

## Southwest Rotary PELS 2026 Presidents Elect Pre-PELS Learning Calendar

**All Classes listed below are on your 'My Rotary -Learning Center-Club Leadership'  
Zoom Link for all Sessions see below**

### **Recommended Timeline**

#### **Month of September– Zoom\_Only – Dacdb and ClubRunner Training**

September 23            ClubRunner, 6 pm, ( PDT), Zoom  
September 25            Dacdb, 6 pm, (PDT), Zoom  
September 27            ClubRunner, 11 am, (PDT) / Dacdb, 1pm, (PDT), Zoom

**DGE's review with PEs**

#### **Month of October – President Training - General**

October 1 - 11            Getting Started with the RI Learning Center  
Club President Essentials 1&2-RI Learning Center  
October     9                Be an impactful Leader, Michael Angelo Caruso, 6 pm, (PDT), Zoom  
  
October    23                Managing Club Business-ie Club Meetings. Agenda, Finances and  
Communication, RCC—6 p.m. (PDT). Zoom Presenter TBD  
October 12-25            Work with your Club Leadership Team.

**DGEs review with PEs**

#### **Month of November - TRF**

November 1-12           Club Rotary Foundation Committee Essentials- RI Learning Center  
November 13            Why we care about TRF-6 pm, (PDT) Presenter TBD, Zoom  
November 13            How to gain access to TRF Reports, 6:45 pm. (PDT), Zoom

**DGEs review with PEs**

#### **Month of December - Membership**

December 1-20           Club Membership Essentials/ Vibrant Clubs in Action-RI Learning Center  
December 11            Health Check/Action Plan/ RI Membership expert, A. Lopez 6 pm, (PDT)  
Zoom

**DGEs Review with Pes**

#### **Month of January – Public Image**

January 1- 9              Club Public Image Committee Essentials-RI Learning Center  
January 1-9              Learn to use the RI Brand Center  
January 22                Public Image Essentials, Bret McKeand, PDG, Zoom 6 pm, (PDT)

**DGEs review with PEs**

### **Overview**

The resources needed to complete these assignments are available on the--- My Rotary /Learning Center/ Club Leadership Site. Access and utilize the online materials so that you will be able to:

1. Enter and adjust goals and reports for your Club in Rotary Club Central
2. Access and understand Club reports
3. Access and use trends to assist your planning

## My Rotary Learning Center: Month of September

1. Learn how to use database for communication, calendar, reports, etc.
2. Learn website and accounting features
3. Explore use of the IGNITE App

## My Rotary Learning Center: Month of October

### October 1-11

1. **Getting started with the Learning Center – 15 minutes**
  - a. Set up your personal My Rotary account
  - b. Learn the “how-to” for accessing the Learning Center.
  - c. Assist you in learning how to set your goals, input your Officers and
  - d. To access the courses outlined for the Pre-PETS classes
  - e. If you have any problems reach out with questions or problems to your DGE for guidance
2. **Club Presidents Essentials 1 &2- Get Ready – 15 minutes**
  - a. This course shares with you a great deal of what you need to know to be prepared in taking on your new exciting role and taking you through the roles and responsibilities
  - b. Helping you prepare and plan for the role and;
  - c. How to build a strong leadership team?

### October 12 – 25

3. **Club Administration Essentials- 30 minutes**
  - a. This takes you through your administrative responsibilities
  - b. Learning about the Club Standards and how your Club operates
  - c. Also, reporting and financial requirements  
Online Resources available to you
4. **Working with your Club Leadership Team – 30 minutes**
  - d. Overview of what your Club Leadership Team should look like
  - e. What the board’s role is
  - f. How to work with each other and the District
  - g. How to prepare a Communications Plan?
5. ZOOM-2 Sessions -Be a Impactful Leader and What you need to know to run a meeting and manage your Club.

### October

Your DGE will review with you the month of October’s Learning Session, including the “What’s Next” Qu

## My Rotary Learning Center: Month of November

### November 1-12

1. **Club Rotary Foundation Essentials -Get Ready– 45 minutes**
  - a. November is Foundation month, this program will give you information regarding The Rotary Foundation’s causes, including eradicating polio
  - b. Our Areas of Focus
  - c. Rotary Grants Programs
  - d. Rotary Peace Centers and Fellowships and.
  - e. How programs are funded
2. **Club Rotary Foundation Committee - 15 minutes**
  - a. This seminar helps you understand your role and that of the Committee
  - b. Talks about promoting The Rotary Foundation and,
  - c. What Online resources are available to you?
3. **Zoom--Why TRF?/ How to access Foundation Reports**

## November

Your DGE will review the month of November's Learning Session, including the "What's Next"

### My Rotary Learning Center: Month of December

#### December 1-10

1. How healthy is your Club?
2. Why is membership important?
3. How to impact your Club Culture?

#### December 11-19

1. **Rotary's Action Plan and You – 15 minutes**
  - a. Learn what Rotary's action plan is, and
  - b. What you can do

#### December 11 or 18- Zoom – Club Health Check/Club Strategic Plan/Club Rolling Goals- Angela Lopez Presenter

Your DGE will review the month of December's Learning Session, including the "What's Next"

### My Rotary Learning Center: Month of January

#### January 1-9

##### The Rotary Brand Center

1. **Get Ready – Club Public Image Committee Essentials**
  - a. Learn here about what your role is and how to promote your club
  - b. What resources are available to you
2. **The Rotary Brand Central**
  - a. Learn the answers to what is a brand?
  - b. How a strong brand helps YOUR own Club?
  - c. How can YOU strengthen the Rotary Brand?
  - d. Resources that are available to you
  - e. *Extra work – create and download your Club logo from The Rotary Brand Central*
3. **Rotary Brand Center – Zoom**

#### January

Your DGE will review the monthly Learning Session, including the "What's Next"

#### February

Recommended each DGE hold a review of the Learning Center topics and maybe hold their own PREPELS session, either in person or on Zoom

Cisca Stellhorn, PDG is inviting you to a scheduled Zoom meeting.

Topic: PREPELS Virtual Sessions

Time: This is a recurring meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/85112128552?pwd=5f5EbeNOk9iSM9JauNYW5nP6wWk2BT.1>

Meeting ID: 851 1212 8552

Passcode: 395008

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Dial by your location

• +1 669 444 9171 US

Meeting ID: 851 1212 8552

Passcode: 395008

Find your local number: <https://us02web.zoom.us/u/kdyhOFmRT9>