

# LEA COUNTY WOMEN'S NETWORK PRIVACY POLICY

Membership privacy is important to the Lea County Women's Network (LCWN). This privacy statement provides information about the personal information that LCWN collects, and the ways in which LCWN uses that personal information.

## **Personal information collection**

LCWN members may collect and use the following kinds of personal information:

- Personal information that members provide on the membership application.
- Information members provide in the membership information portion of the LCWN web site as specified below.
- Information provided by the members when registering or volunteering for events listed on the LCWN website.

## **Using personal information**

LCWN may use membership personal information to:

- administer this website;
- personalize the website for members upon logon;
- enable membership access to and use of the website membership services;
- publish information about members on the website;
- communicate with members regarding LCWN business.

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, LCWN may disclose a member's personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

LCWN Members MAY NOT disclose individual membership information in electronic or hardcopy format without the express consent of the member(s). Examples include but are not limited to:

- Membership email addresses in forwarded emails
- Printing of membership lists and/or mailing labels for any purpose other than LCWN business.

## **Securing your data**

LCWN will take reasonable technical and organizational precautions to prevent the loss, misuse or alteration of a member's personal information.

LCWN will ensure that all the personal information provide is stored on ClubRunner secure servers.

**Updating this statement**

LCWN may update this privacy policy by posting a new version on this website.

Members should check this page occasionally to ensure they are familiar with any changes.

**Other websites**

In the event this website contains links to other websites, LCWN is not responsible for the privacy policies or practices of any third party.

**Questions or Concerns Regarding the LCWN Privacy Policy**

Members should contact the Web Site Coordinator or the Electronic Communications officer if they have any questions about this privacy policy or LCWN's treatment of personal information.