



Kiwanis Club of Hays

Performing community service in Hays since 1953.

Member Information Booklet

OUR DEFINING STATEMENT

Kiwanis International is a global organization of volunteers dedicated to changing the world one child and one community at a time.

Welcome to Kiwanis

Thank you for choosing Kiwanis. This booklet was created to provide you with information about our club. If you should have any questions, please ask. Welcome to the best civic club in Hays!

About Kiwanis

Kiwanis International is a global organization of volunteers dedicated to changing the world one child and one community at a time. Kiwanis and its youth-oriented Service Leadership Programs serve communities in more than 80 counties and geographic areas.

Kiwanis International

Kiwanis International was founded January 21, 1915. in Detroit, Michigan. It now comprises 600,000 members - men, women, boys and girls - worldwide. Many wonderful resources and information is available at www.kiwanisone.org. Members receive a monthly magazine to keep up on International events/activities.

Our District and Division

Our district consists of the state of Kansas only. Kansas became its own district in 1951. Hays is in Division 12 which is made up of several clubs in the western part of the state. Many wonderful resources are available at www.kskiwanis.org. Also, the district offers two conferences each year, one in March, the Midyear Conference and one in August, the Kansas District Convention. Members are encouraged to attend. The District sends a newsletter to members via email to keep you updated on Kansas Kiwanis activities.

Officers

District Governor: _____

Lt. Governor for Division 12: _____

Our Club

Our club was chartered in 1953. We average about 95 members each year making us the largest club in Kansas. We pride ourselves on the diversity of our club.

Governance

Our club is governed by a 14 member board of directors. The board meets monthly to discuss club business. Members are always welcome to attend board meetings to learn more about the club, introduce a fund-raiser or project idea or to request funds for a project or organization. New officers and directors are sought annually, with terms beginning in October.

Committees/Special Projects

Poinsettias
Easter Egg Hunt
Parks
TMP Key Club
Builders Club
Special Olympics
Ministerial Appreciation Lunch – Dec.
Membership/Marketing
Budget Preparation
Website/Facebook Management

Wild West Festival
Flag Project
Circle K
K-Teams
Breakfast of Champions
Veteran's Day Lunch
100 Year Celebration (2015)
Race for Cash Fund-raiser
Club Newsletter

Club Communication

Monthly Update

The Hays Kiwanis Club does a monthly update that informs its members of the upcoming month's programs & club news. This update also includes member birthdays for the month and member Kiwanis anniversaries.

Website

Each member has a login and password to access the website. Members are also asked to update their contact information each year. The website is also a place to keep up on club activities.

www.hayskiwanis.org

My user name is : _____

My password is: _____

Facebook

The Kiwanis Club of Hays has a Facebook page. Club information is posted weekly. It is also a great way to keep up with club activities.

Weekly Emails

The Board President or the monthly K-Team Leader will send out a weekly email to inform members of club activities and remind members about the speaker for the week.

Our Club Meeting

The Hays Kiwanis Club meets every week on Thursday at noon at the Bakery Shop. When you arrive at each meeting, please sign in and pick up your nametag. Lunch is provided at every meeting.

Charge Account

Each member has an account to charge meals, membership dues and other Kiwanis related expenses to. Each month you will receive an invoice by email. Your prompt payment is appreciated. If you wish for your company to be sent this invoice, please let the Treasurer know.

Meeting Agenda

Meetings start at approximately 12:15. The President calls the meeting to order by ringing the Kiwanis bell. Members stand. The pledge of allegiance is recited and then the invocation. Members sit. The President asks if there are any guests. If so, introductions are made. Member birthdays and anniversaries are shared, reports are made on club activities and then announcements from the members are accepted. Once club business is conducted, the speaker is introduced. Members stand when the speaker is introduced. To adjourn the meeting, the President will ring the Kiwanis bell. Meetings end at approximately 1 p.m. Don't forget to leave your nametag.

K-Lotto

The K-Lotto box is passed around the room at the beginning of the meeting. Members can buy a ticket for \$1.00. At the end of the meeting, a ticket is drawn. The winning ticket may get an item donated by a member or speaker. If none, half of the weekly donations are retained by the club, and the remainder is awarded to the holder of the winning ticket.

Programs/Speakers

Each K-team is responsible for finding speakers for each month. Topics can be on anything that you think would be interesting to club members. Examples... singing groups, Ghost Hunting, City/County issues, etc. Please share your ideas with your K-Team Leader.

