



**District 5000 Addendum to the TRF Club Qualification
Memorandum of Understanding for the
Rotary Year
Rotary Club of _____ (“Rotary Club”)**

1. Club Qualification—Additional Qualifications for District Grants

- a. The Rotary Club acknowledges that District 5000 Rotary Clubs must be qualified in order to participate in Rotary Foundation District Grants.
- b. District 5000 Rotary Clubs must send the President-Elect and at least one additional member to the District’s Grant Management Seminar each year. Should the President-Elect be unable to attend, the President-Elect may designate another member as a proxy attendee.

2. Addendum to the Club Qualification Memorandum of Understanding Section 4 “Bank Account Requirements” Item C for District Grants.

Section 4 “Bank Account Requirements” Item C requires that a “separate account should be opened for each club-sponsored grant, and the name of the account should clearly identify its use for grant funds.” This requirement applies to Global Grants, include Vocational Training Team and Global Scholar Global Grants. The Rotary Club acknowledges that District 5000 Rotary Clubs must also comply with the District 5000 Financial Management Plan for District and Global Grants:

- 1. District Bank Account: To support District Grant projects, the Club will maintain a dedicated bank account (“District Grant Account”). Any District Grants funds received will be immediately deposited into the District Grants Account and disbursed only to fund approved District Grants projects. For District Grant projects in which the Club is distributing Cash to the project, the Clubs will transfer the contributed cash to the District Grant account and subsequently pay project-related expenses from the District Grant Account.
- 2. Global Grant Bank Accounts: The Club will establish dedicated bank accounts for each Global Grant, including VTT and Global Scholar Grants, in which the Club is a Primary Host Partner or Primary International Partner and in which the Club is receiving and administering the disbursement of Global Grant funds. Funds for different Global Grants will not be commingled.

Club President

Club President

Signature: _____ Date: _____ Signature: _____ Date: _____