

ROTARY DISTRICT 5000
Awards Submissions Checklist for 2016-2017
Items Due by March 31, 2017

Rotary Club of: Hanalei Bay
Club Division: X Large Club Medium Club Small Club

Award Category: Vocational Service

Check for each item completed:

- Conducted a club program promoting the 4-Way Test
- Vocational/classification Talks presented by club members (weekly)
- Conducted tours of members' businesses (Dates _____)
- Devoted a meeting in October to examining Vocational Service (Date _____)
- Devoted a meeting on ethics in business (Date _____)
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Members participated in Rotary Recreational and Vocational Fellowships (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- Presented an Employer of the Year Award (Daniel Braun, Princeville Wine Market, April 20, 2017)
- Presented an Employee of the Year Award (Name and date _____)
- Conducted a youth mentoring or job shadowing program
- Recognized community members (non-Rotarians) for outstanding achievements
- Awarded vocational scholarships to non-Rotarians
- Conducted a networking activity (Please describe in narrative)
- Participated in at least one literacy project related to Vocational
- Participated in an adult literacy project utilizing the vocational skills of
- Other Non-profit Entrepreneur of the Year Award (Sky Bear Bailey Bubnis
Nā Keiki ō Halele'a Athletic Foundation April 20, 2017)

List your 2 best Vocational Service Projects for this Rotary year, starting with the most important:

1. Young Entrepreneur of the Year Club members participating: 50 %
2. Junior Achievement Club members participating 25 %

Total number of Vocational Service projects accomplished this Rotary year is 10.

Please provide a narrative description of your Vocational Service activities including the projects listed above and any detail supporting your checked items above. Limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows: X Yes No

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NARRATIVE: VOCATIONAL SERVICE

1. Financially supported **8 Junior Achievement classes** at Kilauea Elementary School and **supplied 5 Rotarians for 8 classes of 1 hour** each. The JA program teaches students about careers, business, entrepreneurship, workforce skills and how to make the right choices (business ethics). Hanalei Bay Rotarians taught 5 of the 8 classes.
2. **Selected Business of the Year:** RCHB is selecting a special category of Business of the Year: **Young Entrepreneur of the Year**. Business owner must be 40 or younger, operated a successful business on the North Shore for a minimum of 3 years, and given back to the community. The winner receives a plaque presented in front of the club for his/her business and recognition. Five Rotarians participated in the nomination and selection process.
3. **Four Way Test:** RCHB conducts a **4-Way test essay** contest for 5th and 6th graders, asking students what the 4-way test means to them, and how they apply it to their own lives. Both Hanalei and Kilauea elementary schools participate. Students receive a certificate and a \$50 award, and read their essay aloud in front of the club. 6 Rotarians participate in the selection process.
4. **Teacher of the Year:** Faculties at both schools are asked to nominate their fellow teachers. One teacher from each school is selected. Each teacher gets a certificate and a \$200 award. They are honored in front of the club. 6 – 8 Rotarians participate in the selection process.
5. **Four-way test in action:** Peaceful resolution at our schools. The Rotary Club of Hanalei Bay supported the printing of materials for a notable peer-resolution anti-bullying campaign so students can learn how to act appropriately and do the right thing instead of bullying or fighting at school. 1 Rotarian participated in this campaign.
6. We participated and funded the **Shark Tank competition**.
7. We presented awards for the **best non-profit business** awards to Sky Bear Bailey Bubnis Nā Keiki ō Halele'a Athletic Foundation
8. Presented awards to the **best new young entrepreneur** – to Daniel Braun of the Princeville Wine Market
9. We presented a **scholarship** to **Kauai Community College**.
10. We presented a **grant** to the **Kauai Writers Guild** for a trip to the conference in Honolulu for young writers to showcase their abilities at a state-wide competition.

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Rotary Club of: South Hilo
Club Division: Large Club Medium Club Small Club

Award Category: Vocational Service

Check for each item completed:

- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- Vocational/classification Talks presented by club members (# of talks 4)
- Conducted tours of members' businesses (Dates _____)
- Devoted a meeting in October to examining Vocational Service (Date _____)
- Devoted a meeting on ethics in business (Date _____)
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Members participated in Rotary Recreational and Vocational Fellowships (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date _____)
- Presented an Employee of the Year Award (Name and date _____)
- Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Recognized community members (non-Rotarians) for outstanding achievements (Please describe in narrative)
- Awarded vocational scholarships to non-Rotarians (Please describe in narrative)
- Conducted a networking activity (Please describe in narrative)
- Participated in at least one literacy project related to Vocational Service (Please describe in narrative) Essay Contest at Ha'aheo Elementary School
- Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this Rotary year, starting with the most important:

1. Essay contest at Ha'aheo El Club members participating: 3 %
2. _____ Club members participating _____ %

Total number of Vocational Service projects accomplished this Rotary year is 1.

