

**Rotary District 5000**  
*Awards Submissions Checklist for 2015-2016*



Rotary Club of: [REDACTED] \_\_\_\_\_

Club Division:  Large Club  Medium Club  Small Club

Division determined by club membership as of July 1, 2015 Club Invoice, exclusive of honorary members.

Award Category: **Vocational Service**

Check each item completed this year (2015-16):

- Members participated in organizing or hosting a Rotary Means Business Fellowship networking meeting in your local community (Please describe in narrative)
- Members participated in a Rotary Fellowship (excluding Rotary Means Business Fellowship) involving a vocation (Please describe in narrative)
- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- Vocational/classification Talks presented by club members (# of talks 20 )
- Conducted tours of members' businesses (Dates \_\_\_\_\_)
- Devoted at least one club meeting in January to the topic of Vocational Service (Date \_\_\_\_\_)
- Devoted at least one club meeting to the topic of ethics in business (Date Jan 2016 )
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date \_\_\_\_\_)
- Presented an Employee of the Year Award (Name and date \_\_\_\_\_)
- Recognized a community member (non-Rotarians) for outstanding achievements (excluding Employer or Employee of the Year Awards) (Please describe in narrative)
- Awarded vocational scholarships to non-Rotarians (Please describe in narrative)
- Conducted a networking activity (Please describe in narrative)
- Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this year, starting with the most important:

1. \_\_\_\_\_ Club members participating: \_\_\_\_\_%
2. \_\_\_\_\_ Club members participating: \_\_\_\_\_%

Total number of Vocational Service projects accomplished this year is \_\_\_\_\_.

Please provide a narrative description of your two best Vocational Service projects listed above and any detail supporting the checked items listed above. Using the attached form, limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows:  Yes  No

Submission Deadline: April 30, 2016

Please insert narrative below.

### **TEACHER OF THE YEAR**

The Rotary Club of [REDACTED] awards Teacher of the Year to outstanding teachers at Hanalei and Kilauea Elementary Schools. They are selected by their fellow teachers and school staff by secret ballot. They are presented with a framed certificate and a check for \$100 which most use for classroom supplies.

They will be honored at a separate lunch meeting accompanied by their Principal and spouse.

### **FOUR WAY TEST ESSAY CONTEST**

Fifth and Sixth grade students at Kilauea and Hanalei Elementary Schools participate in our annual Four Way Test of Rotary essay contest. They are invited to write a 250 to 300 word essay with the theme, "How Can I Apply the Four Way Test to my life?"

The winners are honored at a lunch meeting accompanied by their parents and teachers.

### **GROWING OUR OWN TEACHERS ON KAUA'I**

We continued our support of this organization from our Black and White event. It was started by our Club and earned us a Significant Achievement Award from Rotary International. It has since become its own charitable 501(c) 3 organization. Since its inception, 70 plus local residents have been financially assisted, obtained their degrees from University of Hawaii at Manoa and are teaching in our elementary schools island wide.

### **HRYF SCHOLARSHIP**

Our Scholarship Selection Committee conducted interviews and selected one graduating high school senior to receive the Hawaii Rotary Youth Foundation scholarship. It was presented to the winner along with his parents at a lunch meeting in May, 2016.

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- ✓ Members participated in a Rotary Fellowship (excluding Rotary Means Business Fellowship) involving a vocation (Please describe in narrative)
- ✓ Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- ✓ Vocational/classification Talks presented by club members (# of talks 16 )
- ✓ Conducted tours of members' businesses (Dates 1/29/16 )
- ✓ Devoted at least one club meeting in January to the topic of Vocational Service (Date 1/29/16 )
- ✓ Devoted at least one club meeting to the topic of ethics in business (Date 10/23/15 )
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- ✓ Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date \_\_\_\_\_)
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- Conducted a networking activity (Please describe in narrative)
- ✓ Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- ✓ Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this year, starting with the most important:

1. Volcano Winery Vocational Tour & Social      Club members participating: 20 %
2. Ohana Nites      Club members participating: 20 %

Total number of Vocational Service projects accomplished this year is \_\_\_\_\_.

Please provide a narrative description of your two best Vocational Service projects listed above and any detail supporting the checked items listed above. Using the attached form, limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows:     Yes     No

Submission Deadline: April 30, 2016

Please insert narrative below.

Our members took a vocational tour of the Volcano winery, which is owned and operated by a member of the Rotary Club of Hilo Bay. We learned about the different grapes, fruits and teas that are grown and used to create award winning wines and the process from the vine to the bottle. Our wine social consisted of tasting the different wines and then having a glass with lunch in a beautiful setting at the vineyard.