K-Teams

Kiwanis members are assigned to a K-team. Each team is responsible for securing speakers and greeters for their assigned month. Team members are expected to provide topics/speakers for their assigned month and to assist the team leader in anyway needed.

My K-Team Leader is: _____

Our month is: _____

Member Privileges

Involvement in Club Activities

Members are encouraged to join in on club activities, socials and fund-raisers. Sign up sheets, phone calls and emails provide opportunities for you to get involved. Your involvement is the key to our success. If you have questions, please ask the President, K-Team Leader or another member.

Inter-club visits

Our club has three student clubs: Builder's Club - Hays Middle School, Key Club - TMP and Circle K - FHSU. Kiwanis members are encouraged to attend their meetings to show support and guidance. You can also visit other Kiwanis clubs.

Voting for Officers

All members can vote for the incoming Board Officers and Board members. A slate of officers is presented to the membership in April and voted on in May.

Leadership positions on board and/or committees

All members have the opportunity to serve on the board or project committees. If you have interest in serving on the board, please contact one of the current board members. If you have interest in serving on a committee, please contact the chair of that committee or Board President.

Opportunities to attend district and International conventions

Each year there is a District Mid Winter Conference and a Kansas District Convention. These are excellent opportunities for you to meet Kiwanians across the State and to learn more about the Kiwanis organization. Information about these conferences are shared at weekly meetings. Registration information is available at www.kskiwanis.org.

Listen and Learn

Weekly meetings are great opportunity to learn more about organizations and issues affecting our community. Attendance at meetings shows our guests that they are important.

Sponsor New Members

Any member can sponsor a new member. Applications are available at www.hayskiwanis.org or in the closet at our meeting space. Feel free to invite a prospective member to one of our meetings for a free lunch so that they can learn more about our club.

Funding

The Board of Directors oversees the clubs finances. A budget is created each year to determine the distribution of funds. Funds raised are distributed to local programs and projects involving children. A small amount is used towards the administration of the club.

Membership Fees

Annual membership fees are \$100.00. New members are required to submit their membership fee with their application along with a \$25.00 application fee.

Membership fee breakdown:

\$62 goes to Kiwanis International

\$23 goes to the Kansas district

\$15 goes to the Hays Club

Club Fund-raisers

Flag Project

Over 700 flags are placed in front of homes and businesses on five holidays: Flag Day, Memorial Day, 4th of July, Labor Day and Veteran's Day by Kiwanis members. The cost per home is \$30.00 a year. Kiwanis members place the flags at sunrise and pick up the flags at sunset.

Wild West Festival

Kiwanis members run the Saloon during the Wild West Festival, held over the 4th of July weekend. The Board of Directors organizes the manpower and resources necessary to staff the saloon at this annual festival. The goal is for each member to work at least one shift at the saloon during the 3-4 day event.

Poinsettia Sale

Members sell and deliver poinsettias. This fund-raiser is conducted in November – December. By purchasing poinsettias from our Club, customers can make holiday gift giving and decorating easy and beautiful, all while supporting local projects. Plants are preordered by mail and Kiwanians deliver the plants in early December.

Race for Cash

This is a bottle race held in the lazy river at the Hays Municipal Pool in August. Numbers are sold for \$25.00 each. Each bottle is numbered and the race is held in several heats until the winners are determined. The top 10 bottles are winners.

What We Fund

CASA of the High Plains

Girl Scouts

Boy Scouts

First Call for Help

Ministerial Alliance

Music Dept. – HHS, TMP and FHSU

Heartland Eye Bank

Larks Park Night

Big Brothers Big Sisters

Newspapers for Schools

Kiwanis contributes \$500 to the Newspaper in Education Program through Hays Daily News. This money goes toward the purchase of newspapers for teachers in their market to use in their classrooms. The Hays Daily also provides curriculum materials for the teachers at no cost to them. Lesson plans and student activities are provided on a weekly basis for teachers and students. Our contribution to the program helps pay for the newspapers they use in conjunction with the curriculum materials. In the 2010-11 school year, they had 31 teachers participate in the print program and distributed approximately 6200 papers a month to these teachers or about 56,000 papers during the school year. The Hays Daily now has an online newspaper program for the teachers who wish not to get the paper each day but instead use the online newspaper for their classroom. In the 2010-11 school year, they had 9 teachers participate using 258 online papers each day. Their new State NIE Director is doing a wonderful job in providing stories in the paper and activities for the teachers and students to use in the classroom.