Please provide a narrative description of your Vocational Service activities including the projects listed above and any detail supporting your checked items above. Limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows: Yes No

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Rotary Club of: Metropolitan Honolulu
 Club Division: **Large Club** **Medium Club** **Small Club**

Award Category: Vocational Service

Check for each item completed:

- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- Vocational/classification Talks presented by club members (# of talks 10+)
- Conducted tours of members' businesses (Nov 2016)
- Devoted a meeting in October to examining Vocational Service (Date _____)
- Devoted a meeting on ethics in business (Date _____)
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Members participated in Rotary Recreational and Vocational Fellowships (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date _____)
- Presented an Employee of the Year Award (Name and date _____)
- Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Recognized community members (non-Rotarians) for outstanding achievements (Please describe in narrative)
- Awarded vocational scholarships to non-Rotarians (Please describe in narrative)
- Conducted a networking activity (Please describe in narrative)
- Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this Rotary year, starting with the most important:

1. Education Project in Myanmar & Taiwan Club members participating: 12 %
2. Kalihi Elementary School Literacy Project Club members participating 17 %

Total number of Vocational Service projects accomplished this Rotary year is 5.

Please provide a narrative description of your Vocational Service activities including the projects listed above and any detail supporting your checked items above. Limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows: Yes No

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Education Project in Myanmar & Taiwan: Nine of our members participated in an educational project in mission to Myanmar and Taiwan. These Rotarians travelled to directly work and help with both projects. They worked with students in both countries. They explored the communities and became the students in many, many ways. 31 Rotarians from Rotary Hawaii District 5000 went to Myanmar as a start to implement Global Grant education project together with Rotary Club of Yangon. Rotarians helped students learn how to read, practice English and math and build a science project. Here's a link to the article KITV 4 [Click here](#).

The Myanmar RI global grant is to support teacher training programs in the monastic schools of Yangon. These schools serve the poorest of the poor, those families that cannot even pay US\$20 a year for education. Teachers at the schools are untrained and underpaid, while working with 40 students of various ages in a building with dirt floors and open windows, some are even bamboo walls. The intent is to improve teacher training and improve student test scores.

The Taiwan RI global grant was used to create a library in a small elementary school to become an educational and cultural center in the indigenous hill tribe community of Pingtung. Their culture, songs, dance and language are being lost over time. The library will be a place to celebrate the past, but also look to the future. Librarians will be trained, but more importantly, community volunteers will be trained to keep the library open in the evenings and weekends.

Lokahi Project – This project supports our Youth and Seniors simultaneously. Metro will provide funds to McKinley High School's Center for Tomorrow's Leaders and look to more active participation in future years - 4/26/17.

Friends of the Library Book Sale – Packing books for donations to specified organizations in and out of Hawaii – 7/23/17.

Hawaii Computers for Kids™ Program is sponsored by Metro Rotary in cooperation with Hawaii DOE, Hawaii Association of Independent Schools, Hawaii DBEDT, Hawaii Chamber of Commerce and Tech Cops Hawaii. The Program accepts used, recyclable computers, software, printers, monitors, modems and other peripherals and distributes them to grade schools and high schools statewide where needed. Donations are tax deductible. Using his background and resources with the tech community, Metro member Ken Goldstein leads and manages the program. This past Rotary year about 1600 recyclables were passed on to our Hawaii Keiki.

Fellowship activities: Membership Mixer July 2016, Pau Hana Nov 10th, Saks 5th Ave Mar 26th, Valentine's Dinner Feb 12th, & Salvation Army Bell Ringing Dec 22nd

Kalihi Elementary School Literacy Project – Metro's Rotary Give Thanks Project was a literacy event at Kalihi Elementary School. We printed and installed mathematical equations on 4 flights of stairs inspiring children from kindergarten through 2nd grade. (17% - 11/19/17). For more info see our You Tube video: <https://www.youtube.com/watch?v=KWt1cFN5U5E>.

