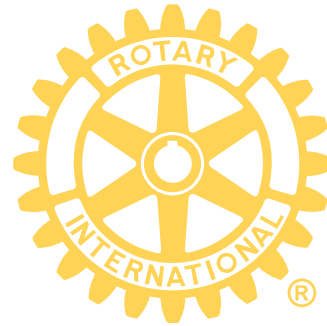




Rotary

District 5000



2016-17 Club Awards and District Governor Citation

DISTRICT 5000 AWARDS CRITERIA FOR ROTARY YEAR 2016-2017

All the Rotary Clubs will be divided into three divisions. There will be awards given out to the 1st and 2nd place finishers within each of the Divisions for selected categories. The Divisions are based on the following membership sizes as determined by the **July 1, 2016 Club Invoice**.

Small Club Division: 29 or fewer members:

Club list will be updated after Club Invoice are received by the District.

Medium Club Division: 30 to 49 members:

Club list will be updated after Club Invoice are received by the District.

Large Club Division: 50 or more members:

Club list will be updated after Club Invoice are received by the District.

CLUB OF THE YEAR:

The judges will award points to the top five clubs in each of the following eight categories. First place will receive five points, second place, four points, etc.

- Membership
- Vocational Service
- Club Administration
- Community Service
- Public Relations
- International Service
- New Generations
- Foundation Programs

The **Club of the Year** will be the club with the highest total score from the award categories, plus bonus points

BONUS POINTS:

- Qualifying for the District Governor Citation (2 points)
- Qualifying for the RI Presidential Citation (2 points)
- Participating in Judging (2 points)
- Participating in multi-club social or hands on service project (1 point)

Awards will be presented at the District Conference on May 20-21, 2017

SUBMISSION DEADLINE

June 30, 2017

March 31, 2017

Various Dates

AWARD CATEGORY

RI Presidential Citation

District Governor's Citation
Club Service Award
Community Service Award
D5000 Spirit Award
Foundation Awards
International Service Awards
Membership Growth Award
Public Image Award
Quiet Rotarian Award
Vocational Service Award
Youth Service Award

Other RI Awards (Dates and Criteria will be provided as available)

Clubs should complete the checklist, along with a one-page narrative. Submissions will be numbered and posted without the name of the Club. Please do not exceed the number of pages; information over the set limits will not be considered.

Judging will be based on information submitted by the Clubs. Clubs (Presidents, Presidents-elect, Avenues of Service Chairs or others selected by Club Presidents) will judge divisions other than their own. Each club submitting a completed judging packet will earn five bonus points towards the Club of the Year tally. This judging is voluntary but clubs will be awarded bonus points for judging. The results are subject to review by the District Governor and District Chairs.

GENERAL AWARD SUBMISSION RULES:

- Use the Master Checklist to indicate what is being submitted.
- Use the check-off form for each category.
- Please do not alter the form; any additional information will not be considered.
- All narratives are limited to 1 page and should be typed in an 8 ½" x 11" letter-size format.
- Use **Times New Roman** (12pt) font
- Do not include logos, graphs, pictures or letterhead on the narratives.

Submissions may sent to Awards Chair Beth Hoban by email (bhobanhi@msn.com) or faxed (808-839-4973) or mailed to 3375 Koapaka St. Suite I 570, Honolulu, HI 96819 (must be RECEIVED by the submission deadline).

DISTRICT 5000 AWARDS CRITERIA FOR ROTARY YEAR 2016-2017

RI PRESIDENT'S CITATION (Due June 30, 2017)

The Presidential Citation recognizes Rotary clubs for achieving an array of accomplishments that help them become stronger, deliver more effective service, and enhance their public image. By qualifying for the Presidential Citation, clubs contribute to Rotary's organizational goals and multiply the impact of their good work through the collective focus of 36,000 Rotary clubs worldwide. Unless otherwise specified, all activities must be completed between July 1, 2016 to March 31, 2017, except for Membership. Accomplishments will be verified by Rotary International data.

Award criteria:

Each section of the President's Citation contains required and additional activities. Please review the citation for details on each of the criteria and plan accordingly.

Additional information and form for this award are available on the RI website at:
<https://www.rotary.org/myrotary/en/news-media/office-president/presidential-theme>

DISTRICT GOVERNOR'S CITATION (Due March 31, 2017)

The District Governor's citation encourages clubs to strive to do more in pursuit of the District's and RI's goals in the areas of:

- Fun
- Membership
- Foundation
- Service
- Youth
- Training/District Conference Attendance
- Public Image

Additional information and submittal form for this award can be found on the D5000 Website at: <http://www.rotaryd5000.org> on the Awards Page.

CLUB ADMINISTRATION AWARD (Due March 31 2017)

This award involves many of the programs revolving around the operations of your club, its weekly meetings and fellowship activities. These items would included but are not limited to club programs, social functions, meeting ambiance, Family of Rotary inclusion, and membership attendance. Clubs are encouraged to engage in multi-club social events, meetings and projects. First and Second place will be given in each of the three size categories.