Hays Arts Council

The Kiwanis club is a partner on an annual professional theater experience for elementary school students - traditionally with the Wichita Children's Theater Company. Through Kiwanis support, they provide complimentary passes for all "Head Start" students and one adult to attend with them. It is a great introduction to live performance and they have such a wonderful time - at the production and then interacting with the cast during the "meet & greet" that always follows the show. Without the HAC productions, most of the Head Start children would likely never get to attend these types of performances and experience these unique & exciting opportunities. Of course, they always note the Kiwanis Club on every piece of marketing and announcement material we print. In fact, every elementary school student receives and brings home a flyer with info on the show -- and carrying the Kiwanis logo.

Service Projects

Easter Egg Hunt

Held the Saturday before Easter at FHSU. Easter eggs are stuffed with candy and coupons from area businesses. Eggs are sorted by age group and scattered on the lawn in the quad and in front of the President's home. Drove of area children attend and scramble to find their eggs. There is even a visit from the Easter Bunny.

Special Olympics

The Special Olympics tournament is held at Fort Hays State University in March. Kiwanians join other local volunteers to staff individual skills competition, registration, scoring and awards, as well as staffing the refreshment table at the dance.

Academic Reception/Breakfast of Champions

Kiwanis provides a special breakfast of homemade cinnamon rolls to recognize students for their academic accomplishments. Breakfasts are held at Hays Middle School and Hays High School and soon TMP. This event takes 3 volunteers at each breakfast.

Ministerial Appreciation Lunch

Each year in December, the club hosts a recognition luncheon for local clergy. Lunch and a program are provided.

Veteran's Day Lunch

Each year in November, the club hosts a luncheon to recognize local veterans. Lunch and a program are provided.

Parks

The Kiwanis Parks are located at 17th and Harvest Road and Hickock Park at 26th & Donald Road. The club purchases equipment for these parks, updates and maintains them.

Service Leadership Programs (SLP)

Our club sponsors three student led clubs. Kiwanis members are encouraged to attend their club meetings and participate in their club projects/activities. Meeting location and time are announced at weekly Kiwanis meetings,

Builder's Club

Builders Club is a student-led program providing members with opportunities to perform service, build character and develop leadership. Builders Club operates under school regulations and draws its members from the student body.

Hays Middle School

School Contact: Will Burns

Kiwanis Sponsor: Ken Brooks, Jr.

Key Club

Key Club International is the high school organization sponsored by Kiwanis International. Key Club assists Kiwanis in carrying out its mission to serve the children of the world. High school student members of Key Club perform acts of service in their communities and learn leadership skills by running meetings, planning projects and holding elected leadership positions at the club, district and international levels.

TMP High School

School Contact: Barbara Wagoner

Kiwanis Sponsor: Mary Hammond

Circle K

Circle K International (CKI) is the premiere university service organization in the world. Based on the tenets of service, leadership, and fellowship, CKI develops college and university students into responsible citizens and leaders with a lifelong commitment to service.

Fort Hays State University

School Contact: Tisa Mason

Kiwanis Sponsor: Tina Scott



Kiwanis Timeline

October	Start of new Kiwanis year
November	Veteran's Day Luncheon Flags – Veteran's Day Poinsettia Fund-raiser Membership Fees are due
December	Poinsettia Delivery Ministerial Alliance Luncheon
March	Mid Year Conference – Kansas Kiwanis Special Olympics
April	Easter Egg Hunt—Saturday before Easter Announcement of nominations committee and annual meeting Skip a Meal – last week in April
May	Proposed slate of officers by nominations committee presented Cinco De Mayo Social Annual Meeting Flags – Memorial Day
June	Flags – Flag Day
July	Wild Wet Fest Flags – 4 th of July Kiwanis International Convention Kiwanis Day at the Lark's Game – family picnic
August	Kansas Kiwanis District Convention Club Leadership Training Bottle Race Fund-raiser
September	Family Picnic at the Knowles' Farm Induction of Officers Flags – Labor Day

Contact Information

Kiwanis Club of Hays
PO Box 344
Hays, KS 67601
hayskiwanis@gmail.com
www.hayskiwanis.org

Board President Contact Information: _____

Get Involved Now

Now that you know everything about the Hays Kiwanis Club it is time to volunteer for an upcoming project. Check out the timeline, find a project or event you would like to get involved with and contact your K-team leader for more information.

We look forward to seeing you at the next meeting!!