



## DISTRICT 5970 EXPENSES

<b>Name</b>	<b>Expense Purpose</b>
<b>Address</b>	<b>Email</b>
	<b>Phone</b>

<b>EXPENSES</b>	<b>Dates</b>	<b>Details (attach all receipts)</b>	<b>Amount</b>
<b>Transportation</b>			
<b>Own car</b>			
<b>Lodging</b>			
<b>Meals</b>			
<b>Conference fees</b>			
<b>Other</b>			
			<b>Subtotal</b>
			<b>Less amount pre-paid by District</b>
			<b>Total amount owing</b>

**Include copies of all receipts!**

**Send completed expense form to:**  
Suellen Kolbet  
PO BOX 445  
New Hampton, IA 50659  
641-330-3118  
[des@district5970.org](mailto:des@district5970.org)