Chinatown Clean up Initiative – Metro Rotary took on a popular Municipal parking garage used by many people accessing Chinatown. Working in conjunction with a multitude of various organizations around Chinatown, the Metro project was a complete clean-up of our assigned area – removing graffiti from prominent walls, power-washing well-used walkways, painting both lobby areas, replacement of damaged signage and cleaning/disinfecting/beautifying stairwells and elevator (16% - 10/29/16). For more, see our YouTube video: <https://www.youtube.com/watch?v=82xUW0xF5vM>.

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Items Due by March 31, 2017

Rotary Club of: HONOLULU SUNSET
Club Division: **Large Club** **Medium Club** **Small Club**

Award Category: Vocational Service

Check for each item completed:

- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- Vocational/classification Talks presented by club members (# of talks 24)
- Conducted tours of members' businesses (Dates RMBF EVENTS)
- Devoted a meeting in October to examining Vocational Service (Date 10-17-16)
- Devoted a meeting on ethics in business (Date 10-24-16)
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Members participated in Rotary Recreational and Vocational Fellowships (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date 4-3-17 Navy Region HI)
- Presented an Employee of the Year Award (Name and date 10-24-16 Kawika Carter-Command Master Chief)
- Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Recognized community members (non-Rotarians) for outstanding achievements (Please describe in narrative)
- Awarded vocational/scholarships to non-Rotarians (Please describe in narrative)
- Conducted a networking activity (Please describe in narrative)
- Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this Rotary year, starting with the most important:

1. Vocational/classification talks/presentations by club members Club members participating: 80 %
2. Vocational community awards presentations Club members participating 60 %

Total number of Vocational Service projects accomplished this Rotary year is 30.

Please provide a narrative description of your Vocational Service activities including the projects listed above and any detail supporting your checked items above. Limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows: Yes No

Submission Deadline: 31 March 2017

Club Program to Promote the 4-Way Test: History of the 4-Way Test at beginning of Rotary Year reminding members that not only was this our guiding principle but let everyone else who encountered a Rotarian, wear a Rotary pin, Rotary emblem at work. Showing how business and friendship would be cultivated. Members were offered laminated copies. At each meeting the 4-way test is recited as the last order of business.

Current Honolulu Sunset President is the charter member of RMBF-Oahu Chapter, many of our members participated in RMBF events where they could learn and **conducted tours of members' businesses.**

Promotion of the Declaration of Rotarians: All members who delivered vocational presentations shared:

-What opportunities to serve within their job/-Ethical and moral, opportunities or challenges, how does the 4-way test applies/-In what way do they exercise highest standards and make it fair to all concerned/-Share opportunities to mentor or improve quality of life/-How does honesty in representing the organization come into play/-How do they ensure it is fair to all concerned. A **Vocational Column** was also added as a part of the weekly Honolulu Sunset Newsletter.

Members participated in all the Rotary Means Business Fellowships – Oahu Chapter **vocational** activities.

Initiated or maintained a career development program: - Vocational Director spoke with two Navy League Cadet Battalions, and three JROTC programs sharing opportunity for Rotary scholarships, and to share the Rotary values and how they align with their own code of ethics. - We donated 250 bus passes to US Homeless VETS in Kapolei to allow them to get their paperwork needed for job interviews. - One of our members is a volunteer for the YWCA Success is Calling program to teach women business and presentation skills.

One of our members **conducted a youth mentoring session** at UH Rotaract. He spoke about his original vocation as a vet doctor in Australia and his experiences in that industry as an advocate for current ways in dealing with animal health issues. He currently volunteers for the Outdoor Circle on preserving and protecting our Aina. He left the students with several thoughts about working hard to prepare themselves in their vocation while being open to change.

Recognized community Members: The Rotary Awards for Vocational Excellence presented to HPD, HFD and EMS. The concept has been an integral part of the Honolulu Sunset Rotary Vocational Service program for many years now. We also recognized the Principal of our adopted Jefferson Elementary School as Educator of the Year.

Vocational Scholarship to non-Rotarians – Presented a \$5,000 HRYF scholarship to a graduating senior, after four club members interviewed the finalists, and read all submissions.

Conducted Networking Activity – At RMBF events Honolulu Sunset members participated. Invited other clubs to Bellows BBQ, Halloween costume party to network in a relaxed atmosphere.

Literacy Project related to Vocational Service – Members participated in several opportunities to interact with school children at Noelani Elementary and Jefferson Elementary to read books to the children and provide an opportunity to talk about themselves as Rotarians, their vocation to inspire the youth. RYLA was chaired by a member of our club.