NEW GENERATIONS AWARD (March 31, 2017)

This award is based on programs that benefit children and young adults. Working with schools, student scholarships, literacy projects, Interact & Rotaract Clubs, Youth Exchange, and RYLA are just some of the examples of New Generations projects. First and second place will be given in each of the three size categories.

VOCATIONAL SERVICE AWARD (Due March 31, 2017)

As business leaders, Rotarians share their skills and expertise through vocational service, one of the Five Avenues of Service. Your vocational service efforts can play a vital role in improving the quality of life for those hardworking members of the community who need direction and expertise. A vocational project can involve any of a number of vocational service activities - mentoring, career days, vocational awards, adult literacy, business assistance, networking events, or even talking about your job at a club meeting. Through these activities, you can turn your experience into an invaluable resource for others.

First and second place will be given in each of the three size categories.

COMMUNITY SERVICE AWARD (Due March 31, 2017)

Service defines Rotary's character; whether local or international, it promotes Rotary's appeal and visibility in the community, and is the reason Rotary continues to grow.

Community service responds to the needs of a local community. Rotary clubs should determine top priorities for service projects by first learning about a community's needs and assets and then developing a response that addresses them.

An effective service project:

- Responds to a real issue, not an imagined one.
- Improves the lives of community members.
- Incorporates the abilities of those who are served.
- Recognizes all participants' contributions as important and necessary.
- Comes from a realistic assessment of resources available.
- Aims for specific goals and objectives with measurable results.
- Builds a working network

First and second place will be given in each of the three size categories.



DISTRICT 5000 AWARDS CRITERIA FOR ROTARY YEAR 2016-2017

INTERNATIONAL SERVICE AWARD (March 31, 2017)

This award involves projects that take place outside of the United States. International projects should identify a specific need that will improve the quality of life and benefit others within that intended area. Clubs are encouraged to submit applications for both District and Global grants. Projects can be done by one club or involve the participation of multiple Rotary Clubs. Other international projects involve the establishment of Sister Clubs, participation in Friendship Exchange or sponsoring Rotary Youth Exchange, and other projects that promote cultural awareness and world understanding.

First and second place will be given in each of the three size categories.

PUBLIC IMAGE AWARD (Due March 31, 2017)

While Rotary's Public Image is usually directed at an external audience, content raising awareness of Rotary is equally valuable in the continuing education of members. Clubs will be judged on criteria including:

- Use of social media (Facebook, Twitter, LinkedIn, etc. by networking members and club to promote the image of Rotary and activities of your club
- Coverage in "traditional" media (television, radio, print, etc.) and attempts at actually getting stories covered via news releases
- Effective creative use of club website and newsletters to communicate to members and prospective Rotarians
- Converting all Club Assets (websites, brochures, marketing materials) to meet the RI Brand Standards – with a tolerance for zero exceptions.

First and second place will be given in each of the three size categories.

MEMBERSHIP GROWTH AWARDS (Due June 30, 2017)

Membership is a critical component to the success of any club. This involves membership growth, development, involvement, training, retention and extension. Social functions and club harmony are important ingredients to increase club membership. The top five clubs can earn one to five points for Percentage Membership Growth for the Club of the Year calculation.

Percent Membership Growth: (no form to submit)

This award is calculated based on the net percentage membership increase from July 1, 2016 thru June 30, 2017. First and second place awards will be given in each category.

FOUNDATION PROGRAMS AWARD (Contributions to TRF thru March 31, 2017)

There will be individual awards within this category. For the Club of the Year tally, these two categories will be averaged to arrive at a score. The top five clubs will be awarded points for the club of the year.

Per Capita Giving Award: Total Per Capita Giving is the amount that has been contributed to the RI Foundation Annual Fund by March 31, 2017 divided by the total membership population. Membership population is defined as the registered number of members that the club started with on 1 July 2016. First and second place awards will be announced in each size category.

Total Giving Award: Total Giving is defined as the total dollar amount that has been contributed to the RI Foundation (includes all funds, such as the annual fund, the endowment fund and Polio Plus fund) by March 31, 2017. First and second place awards will be announced in each size category.

D5000 SPIRIT AWARD (Due March 31, 2017)

This award will be given to one new member who has demonstrated involvement and embodies the true spirit of Rotary. Each club president may select one new member for this award. A new member is one who has been a member for less than one year.

DISTRICT 5000 AWARDS CRITERIA FOR ROTARY YEAR 2016-2017

QUIET ROTARIAN AWARD (Due March 31, 2017)

This award will be given to one member per club who has demonstrated Rotary involvement in a quiet fashion and normally does not receive recognition for doing good work. Each club president may select one member for this award.

RI SIGNIFICANT ACHIEVEMENT AWARD

(Due March 31, 2017)

The purpose of this RI award is to recognize one outstanding club that performed an activity which addressed a significant problem or need in the community. Competition and selection of entries takes place at the district level. No club may receive a Significant Achievement Award more than once for the same project.

