

**MINUTES OF THE
BOARD OF DIRECTORS MONTHLY MEETING
LEA COUNTY WOMEN'S NETWORK
January 10, 2011**

The monthly meeting of the Board of Directors for the Lea County Women's Network was held on Monday, January 10, 2011, at 12:00 noon.

2011 BOARD MEMBERS PRESENT: Anita Braun, Shannon Pettigrew, Wendy Tippy, Ann Murdock, Leslie Edgeington, Erica Valdez-Betch, Cortney Whitley,

2011 BOARD MEMBERS ABSENT: Mary Jane Ward (Proxy), Sheila Humphries (Proxy), Kyle Shepard (Proxy), Charlotte Smith

2011 CHAIRS PRESENT: Shirley Steinfath, Lindsay Oldfield, Marianne Westbrook, Dee Robinson

2011 CHAIRS ABSENT: Carol Crossland (Proxy), Louise Hudson

Anita Braun called meeting to order at 12:05 PM.

Agenda: The agenda was adopted on a motion by Marianne Westbrook and a second by Cortney Whitley. Motion carried.

Minutes:

The minutes of the December 2011 meeting were reviewed. A motion was made to approve the minutes by Dee Dutton and seconded by Erika Valdez-Betch, with the following changes: add Ann Murdock as present, Shannon Pettigrew's name was misspelled, Mikal Fonseca was not present, Sheila Humphries was not present and Leslie Edgeington's name was misspelled. Motion carried.

President: Anita Braun –

Wants to continue to develop what Cortney started with strategic planning. She wants the membership to have fun at meetings. Everyone should have a job description. Wants to keep the meetings on time and concise.

President Elect: Shannon Pettigrew – no report

1st VP - Membership/Banquet: Wendy Tippy – 63 members, 2 new and 17 renewed. The banquet is planned for January 20, 2011. Need to order the awards for the winners who are Life Time Achievement Award – Belinda Morris and Career Achievement – Sharron Forrest. The menu for the banquet was discussed. Cortney Whitley made the motion to accept the menu as planned and Marianne Westbrook seconded the motion. The motion carried. Centerpieces were discussed and Wendy will take of them. Charlotte will send out emails for everyone to register online on the website. If you register you must pay for your ticket whether or not you attend. There will be a registration table at the banquet. Cortney will help Wendy at the registration table. Cortney Whitley, Anita Braun and Shannon Pettigrew volunteered to help Wendy set up

and clean up for the banquet. Wendy has door prizes for the banquet. Anita will order the awards.

2nd VP - Programs/Speakers: Mary Jane Ward was not present and the speaker for the next meeting was not known.

3rd VP - Public Relations: Sheila Humphries was not present. Anita wanted to know who put the article in the paper about housecleaning for cancer victims. No one knew. Everything that is to be in the paper should be approved by the president.

Secretary: Ann Murdock

Anita suggested we look into storing old minutes and other documents electronically, instead of keeping hard copies of the copious documents for LCWN. Leslie Edgeington made a motion to talk to Charlotte about storing the documents electronically, seconded by Cortney Whitley and Erica Valdez-Betch. Motion carried.

Treasurer's Report: Kyle Shepard was not present but submitted a report and financial statements ending 12/31/10. A motion was made to approve the treasurer's report by Cortney Whitley and seconded by Erica Valdez-Betch. Motion carried.

Mentoring Director: Leslie Edgeington gave an update on the Mentoring Program. The mentors would meet tonight. Leslie will get with Louise Hudson form a plan.

Scholarship Director: Erica Valdez-Betch has the GPAs for selection of the scholarship winners. Linda Caswell is still a part-time student even though her GPA is 4.0. She would be awarded the scholarship on the condition that she would become a full-time student. Erica will send Linda a letter informing her that she did not receive the scholarship due to not being a full-time student.

Scholarship Recipients:

Jessica Llanez – JC

Heather Adams – JC

Cynthia Baeza – USW

Kryslyn Gibbs – USW

Jackie Norton – JC

Judith Cruz - JC

Scholarships to the JC are for \$300 each and to USW are \$600 each.

Erica would like to consider modifying the application to include transcripts and add an interview to the process. The current application gives LCWN permission to get transcripts.

Electronic Communications: Charlotte Smith not present

Past President: Cortney Whitley – no report. Anita wanted to officially thank Cortney for her hard work the past year.

Committee Reports:

- Finance: Carol Crossland – no report
- Guest Relations: Shirley Steinfath – no report
- Health/Wellness: Louise Hudson – no report
- Fundraising: Lindsey Oldfield – none but will get started planning next month
- By-Laws: Marianne Westbrook – no report
- Professional Development: Dee Robinson – wants to have professionals speak at the meetings. Dress for success is a topic she wants to have for a meeting.

Old Business:**Special Invitations:**

If a board member wants to invite a person to the membership meetings as a prospective member, should LCWN pay for that special invitation? Sheryl Reid targeted retail people and it worked initially then slacked off. Anita sees no problem with this. Lindsey says it would be minimal cost for potential members. Erica see positives and negatives. She thinks it might appear selective and would send the message that not all are welcome but only those invited. Wendy says that the membership still invites people. Courtney says that a policy should be set and that someone needs to be in charge of this. Wendy Tippy said that she would do that. Shannon Pettigrew will help get names and bring them to the next meeting.

New Business:

Cancel the regular January 2011 meeting because of the January Banquet. Anita would like to have a Board Retreat on February 5, 2011 at her home (1718 N Houston) from 9 AM – 3 PM. She wants to do an assessment test with the Board members. The cost is \$10 per person. Lunch will be provided. Erica Valdez-Betch made the motion to have the retreat as laid out and each person would pay \$10 for the materials. Wendy Tippy seconded the motion. Motion carried.

Albertson's donated \$250 to LCWN with no restrictions as to how to use it. A thank you will be sent to Jubel Patterson at Albertsons.

Other Business:

- The next board meeting will be held on Monday, February 14, 2011.
- The next membership luncheon will be Friday, February 18, 2011.

Adjournment: With no further business, the meeting was adjourned at 1:00 PM.

Approved this _____ day of _____, 2011

Anita, Braun, President

Ann Murdock, Secretary