Our 4 Way Test and the topic of Ethics in business was one of the hardest programs to plan, but our very own member, Glenn Harris, used his vocation as a trainer for the Pacific Executive & Education Leadership group to take us on a journey that touched on how to use the 4 Way Test in our daily lives and how ethics can build or break your company.

Our president had an opportunity to share his vocation with at-risk students where he set up work stations for fiber optic splicing and construction with members of his crew. Students were organized into teams to receive hands on training on high tech fiber optic equipment and how a fiber optic network transfers data packets around the world. This was an eye opener for the students as they were able to understand how their smart phone really worked.

A recognition was awarded to Mr Ed Olson of the Ed Olson trust for all of the work that the trust does in the community to help revitalize the agricultural economy and rural lifestyle. He was awarded our Malama Honua award.

Members of our club volunteered their time to help the Laupahoehoe School with their "Ohana Nites" in March as part of the literacy month programs. Members volunteered to read not only to the students, but also to their parents to help keep the idea of reading together as a family is a great way to keep families together.

The adult literacy program at the Hilo Library is a Computer Assisted Learning Center and is a separate program from the State. The coordinator was having a hard time working with her students and was relieved when our Club Service chair, with a strong background in IT, helped her find and purchase a laptop that would be able to work with the library's PC's and helped her to develop programs to assist with her lesson plans.



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- ✓ Members participated in organizing or hosting a Rotary Means Business Fellowship networking meeting in your local community (Please describe in narrative)
- ✓ Members participated in a Rotary Fellowship (excluding Rotary Means Business Fellowship) involving a vocation (Please describe in narrative)
- ✓ Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- Vocational/classification Talks presented by club members (# of talks >10 )
- ✓ Conducted tours of members' businesses (Dates 12/21/15 )
- ✓ Devoted at least one club meeting in January to the topic of Vocational Service (Date 12/21/15 )
- ✓ Devoted at least one club meeting to the topic of ethics in business (Date 3/19/16 )
- ✓ Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- ✓ Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- ✓ Presented an Employer of the Year Award (Name and date Win Schoneman/ 4.11.16 )
- ✓ Presented an Employee of the Year Award (Name and date Scotty Abfalter/ 4.11.16 )
- ✓ Recognized a community member (non-Rotarians) for outstanding achievements (excluding Employer or Employee of the Year Awards) (Please describe in narrative)
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- Conducted a networking activity (Please describe in narrative)
- ✓ Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- ✓ Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this year, starting with the most important:

1. Vocational Community Awards Celebration Club members participating: 80 %
2. Vocational Talks and Members Spotlight Club members participating: 80 %

Total number of Vocational Service projects accomplished this year is 7 .

Please provide a narrative description of your two best Vocational Service projects listed above and any detail supporting the checked items listed above. Using the attached form, limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows:  Yes  No

Submission Deadline: April 30, 2016

Please insert narrative below.

### **Participate in hosting and organizing Rotary Means Business Networking Meeting**

Marco Schlessler- is active as District Chair of Vocational Service and he hosted the 2 events which our members attended- The "M' Club and Mark's Garage were sites for networking.

### **Rotary Fellowship**

Members participated in a wine appreciation fellowship 2x. Liz Kane, one of our members, is the Chair of the Wine Fellowship for D5000. A session on learning about wine and dinner with various wines at KCC was the last wine fellowship.

### **4 Way Test Promotion**

Dictionaries had labels of the 4 way test, which were distributed to the 3rd graders. When the dictionaries were given out, the members talked about the 4 way test and engaged the students and talked about the practical applications of the 4way test. All club meetings end with the 4-way test properly stated by PP Paul Jurcsak

### **Declaration of Rotarians in Business**

At the March 19th meeting, a member talked about the Rotarians in Business and members with businesses are encouraged to post this in a prominent area. Vocational Talks by members include this in their talks.

### **Rotarians and Vocational Talks**

Members shared their vocation when they were featured as the guest speaker at a club meeting.

Every new member gave a vocational talk.

The weekly newsletter features members' vocations and personal stories to get acquainted with all our members

### **Tour of Member's Business**

One of our members invited our club for a Vocational Visit to her workplace, the Kewalo Basin Harbormaster Offices. It was informational and interesting learning the history of that portion of the waterfront. We had a tour of the Kewalo Basin and spoke with the Harbor Master and employees of the Kewalo Basin Harbormaster Office. They shared information about the workplace, diversified employee backgrounds and type of water craft docked in the harbor.

### **Vocational Trips with Multi-clubs**

Multi-club visit to Menehune Mac Factory on a Saturday morning was very interesting and tasty. Many members from UH Rotaract, our club, Pearlridge, East Honolulu, Honolulu Sunrise and the E-Club learned the process of creating delicious chocolate candy and made our own box of candy.

### **Youth Mentoring and Job Shadowing**

Nursing students spend a semester at a member's work place for job shadowing and mentoring.

