

**DISTRICT 5000 DISTRICT GRANT FINAL REPORT: 2018 - 2019**

**Due two months after the completion of the project or no later than May 31, 2019.**

**Project Information**

Sponsor Rotary Club: \_\_\_\_\_

Project Name: \_\_\_\_\_

Total Project Budget: \$ \_\_\_\_\_ District Grant Funds : \$ \_\_\_\_\_

Project Leader Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

**Project Narrative**

Project: *(Description)*

Location of Project:

Rotarian Involvement:

How did non-Rotarians benefit from this project?

Who will own equipment or supplies?

*(Note: Cannot be a Rotarian)*

How was this Project publicized?

**Project Budget**

**Items purchased**

**Cost**

1. \_\_\_\_\_ \$ \_\_\_\_\_

2. \_\_\_\_\_ \$ \_\_\_\_\_

3. \_\_\_\_\_ \$ \_\_\_\_\_

4. \_\_\_\_\_ \$ \_\_\_\_\_

5. \_\_\_\_\_ \$ \_\_\_\_\_

6. \_\_\_\_\_ \$ \_\_\_\_\_

**Total** \$ \_\_\_\_\_

## Project Financing

Club or Organization	Cash <sup>1</sup>	"No-Match" DDF	"Matched" DDF	Total
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
<b>Total<sup>2</sup></b>	\$	\$	\$	\$

<sup>1</sup> Clubs must provide \$1 for every \$1 of "Matched DDF" requested. Cash provided from non-Rotary organizations are not eligible for "Matched DDF" funds

<sup>2</sup> The total amount shown must match the total amount budgeted

## Project Reporting

The sponsoring club is required to complete and submit final reports **with applicable receipts** to the District Grants Subcommittee. Indicate below the individual who is primarily responsibility for submitting this reports (please indicate it difference from approved application).

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name of Club: \_\_\_\_\_

## Authorization

All Rotary clubs and Districts involved in this project are responsible to The District 5000 Rotary Foundation Grants Subcommittee (DGSC) and ultimately to The Rotary Foundation for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

**By signing below, we certify the following:**

- All information contained in this report is true and accurate, to the best of our knowledge.
- This project has met all District Grant criteria as stated in District Grants (DG) 'TERMS AND CONDITIONS'.
- The club agreed to undertake this project as an activity of the club.
- We understand and complied with the required Rotarian activities and reporting requirements as stated in District Grants (DG) 'TERMS AND CONDITIONS.'
- We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided

Club President (print name) \_\_\_\_\_ Signature \_\_\_\_\_

Club \_\_\_\_\_ Date \_\_\_\_\_

Keeps Club copies for 5 years. Email report to: [grants@rotaryd5000.org](mailto:grants@rotaryd5000.org)