



## OLYMPIA YACHT CLUB

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### 2020 COMMUNITY GRANT APPLICATION

**1. PLEASE FILL IN THE FOLLOWING FORM AND ATTACH THE SIGNED COPY TO YOUR LETTER OF INTEREST.**

Name of Applicant Organization: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Telephone: \_\_\_\_\_

Number of years in operation: \_\_\_\_\_

Name and title of authorized organizational contact: \_\_\_\_\_

Name of project for which funding is requested: \_\_\_\_\_

Amount of funding requested: \_\_\_\_\_

Geographic area to be served by project: \_\_\_\_\_

Certification of Tax Status:

We are a 501-(c)-3 charitable or non-profit organization. Tax ID Number \_\_\_\_\_

Signature of Authorized Organizational Contact

\_\_\_\_\_

**2. PLEASE ATTACH A LETTER OF INTEREST (OF TWO PAGES OR LESS) THAT INCLUDES THE FOLLOWING INFORMATION:**

- a. The history and purpose of your organization.
- b. The project or event for which you are requesting funding.
- c. The aspect of the project or event that the OYC funds will support.
- d. Organizational funds or other sources of funds committed to the project.
- e. Anticipated benefits of the project, activity, or event – the importance of the project to community strength and vitality.
- f. How the project aligns with the OYC interests and values.
- g. The estimated number of people who will participate in the project, activity, or event.
- h. How the project, activity, or event will increase OYC's visibility among local residents as a constructively-engaged community partner through local media, social media, and other means.

**Please mail signed application with letter of interest to:**

**Myra Downing and Kelly Thompson, Co-Chairs, OYC Government and Community Affairs Committee, 201 Simmons Street SW, Olympia 98501**



## OLYMPIA YACHT CLUB

### 2020 OYC COMMUNITY GRANTS

#### OVERVIEW

- Established in 1904, among the Olympia Yacht Club's (OYC's) purposes are "to encourage and promote ... seamanship and navigation, and to provide and maintain suitable facilities..." As such, OYC interests and values include improving the strength and vitality of the waterfront, the downtown, the marine environment, water sports, relevant education and training and the greater community.
- For 2020, the OYC is committed to awarding grants to eligible non-profit organizations for projects and events that inform and improve the community and are aligned with these OYC interests and values.

#### FUNDING AVAILABLE

- In 2020, there will be a total of \$6,000 available. An organization may request funding from \$500 up to \$2,000.

#### Applicant Organization Eligibility

- Preference for funding will be given to organizations that are:
  - Categorized as nonprofit, tax-exempt organizations under Sec. 501-(c)-3 of the US Tax Code;
  - Governed by active boards of directors;
  - Established organizations, not start-ups, and which have, in most cases, operated successfully for at least three years.

#### PROJECT ELIGIBILITY AND PREFERENCES

- Projects, activities, or events proposed for funding must be aligned with the interests and values of the OYC.
- Preference will be given to projects, activities, or events related to water, boating, or the aquatic environment. Secondly, projects that are unrelated to the water, boating, or the aquatic environment will be considered if they will otherwise improve the social fabric of our community.
- Preference will be given to projects, activities, or events whose primary benefits will accrue to Olympia or neighboring communities in Thurston County.
- Preference will be given to projects, activities, or events that:
  - Will be open to participation by wide swaths of the public;
  - Will give community visibility to OYC's contribution, purposes and values; and,
  - Will be actively promoted by the grantee through local media, social media, and other mechanisms.
- Funds awarded must be expended by grantees by the end of calendar year 2020.



## OLYMPIA YACHT CLUB

### GRANT APPLICATION PROCESS AND TIMELINE

- Our intention is to have one funding round for 2020 as outlined below. However, we reserve the option to hold a second funding round in early fall of 2020 if the full amount of available funds is not awarded to organizations in the first round.

<b>Timeline</b>	<b>Action</b>
2/1/2020	OYC announces grant availability, purpose and criteria to members, asking them to pass on information to eligible organizations.
3/1/2020	Letters of interest due from eligible applicant organizations.
4/1/2020	OYC evaluates letters of interest, interviews finalists, and announces awardees.
4/1 – 12/31/2020	Grantees use funds for projects and events.
12/31/2020	Grant funds must be fully spent, and a very brief report provided to the OYC summarizing the project, activity, or event outcomes/successes/metrics.