The students learn about working outside of a hospital setting and how to provide healthcare in the homes. The mentoring and job shadowing helps mentor future nurses who want to work outside of the hospital and learn leadership roles after they graduate from school.

### **Community Member for Outstanding Achievements**

A Honolulu Police Officer, Eric Matsumoto, was recognized by our club for his many hours and 20 +years of volunteer work and outstanding commitment with the American Cancer Society and a Church Ministry.

### **Literacy Project Related to Vocational Service**

There was a call to action by Partners in Development Foundation, an organization that helps at-risk individuals in the Hawaiian Community, to provide books for their library. At least 50 books were donated to the organization.

### **Participate in Adult Literacy Project Utilizing Vocational Skills of Members**

Member, Mary Sears, Newsletter Editor and retired English as a Second Language (ESL) teacher volunteered for Hawaii Literacy, tutored adults who needed assistance with reading skills. Her last student was a Thai immigrant who wanted to learn how to read so she can tell stories to her children and be able to read their school report. The Director of Hawaii Literacy spoke to our club about the program and recognized Mary for her efforts.



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- Members participated in a Rotary Fellowship (excluding Rotary Means Business Fellowship) involving a vocation (Please describe in narrative)
- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- ✓ Vocational/classification Talks presented by club members (# of talks 18 (see narrative))
- ✓ Conducted tours of members' businesses (Dates 9/15/15; 5/26/16 (see narrative))
- Devoted at least one club meeting in January to the topic of Vocational Service (Date \_\_\_\_\_)
- Devoted at least one club meeting to the topic of ethics in business (Date \_\_\_\_\_)
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
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- ✓ Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this year, starting with the most important:

1. Place of Business tours Club members participating: 30 %
2. Dutch Lunch Program Club members participating: 20 %

Total number of Vocational Service projects accomplished this year is Three (see narrative).

Please provide a narrative description of your two best Vocational Service projects listed above and any detail supporting the checked items listed above. Using the attached form, limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows:  Yes  No

Submission Deadline: April 30, 2016

Please insert narrative below.

**Vocational Service** provides the opportunity for members to get to know each other for what they do as a vocation and allows our members to be recognized for their contributions to our community. Our club accomplishes this by hosting “vocational talks” by members during our regular weekly meetings, off-site visits to a member's place of business, and social gatherings focusing on vocations. In addition, our members have been featured as our regular program speakers, presenting to the club on their research, projects and career activities. We are fortunate that our membership is a diverse body consisting of business leaders; professionals such as architects, engineers, lawyers and doctors; small business owners; entrepreneurs and government leaders. Our members are viewed as a resource to our club and we believe the value of membership is enhanced the more our group understands about the role each of us plays in the business, government and professional community.

**Vocational Talks:** Our members are given the opportunity to speak to our club at our regular meetings about their careers. These talks are usually five minutes in length and have been very popular. This year we have hosted twelve such talks with six more scheduled for May and June. As this has been an on-going program, our club has heard from almost all of its members.

**Place of Business Tours:** This year we will have visited two member owned businesses. The first visit was to Lanikai Brewery in Kailua on September 15. The second will be a visit to PDT Technologies LLC in Kakaako which is scheduled for the afternoon of May 26.

**Lanikai Brewing Company:** Twenty-five members of our club visited the Lanikai Brewery where club member, owner and founder, Brandon Cody discussed the challenges and opportunities of operating a manufacturing business in Hawaii. Lanikai Brewery produces favored craft beers, in bottles or kegs, mostly for retail sales locally. Brandon explained in detail the batch process involved in brewing small batches of beer and the group was able to inspect all the equipment involved in this effort. Currently, this is an avocation for Brandon as he still has his day job in insurance. Also noted was the importance that the brewery places on doing business with our members; example being PDT Technologies below. Of course the best part of Brandon's tour was the beer tasting and drinking which followed!

**PDT Technologies LLC:** The club will have an opportunity to visit a “large format Printing House”, PDT Technologies on May 26. This business, which utilizes the latest printing technologies, was founded by our member Eugene Price and his wife, Brenda. PDT specializes in large scale posters, window clings and vehicle wraps, and they are one of the few companies that can print onto various media such as foam board, various plastics, wood and aluminum. During our visit, Eugene will discuss the challenges of running a very technology driven “niche” printing business in Hawaii. PDT produced the signage for Lanikai Brewery.

**Dutch Lunch:** This program offers a more personal setting for members to meet for lunch in groups of 6 to 7 people to discuss their occupations and how club members can help support each other from a business relationship perspective. Currently 90% of our members have participated or are scheduled to participate in a lunch by year's end.

