



Submitted to Treasurer for payment: \_\_\_\_\_  
 Copy sent to Coordinator: \_\_\_\_\_  
 Copy sent to Assigned Board Member: \_\_\_\_\_

**PROPOSAL**  
 (Check One)

**Project**   
 (Hands-On with or without Check)

**Grant**   
 (Check Only)

Name of Project/Grant: \_\_\_\_\_

Recipient/Name of Organization (Beneficiary): \_\_\_\_\_

Payee for check, if different than recipient: \_\_\_\_\_

Project/Grant Description:

Dollars Requested: \_\_\_\_\_ Estimated Man Hours Required: \_\_\_\_\_

Proposed Project Date/Grant Presentation Date: \_\_\_\_\_ Deadlines, if any: \_\_\_\_\_

Has Altrusa, Inc. of Temple participated in this project and/or provided dollars previously?

If Yes, When: \_\_\_\_\_ Funding \$: \_\_\_\_\_

Proposed Project/Grant Coordinator: \_\_\_\_\_

Co-Coordinator: \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Board Recommendation:  
 Date: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Assigned Board Member: \_\_\_\_\_

Presented to Club  
 Date: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Declined: \_\_\_\_\_

If approved by Club: Committee Members should be turned in to Board Member Designated above

Total Hours of members participating \_\_\_\_\_

Total number of Members participating \_\_\_\_\_

Have all receipts been turned in to Treasurer \_\_\_\_\_