Award Criteria:

Outstanding club projects that meet the following criteria are eligible to receive the award. Projects must:

- Address a significant problem or need in the local community (international service projects, no matter how worthy, are not eligible for this award)
- Involve most or all the club members in personal rather than merely monetary service
- Be commensurate with the size of the club and the resources available
- Enhance the image of Rotary in the community
- Be able to be emulated by other Rotary clubs
- Be currently active or be reaching a conclusion during the Rotary year for which the award is being given (though it need not have been initiated in the current Rotary year)

Additional information and submission form for this award is included in the RI Website at: <http://www.rotary.org/myrotary/en/documents/600>

Selection Process:

A District-level committee will provide a nomination to the DG by a date to be announced for submission to RI.

Additional Rotary International Awards to be announced by RI by August 31, 2017.

For more information, check the awards page at www.rotaryd5000.org

**To qualify for the District Governor’s Citation, a Rotary Club must achieve the following:
(July 1, 2016 through March 31, 2017)**

SECTION #1: Fun (Mandatory):

- Club completed ten (10) FUN club or district activities (e.g., centennial celebrations, “fun”raisers, excursions, service projects, vocational visits, house parties and/or beach picnics, but excluding regular, weekly meetings), each attended by at least (a) 20% of all club members or (b) 20 individual club members, whichever number is less.
(brief description and # of attendees) _____

SECTION #2: Membership (Complete at least 4 of 6):

- Club input all membership and other “Your Club” goals into Rotary Club Central by August 30, 2016.
- Club president brought in at least two new members.
- At least 15% of club members attended a District membership meeting led by the D5000 chairperson or representative.
of attendees: _____
- At least 50% of club members brought one potential new member to a weekly meeting, service project, vocational visit or other FUN club activity.
- Club had a net membership increase of 10% by March 31, 2017.
Club’s % increase: _____ # of new members: _____
- Improve Club Member Retention by at least 10% over last year by March 31, 2017.
Club’s % increase: _____ # of new members: _____

SECTION #3: The Rotary Foundation (Complete at least 6 of 9):

- Club input all Foundation giving goals into Rotary Club Central by August 30, 2016.
- Club president made a personal contribution to The Rotary Foundation.
- At least 15% of the club members are enrolled in Rotary Direct (recurring giving, any amount).
Total %: _____
- Club contributed at least \$100 per capita to the Annual Fund--SHARE. Actual: _____
- Club contributed at least \$26.50 per capita to the PolioPlus Fund. Actual: _____
- Club contributed at least \$536.00 in total to the RI Foundation. Actual: _____
- Club contributed at least \$2,650 to the PolioPuls Fund in honor of the RI Foundation Centennial. Actual: _____
- Club gave the EQUIVALENT of \$1/Day/Member to the RI Foundation or greater. Actual: _____
- Club had at least two members complete the 2016-17 Foundation Grants Club Qualification.
Attendees were: President, Pres.-Elect, Foundation Chair and/or _____

SECTION #4: Service (Complete at least 2 of 4):

- Club input all service project and activity goals (subject to addition or revision) into Rotary Club Central by August 30, 2016.
- Club submitted one or more of its club projects to Rotary Showcase. (describe) _____
- Club completed six unique service projects (i.e., community, vocational, international and/or youth), each of which involved active (hands on) participation by at least 10% of club members.
- Club completed at least one significant, visible Centennial Project in Hawaii, and emailed pictures to the community service chairperson and public image chairperson. (describe) _____

SECTION #5: Youth (Complete at least 2 of 4):

- Club sponsored or co-sponsored a Rotaract, Interact or Earlyact club, and supported a Rotaract, Interact or Earlyact conference or workshop.
- Club sponsored at least two students to attend a Rotary Youth Leadership Awards (RYLA) camp.
- Club contributed at least \$40 per capita to the Hawaii Rotary Youth Foundation (HRYF).
- At least 20% of club members actively participated (hands on) in a mentoring, tutoring, dictionary delivery, scholarship judging, school supply drive or other club-sponsored project that benefited an underprivileged student in Hawaii (excluding the above-activities in this Youth service category). (describe and # attendees) _____

SECTION #6: Training/District Conference (Complete at least 2 of 4):

- At least 75% of 2016-17 Board Members attended the 2016 District Training Assembly.
of board attendees: _____
- At least 10% of club members attended the 2016 District Training Assembly. # of club attendees: _____
- At least 5% of club members registered to attend the 2017 District Conference (Neighbor Island clubs only).
paid registrants: _____
- At least 25% of club members registered to attend the 2017 District Conference (Maui clubs only).
paid registrants: _____

SECTION #7: Public Image (Mandatory):

- Conduct an audit of all Digital and Printed Club Assets (websites, brochures, marketing materials, etc.). Ensure that each element is within the RI Brand Standards Guidelines with correct logo usage, etc.
- Involve local media with at least one club event.

The Rotary Club of _____ has completed the above activities to qualify for the 2016-17 District Governor's Citation:

Rotary Club President's Signature

Date

Scan and email completed DG Citation form to the District Awards Chair Beth Hoban (bhobanhi@msn.com) on or before April 1, 2017.

