			16,247.00
159	Conference (CKBK3)			
160	Hotel Resort			
161	Food and Beverage			20,000.00
162	Meeting Room Rentals			5,000.00
163	AV Rentals			5,000.00
164	VIP/Reserved Rooms (incl. RYE)			5,500.00
165	District Staff Accomodations			2,000.00
166	Total Hotel Resort			37,500.00
167	Entertainment			2,500.00
168	Total Conference (CKBK3)			40,000.00
169	4 Rotary Youth Exchange			
170	RYE IB Emergency Fund	300.00	4	1,200.00
171	RYE IB Activity Fund	650.00	4	2,600.00
172	RYE OB Activity Fund	650.00	4	2,600.00
173	4Rotary Youth Exchange Total			6,400.00
174	RYLA (CKBK5)			
175	Meeting Rooms (Facilities, Meeting Rooms, Classrooms)			10,440.00
176	Dorm Rooms (Dorm Rooms)			28,100.00
177	Student/Staff Meals (Staff and Student Meals - breakfast,lunch,dinner)			41,905.00
178	Program Manager (Program Manager fee)	2,500.00	1	2,500.00

179	Sr. Counselors/Staff (Counselor and Staff Fee)	400.00	14	5,600.00
180	Jr. Counselors/Staff (Jr. Counselor)	200.00	1	200.00
181	Facilitators/Speakers (Guest Speakers)			3,300.00
182	Print Material (Students Manuals, Newsletter, printed materials)		220	765.00
183	Postage, Mailing Service (Postage for TY Mailings)			170.00
184	Supplies (T-shirts, Pens, Bags, etc.)			3,450.00
185	Conferee of the Year Award (Conferee of the year \$500.00)	500.00	1	500.00
186	Background Checks (Counselor 18 years and older)	45.00	16	720.00
187	RYLA Scholarship	625.00	4	2,500.00
188	Total RYLA (CKBK5)			100,150.00
189	Total (III) DESIGNATED EXPENSES			162,797.00
190	Total DESIGNATED INCOME			162,797.00
191	Total Expense (Unrestricted, line 151)			153,752.36
192	Total Income (Unrestricted, Line 25)			153,630.00
193				Net Surplus/Deficit (undesignated)
194	To be applied from available non-contingent funds available from 2023-2024			(122.36)
195				122.36
				<u>Net Surplus/deficit</u>
				0.00

ROW

Item	Line no	Amount/comment
2		
3		
4	67-69	Money well spent for key personnel. Other Districts and District 7640 did this
5	7	Unused in current year will be applied this year
6	83	Reduced number of SAA's from 4 to 3, and faculty from 4 to 2.
7	101	
8		Podcast platform subscription, one year \$ 240.00
9		Misc public image expense \$ 760.00
10		Total \$ 1,000.00
11		Line 116 Pins and Banners
12	116	District Training Banner for RYE \$ -
13	116	Pins -AwardsCalifornia \$ 1,045.00
14	116	District Banner, pull up with current brand compliance \$ -
15	116	Club Theme Banners (\$3 x 75 from AwardsCalif) \$ 225.00
16	116	TOTAL \$ 1,270.00
17	124	Outside Legal/accounting expense Long standing IRS EIN and records problem.
18	128	Executive Administrator Salary-- increase to \$25/hr No increase since 2019, 10% increase overdue
19	129	Executive Administrator travel expenses- same as AG's
20	136	Adobe Acrobat- better alternative is a one-time permanent license Acrobat Pro 2020 for Windows \$ 538.00 vs \$240/year
21	138	DocuSign needed for documents \$ 120.00
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23	202	Carryover unspent funds Estimated for this Rotary year.
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