Adult Literacy Project utilizing vocational skills of members: One of our members volunteers for the YWCA Success is Calling program to teach women business and presentation skills.

Other: The Hawaii Men's Shed Project (first of its kind in the United States) was established to foster personal growth and activities in the community with all vocations of club members coming together in support of this initiative. RI recognized the Men's Shed as Rotary Community Corps.

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Rotary Club of: HONOLULU SUNRISE
Club Division: Large Club Medium Club Small Club

Award Category: Vocational Service

Check for each item completed:

- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- Vocational/classification Talks presented by club members (# of talks _____)
- Conducted tours of members' businesses (Dates _____)
- Devoted a meeting in October to examining Vocational Service (Date _____)
- Devoted a meeting on ethics in business (Allen Silva – Living Aloha 9/12/16)
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Members participated in Rotary Recreational and Vocational Fellowships (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date _____)
- Presented an Employee of the Year Award (Name and date _____)
- Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Recognized community members (non-Rotarians) for outstanding achievements (Please describe in narrative)
- Awarded vocational scholarships to non-Rotarians (KCC Scholarship Donation)
- Conducted a networking activity (Member Mary Benson hosted a networking mixer at Honolulu Ford)
- Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this Rotary year, starting with the most important:

1. Vocational "Unsung Heroes" Award Club members participating: _____%
2. Career Letters to Future Light Orphanage Club members participating _____%

Total number of Vocational Service projects accomplished this Rotary year is _____.

A narrative follows: Yes No

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Vocational Service 2016-2017

- Conducted a club program promoting the 4-Way Test
 - An overview of the 4 way test is presented as part of new member orientation meetings
- Vocational/classification Talks presented by club members
 - Brief Business Updates & Acknowledgements of Club Members –
 - Dave Erdman
 - Wendy Shewalter
 - Mary Benson
 - Club Meeting Speakers –
 - Paulette Bethel (10/31/16)
 - Ichiro Sekimitsu (1/23/17)
 - Jan Takeda
- Conducted tours of members' businesses
 - **Hawaii State Museum (HISAM)** – Dean Sakamoto (HISAM Board Member)
- Members participated in Rotary Recreational and Vocational Fellowships
 - HASR's Bistro Post HISAM Tour Fellowship
- Recognized community members (non-Rotarians) for outstanding achievements
 - \$4,000 scholarship donation made to the Kapiolani Community College (KCC) Culinary Arts Program
- Recognized community members (non-Rotarians)
 - **Vocational "Unsung Heroes" Award Program** – This program recognizes individuals for the great work they do in their profession or vocation who may not otherwise be publicly recognized. Awardees are nominated by club members and selected by the Vocational Services Committee. Six nominations were submitted.
- Other:
 - **January Vocational Services Month** – Several activities were scheduled to highlight Vocational Services Month.
 - Vocational Services Co-Chair Dean Sakamoto arranged Docent tours to Hawaii State Museum (HISAM) where he is a member of the Board and spoke to the group about his involvement. Post tour fellowship was arranged at HASR's Bistro. (1/14/17)
 - Club Speaker Ichi Sekimitsu (1/23/17)
 - Guest Speaker Chipper Wichman (1/9/17)
 - **Career Letters to Children of Future Light Orphanage (FLO)** – Members share their career stories with the children of FLO in Cambodia. Provides members an opportunity to inspire & encourage children outside our local community.

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Awards Submissions Checklist for 2016-2017
Items Due by March 31, 2017

Rotary Club of: Hilo
 Club Division: X Large Club Medium Club Small Club

Award Category: Vocational Service

Check for each item completed:

- Conducted a club program promoting the 4-Way Test (Please describe in narrative)
- Vocational/classification Talks presented by club members (# of talks 13)
- Conducted tours of members' businesses (Dates 10/28 (4) and 2/20(1))
- Devoted a meeting in October to examining Voc Serv (couldn't fit into Oct so did on 11/10)
- Devoted a meeting on ethics in business (Date 03/17)
- Promoted the Declaration of Rotarians in Business and Professions (Please describe in narrative)
- Members participated in Rotary Recreational and Vocational Fellowships (Please describe in narrative)
- Initiated or maintained a career development program (Please describe in narrative)
- Presented an Employer of the Year Award (Name and date _____)
- Presented an Employee of the Year Award (Name and date _____)
- Conducted a youth mentoring or job shadowing program (Please describe in narrative)
- Recognized community members (non-Rotarians) for outstanding achievements (Please describe in narrative)
- Awarded vocational scholarships to non-Rotarians (Hawaii Rotary Youth Foundation)
- Conducted a networking activity (Please describe in narrative)
- Participated in at least one literacy project related to Vocational Service (Please describe in narrative)
- Participated in an adult literacy project utilizing the vocational skills of members (Please describe in narrative)
- Other (Please describe in narrative)

