

Ohio Association of Pupil Services Administrators

Business Meeting

Date: Feb 6 Time:11:42

Quest Business Center

**I. Call to Order** 11:42

**II. Secretary's Report** December business meeting minutes posted on website and sent to members via email

Motion to Accept made by: Dee Harper Seconded: Dee Hepperly Motion passed

**III. Treasurer's Report**-Treasurer

report on web page, attendance has moved up to

242 members, highest number we have had in OAPSA.. 640+ districts in Ohio, we are slowly moving forward with membership.

Motion to Accept made by: Jack Zucklow Seconded: Denise Aboud Motion passed

**IV. Program's Report**-May meeting agenda is Sue Zake will present in the morning and second half of morning will be Dr. Doug Clay, using data to make decision on programming and instruction. Afternoon presenters are still be worked on but in conversation with Andrew Hinkle, after the fact of high and low lights of PARCC: Areas of reinforcement and refinement. May registration we will be trying to do electronically through website, this will streamline process.

**V. Past President's News**- Donna Stelzer: One of the duties of past president is to plan for reception for president, close to 50 members attended, please let board members know thoughts. One other duties is to find gifts, information for company that gifts were ordered from will be coming in email. Phone number is 18002031197,

**VI. Communication's Report**-Val Riedthaler: asked members if they wanted to continue to get emails regarding new information, members felt beneficial to keep up. Val posted number she sends every month. Look at homepage on clubrunner you can find emails under resources. Val showed where you can find her email. Let Val know if you can't open or if not getting them. Jan 24 public comment, asked if needed sent again? Time study by ODE, will resend both to members.

**VII. Executive Director Report**- John Opperman: Short time time between Dec and today's meeting. All groups will be meeting but not until March. Engaged in ongoing emails and gearing up with budget, which was just introduced. John approached by group from New York, which produces IEP software and number of other products, thinking of coming into Ohio. Bobbi Miller, has also been contacted by this group, could not work with them sent them to John. This company is strong in New York State ,Connecticut and New Jersey. May come to members for thoughts, 90% of NY districts use this over the free state program. John then moved into discussing situation that Executive Board has been discussing, . Gwen has been doing great job as treasurer, but it is a difficult job. Concept based on growing memberships, electronic registration, districts complain on address changes every 2 years, looking for continuity, It takes almost 2 years to learn everything and become efficient and then you are moving on and new person comes in. Difficult to recruit new treasurers. We currently have a Communications officer who has a 2 year term but there is no

term limit and not in line to move into the next position. We might want to consider same arrangement for treasurer, to allow them more experience and more effective. Will come under new business

#### VIII. **Committee Reports:**

a. **State Advisory panel for Exceptional Children Report** given by Lisa Bruening. Dr. Zake and Kara Waldron gave an overview of indicators and where state fell within each indicator, Dr. Zake spoke on this , this morning. We then broke into small groups and went through Dr. Ross's letter to the Governor regarding new test's and time. Panel as a whole is drafting a recommendation letter to Dr. Ross regarding thoughts and concerns. Barbara Weinberg and Connie Praire are retiring from Office of Early Learning and will be replaced. The KRA is being looked at in terms of time and burden but keeping to standards.

b. **NAPSA Report** given by James Tatman: James attended Baltimore meeting, reviewed survey from fall conference, low number attended. Began talking about 11/1518 2015 in columbus, discussion for financial support for Ohio members, exec board meeting in april, more information in May meeting. NAPSA membership, asked for hands on who is member low amount. Significant adv, liaison in Washington D.C., that is directly impacting state. See James or Deb if interested in membership. Increased rate if not a member to attend conference.

c. **Ohio Coalition** No report no meeting

d. **OCALI Update** Sarah Walker absent, no meeting since Dec

e. **Nominations Committee Report** given by Donna Stelzer, no one volunteered for nominations committee , so James and Lisa Bruening were on committee. Dee Hepperly did come forward, vote in May. communication officer position, 2 year term limit, no term limit but no succession, vote in May

f. **Title 1 Committee of Practitioners Report** given by Dr. Karen Hall Director for Springfield: Dr. Hall no meeting but have been asked to meet in March to talk about ESCA waiver, please see her if any thoughts on waiver

g. **Historian Report** given by Kathy Brandt: 10/22/66, meeting at Gus's restaurant. Question regarding competition between offices, each division was so busy no competition between offices

#### VIII. **Old Business** Upcoming dates for 15-16 and 16-17 at quest:

12/11/15

2/4-5/16

5/6/16

12/9/16

2/9-10/17

5/5/17

#### IX. **New Business** No new business from floor

\*Proposal of changing treasurer succession on executive board John

and Donna spoke about why need to change. Everyone recognizes difficulty of this position, people wait to run when secretary opens. New staff and new district has to be trained including admin assistant. This is feeling from every past treasurer, If we remove from succession, treasurer could be a returning past board member, opt to stay engaged but not go through offices. Member Carole Burnworth another reason to look at this change is

:access to changing

accounts, lag in being able to switch all banking. James agreed banks are still contacting school district from 4 years ago. Deb Dennis is still receiving things and needs to get items to Gwen, along with all tax forms must be redone when new treasurer is appointed. May be short term if we get more electronically based. Changing may not be difficult and right now this position needs to be stabilized for few years. Part of website can be event registration, print up to date list, credit card payments, Name tags printed. Question from member " can you quit "? Yes, James went through the 5 year succession, this is a long time, if Treasurer is pulled out, secretary is 1 year position and then moves into president elect. 5 year commitment becomes a 4 year commitment. Treasure can continue and then step out, or move into running for secretary and move them into succession of offices. Before Val became communication officer, she had gone through sequence and now elects to remain in the position of communication officer. One other suggestion(Carol), when you change treasurer have to relook at audit committee. members asked if any other thoughts or questions, there were none. Due to time, and having an open seat in May. Draft language will be sent out, members will vote to approve or not to change. Change in Language, treasurer 2 year, no term limit and not in officer succession, secretary 1 year. This will be sent out, and will be done by Donna. Encourage everyone to vote, as we need 66% affirmative vote of all members voting to pass this change. This will then possibly change which

office is open treasurer or secretary. On another note we collected over \$200.00 for Kasey's memorial fund to cancer society.

#### **X. Adjournment**

Motion to Accept made by Deb Dennis: Seconded: Stephanie Morgan Motion passed meeting adjourned .

Meeting adjourned 12:14