

Ohio Association of Pupil Services Administrators

Business Meeting

Date: February 6, 2014 Time: 11:30 AM

Quest Business Center

I. Call to Order – Donna Stelzer, President called to order at 11:35 AM

II. Secretary's Report – James Tatman presented minutes from December business meeting

Motion to accept minutes made by: Lisa Bruening Seconded by: Mark Severance; Motion Passed

III. Treasurer's Report – Gwenn Spence reviewed the report noted the anticipated encumbered expenses for the remaining fiscal year. With those the anticipated balance is \$18012.35. Current membership count is 236.

Motion to accept report made by: Lisa Bruening Seconded by: Christy Donnelly; motion Passed

IV. Program's Report – Sarah Walker Friday's program will have Sue Zake and Andrew Hinkle from ODE in the morning. Attorney Melissa Bondy will present on 504s and mock ETR. In May Sue Zake will return and a presentation on Caseload/workload study.

V. Past President's News – Deb Dennis discussed the need for nominations for Secretary which will be voted on in the May business meeting. Julie D'Aliberti has been recommended as a nominee. Additional interested candidates should e-mail Deb Dennis or Val Riedthaler.

VI. Communications Report – Valerie Riedthaler reminded members about the Autism Scholarship comment window being open. The Board has submitted comments and shared this language with members. Members are encouraged to use all or parts of this language to submit comment. If you are not receiving members only e-mails contact Riedthaler. She will verify your membership and contact information. The e-mail list serve has two lists. Members' only and general sign up open to anyone. Messages about conferences will go to both lists. The general does not include members' only attachment information. This results in duplicated messages at times.

VII. Executive Director Report – Dr. John Opperman indicated he had little to report because previous meeting was recently. John will continue to attend conferences to recruit members. He is attending the Ohio Alliance of Public Charter Schools SPED conference next week to reach out to these groups.

VIII. Committee Reports

a. State Advisory Panel for Exceptional Children – April Siegel-Green report will be e-mailed.

b. NAPSA- April Siegel-Green and Deb Dennis Both attended board meeting in Baltimore last week. The legislative liaison will grow his presence in Federal activities. Deb is chair of the membership committee and April is chair of the communication committee.

- c. Ohio Coalition – Dr. John Opperman Next meeting is scheduled for March. Report will be given in May.
- d. OCALI Update – Sarah Walker Waiting for approval of nomination from State Superintendent Richard Ross.
- e. Nominations Committee – Deb Dennis Reported during past president report
- f. Title I Committee of Practitioners: Georgette Rasor's report will be e-mailed.
- g. Historian – Kathy Brand no report.

#### IX. Old Business

- a. Reminders: Upcoming OAPSA Conference Dates

5/2/2014;

9/26/2014 change date due to OEC Sp Ed Leadership Conference October 15, 2014

12/12/2014

- b. Contract at Quest Up for Renewal- contracts were finalized today for 3 additional years of conferences being held at Quest.

- c. Proposed Change in Bylaws

Current Wording: Constitution Article VI : Conferences, workshops, and other meetings of the association shall be held at such time and place as shall be determined by Executive Board.

Bylaws Article X : Quarterly Meetings Quarterly meetings of the association shall be held during the months of September/October, December, February and April/May.

Executive Board recommends eliminating Bylaw Article X completely. Vote on this proposed elimination in Bylaws will be May 3, 2014.

#### X. New Business

- a. OAPSA Sponsorship – James discussed the use of conference sponsor to help offset operation costs to help maintain low costs for members while having funds to secure high quality presenters. The Board's goal is to have one sponsor for each conference and to have the product or service be something appropriate for member's daily work in their districts.

#### XI. Adjournment

Motion made by: Lisa Bruening Seconded by: Elaine Karp motion passed at 11:56 AM