List your 2 best Vocational Service Projects for this Rotary year, starting with the most important:

1. Honoring 3 senior Rotarians all w/50+ years in Rotary Club members participating: 85 %
2. Supporting a Rotarian's new restaurant Club members participating 50 %

Total number of Vocational Service projects accomplished this Rotary year is 17 .

Please provide a narrative description of your Vocational Service activities including the projects listed above and any detail supporting your checked items above. Limit your response to ONE 8½"x11" page. (No letterhead, pictures, or graphics and print in Times New Roman 12pt size).

A narrative follows: X Yes No

Submission Deadline: 31 March 2017

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VOCATIONAL SERVICE this past year was the best that I can recall in my 28 years as a Rotarian. Not because of me, it's due to a fantastic and energetic Chair, Cindy Boots. Cindy hit the ground running from day one by engaging members, recognizing them, coming up with new venues, and putting fun into vocation. At the same time she kept our traditional vocational visits. Most important was our shared but simple goals: Recognize our most senior members (their contributions to Rotary and the community) and expose our members to various vocations, while introducing the community to Rotary with the idea of spawning new members.

*Early in the year, our Director of VS donned a cap with a KRCH logo, which was meant to look like radio call letters. Randomly walking the lunch crowd, Rotarians were given 5-6 questions about what they do, how they became interested in their career, and even what drew them to Rotary. A total of 6 members were interviewed, and there were additional questions from the membership. It was a great way to get members to open up about their vocations in a more relaxed environment.

** How do you make the vocational service component fun? Off-site visits to businesses owned by Non-Rotarians:

July 8 – And Pieces- local kava and antique shop where we learned all about kava, its medicinal and cultural uses, and got to taste it too! 26 members attended

Sept 2 – Mehana Brewery, tour of operations, tasting and pizza. 24 members attended.

*** In October, we had four site visits to businesses of our MEMBERS: A papaya processing facility, the YMCA, a site project for the Dept. of Water and a tour of The Palace Theatre. Each location had between 6-12 members who attended the tour and lunch. Everyone enjoyed the chance to see what happens at those businesses.

**** In December, February and March, special lunch meetings were held to honor the 3 most senior members of our club: Bob Fujimoto, Jimmy Yagi and Russ Oda. All of these men each have more than 50 years of membership in the club, and have also made important impacts on our community through their careers. All were presented with Certificates of Appreciation, a Hawaiian Lei, and special cake featuring their accomplishments and years of service. In May, our club will be planting a tree for each honoree in the Rotary Park in Hilo (Kuhio Kalaniana'ole Park which was created as a joint Rotary Project for the 100th year of Rotary). Mayor Kim, our keynote speaker for the event, will present Certificates of Appreciation to the honorees with a picnic lunch in the park to follow.

*****During 3 meetings in January, business cards were collected from members and there was a drawing (with a small prize, too) that allowed that member a 1-minute "infomercial" about their business. We also posted all the business cards on a display board for members to view.

*****In February, we had an evening dining event at a new restaurant (Aomatsu-Tonkatsu) recently opened by one of our members. 29 members plus guests attended which filled the restaurant to its maximum capacity of 44. It was a great way to experience the new venue, and support one of our members!

*****Through our PR Director's direction, our club now has a monthly 1- page newspaper display of projects that our club has done in and around the community. It includes photos; new members inducted with their photos; and the balance of the page displays business advertisements of 6 members who agreed to sponsor the ads, which pay for the page. Each business logo also displays the Rotary Logo in their ad, which is a great way to expose the business to the community and the community to see the connection to Rotary.

*****We have two more scheduled Vocational talks by members in April. One will be a combined Cultural/Vocational talk as PP Wally Wong recently accompanied the Polynesian voyaging canoe, Hokule'a on its journey through the Panama Canal. Wally will be sharing the experience with us. The second Vocational Talk will be by member Barbara Garcia, publisher of Hawaii Island's Ke Ola Magazine. Barbara will share why she started the magazine, what her part is in getting it published, and also how featured topics are chosen. Since Ke Ola Magazine is a home-based business, she's bringing her business to the meeting!