**Weekly Programs:** This year three of our programs were presented by club members and the president of our Rotaract Club was a featured speaker at one of our regular meetings. Not only were these interesting talks on diverse subjects such as water issues in Micronesia, seaplanes, current research on Hawaiian history and the use of social media, but they clearly displayed the range of talent resident within our club.



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- ✓ Members participated in a Rotary Fellowship (excluding Rotary Means Business Fellowship) involving a vocation (Please describe in narrative)
- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- ✓ Vocational/classification Talks presented by club members (# of talks 4 +20 in newsletter )
- ✓ Conducted tours of members' businesses (Dates 11/17/15, 02/05/16 & 04/13/16 )
- ✓ Devoted at least one club meeting in January to the topic of Vocational Service (Date 01/05/16 )
- Devoted at least one club meeting to the topic of ethics in business (Date \_\_\_\_\_ )
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
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- Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date \_\_\_\_\_ )
- Presented an Employee of the Year Award (Name and date \_\_\_\_\_ )
- Recognized a community member (non-Rotarians) for outstanding achievements (excluding Employer or Employee of the Year Awards) (Please describe in narrative)
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- ✓ Conducted a networking activity (Please describe in narrative)
- ✓ Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- ✓ Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this year, starting with the most important:

1. Hawaii Healthy Me Food Guide Distribution Club members participating: 25 %
2. Short & Sweet Vocational Social Club members participating: 60 %

Total number of Vocational Service projects accomplished this year is 6 \_\_\_\_\_.

Please provide a narrative description of your two best Vocational Service projects listed above and any detail supporting the checked items listed above. Using the attached form, limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows:  Yes  No

Submission Deadline: April 30, 2016

Please insert narrative below.

**Our club's tagline is: Great Friends, Good Works.** Recognizing that fellowship is a large part of what makes a club vital, we have made great efforts to ensure that club members not only know each others names, but that they have a good grasp on who each person is, what they do and what is important to them. Our vocational opportunities have allowed members to get to know each other better, mentor children, and spread positive information through their expertise.

**Newsletter:** The club's weekly newsletter regularly highlights members by—sharing their vocational and personal history (*this is especially done for new members to introduce them to the club, 15 printed to date*), or by providing column space, of approximately 300 words, for members to share a “vocational tip” as a resource. The 20+ vocational tips that have been printed so far have ranged from tax advice and proper tire alignment, to building fences and creating healthy soil. These have provided a way for members to share their vocational expertise, allowed for business networking, and created another venue to get to know each other.

**Speakers:** Five members have chosen to share information about their vocation as our meeting speaker. We have learned about yogic breathing, proper electrical system management, drone technology, elements of the law, and veteran's concerns. In addition to providing a venue for members who wish to share in depth, the club has also instituted the “Vocational-5”, where a member can request five minutes of the agenda to speak on a topic of interest to them.

**Networking:** Two club assemblies have been designated for vocational networking, one in January, and one will be in June. We rang in the New Year with a “vocational mixer,” themed around the idea of “speed dating”. A series of getting to know you questions were placed on the power point for all to see, members were grouped, and then ten rounds were conducted, each round members spoke to a new person. There were a lot of laughs, “aha” moments, and solid connections made. This was especially helpful for new and seasoned members to get to know more about one another.

**Business Tours:** Our 2015-2016 year began with an incredibly fun vocational event, the tour of Short & Sweet Bakery. Owner Maria Short created an evening filled with beautiful food, highlighting her products and showcasing her kitchen. The evening also included live music, wine pairings and dancing. In February members toured member, Emily Emmons' Ho'ola Farms—where they learned not only about sustainable planting methods, but also how the farm assists Veteran's though vocational skill building. In April the club will enjoy a vocational social put on by member Iris Shephard to tour her newly purchased building and facilities for her business, Finance Integrity, LLC.

**Mentoring:** Members have participated in two mentorship activities this year: Construction Career Day, and Waiākea Middle School's Community Career and College Fair. Each event allowed participants to share their experiences in their fields, as well as give helpful advice to the interested students.

**Educating:** Rotarian and Chef, Audrey Wilson has taken her vocational expertise in the culinary field and coupled it with educating our keiki about the benefits of healthy eating, while strengthening their reading skills. Along with husband Jim, and other members of our club, Audrey distributed her 23-page workbook to 4th graders at 26 elementary schools island-wide. This project took 1000+ hours of work to complete, and has provided our keiki with a better understanding of the food they eat.

Learning about each member's vocation has been a powerful tool in maintaining our club's vitality.





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- Conducted tours of members' businesses (Dates \_\_\_\_\_)
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- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this year, starting with the most important:

1. \_\_\_\_\_ Club members participating: \_\_\_\_\_%
2. \_\_\_\_\_ Club members participating: \_\_\_\_\_%

Total number of Vocational Service projects accomplished this year is \_\_\_\_\_.

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