

# **Sixty-Second Annual District Nine Conference**

**HYATT REGENCY NORTH DALLAS  
RICHARDSON, TX**

## **Conference Registration Packet**



## **"Set District Nine to Music"**

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**To be distributed to  
ALL Club members**



## CALL TO CONFERENCE

Dear Altrusans,

On behalf of the District Nine Board of Directors, I am very excited to cordially invite you to attend our Sixty-Second Annual Altrusa International District Nine Conference at the Hyatt Regency North Dallas to be held in Richardson, Texas on April 20-22, 2017. The theme of our Conference is "Set District Nine to Music". This event will be hosted by Altrusa International of Garland, Altrusa International of Greenville and Altrusa International of Rockwall.

We are so excited to present to you this conference packet of information with just enough information to start setting the tone and get your feet moving to the beat for a wonderful experience. We have fun planned, workshops and training sessions, food, awards and special announcements for all. It will truly be a celebration of music and fellowship!

If you have attended conference regularly, you may notice some changes in the schedule and also notice that we have added a fourth meal to your registration. We are changing up the schedule, so please don't miss this event. If you have never attended conference before....Now is the time! Don't be shy. Come and learn what District Nine "The Mighty Ninth" is all about. There is a First-Timers event on Friday afternoon that will introduce you to our past and present, and show you how you can be a part of our future!

If you have any questions, please do not hesitate to contact me or any member of our Conference Committee:

Program Chair	Mary Pearson	<a href="mailto:marybp21@gmail.com">marybp21@gmail.com</a>
Conference Co-Chairs	Betty Sainz (Garland)	<a href="mailto:bsainz@multiforms.com">bsainz@multiforms.com</a>
	Carolyn McCullough (Greenville)	<a href="mailto:mcculloughpaint@sbcglobal.net">mcculloughpaint@sbcglobal.net</a>
	Wendy Santiago (Rockwall)	<a href="mailto:wendy@santiagolegalservices.com">wendy@santiagolegalservices.com</a>

The information in this packet will give you a little insight of what is in store for you in April, so please make plans to attend! You will not want to miss this event!! We look forward to seeing you very soon! Let's keep "Setting District Nine to Music"!

Big Altrusa Hugs,

*Linda Moore*

Linda Moore  
Governor, Altrusa District Nine





Please print legibly.  
Your registration will be confirmed via email.

Name \_\_\_\_\_ Altrusa International of \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Email \_\_\_\_\_ Cell \_\_\_\_\_

Please be aware that your attendance at Conference is your consent to be included in photos and/or videos for the future use of District Nine. If you do not consent, you may opt-out by requesting an opt-out form when you register at Conference.

**Check all that apply.**

- ☐ International Representative  
☐ District Officer  
☐ Club President

- ☐ First-Timer  
☐ Past International President  
☐ Past District Governor  
☐ District Committee Chair  
☐ District Committee Member

- ☐ Conference Delegate  
☐ Conference Alternate  
☐ ASTRA Member - no fee\*  
☐ Guest

**NO REGISTRATIONS AFTER APRIL 15**

**FULL Registration:** Includes four meals, workshops, business sessions, and conference materials.

**Meals Only - No Conference Registration:** No workshops, business sessions, or conference materials.

Please fill out a separate form for each guest. **MUST BE POSTMARKED** Prior to April 1, 2018.

Awards Lunch \$50 ☐ Governor's Banquet \$65 ☐

++Unable to process credit cards online after 3/31/18

Saturday Night Governor's Banquet  
Please indicate preference

Chicken Salmon

\*\*\*While EVERY effort will be made to accommodate all dietary restrictions, please understand we cannot\*\*\*  
meet all PREFERENCES. If you have a medically necessary restriction please include details:

Please indicate Vegan/Vegetarian or Gluten Free in notes below and efforts will be made to accommodate.

**Total Amount Enclosed:** \$ \_\_\_\_\_

Make checks payable to:

**Altrusa District Nine  
Conference**

Email/mail registration to:

Jan Kimberlin  
Altrusa District Conf. Reg.  
8414 Wesley St  
Greenville, TX 75402

[districtnineconf@gmail.com](mailto:districtnineconf@gmail.com)

No refunds after April 1, 2018

**TO PAY BY CREDIT CARD:**

Name on Card: \_\_\_\_\_

Card Type: Visa M/C DISC AMEX

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Zip Code \_\_\_\_\_

Security Number (on back of card) \_\_\_\_\_

To ensure secure transactions please visit  
[altrusatexas.org](http://altrusatexas.org) and process with the pay fee button.

**CONFERENCE HOTEL**

Hyatt Regency North Dallas  
701 East Campbell Road  
Richardson, TX 75081  
(972) 619-1234

**\$95/Night**

Special is available while block  
lasts or March 23, 2018

[https://aws.passkey.com/  
event/49249127/  
owner/1459738/home](https://aws.passkey.com/event/49249127/owner/1459738/home)





Hyatt Regency North Dallas is ideally placed among the city's activities, with no more than 5 miles separating our guests from the action—and making our complimentary hotel shuttle incredibly valuable. Make the most of our amenities both on-site or down the street, like a 24-hour business center, outdoor swimming pool, free Wi-Fi, dry cleaning services and much more.



Cool down in the hot summer months or warm your bones in the winter with a toasty hot tub and year-round pool temperatures no lower than 70. Look through the thick-paned glass of the outdoor courtyard and observe our state-of-the-art fitness center in action, with treadmills, stairclimbers and cross-trainers. Stay active in your spacious suite with YogaAway™.

Appreciate in-room coffeemakers, safety-deposit boxes and oversized work desks. Pack lightly on extended-stay trips and leave your hair dryer at home. Taste new food every day without needing to repeat meals using our wonderful room service aid. Ask our smiling staff for an accessible room for travelers with disabilities. Most importantly, make yourself at home.

#### PARKING

Self-parking is offered on-site complimentary  
Parking includes in and out privileges

From Dallas/Forth Worth Airport (DFW)

Proceed to North exit from terminal, after the tollbooth; stay left to get on Hwy 121 North. Then stay right on Hwy 121 for a short distance to Hwy 635 East exit. Travel Hwy 635 eastward until Hwy 75 North (Central Expressway) advanced road signs appear. Keep far right on Hwy 635 for the Hwy 75 North ramp exit. The Campbell Road exit off Hwy 75 is approximately 5 miles.

From Love Field Airport (DAL)

Exit Love Field and turn left on Mockingbird Lane. Proceed to North Dallas Tollway; go left (North) to the Hwy 635 exit. Proceed East (right) on Hwy 635 keeping on the far right lane to the Hwy 75 North (Central Expressway) exit ramp. The Campbell Road exit off Hwy I-75 is approximately 5 miles.

#### TRANSPORTATION

Tiam Transportation will offer 24-hour service 7 days a week to and from DFW International Airport. All arriving guests will find courtesy phones at all baggage claim areas. 2 hour advanced reservations required for guests leaving hotel for DFW. To and From DFW International Airport: \$65.00 each way (1-2 passengers). For 3-4 passengers, the price is \$70 to and from DFW each way. Any more than four passengers, there is a surcharge but willing to negotiate.

We also offer transportation to and from Love Field. 1-2 passengers will run \$50 where 3-4 passengers will be \$55. Anything over 4 will have an additional surcharge but subject to negotiation.

The hotel also offers transportation within a 5-mile radius based upon availability. Transportation can be taken to Collin Creek Mall, over 50 local restaurants and DART Train, as well as entertainment venues.

In addition to the Dallas Area Rapid Transit (DART) light rail, guests at Hyatt Regency North Dallas can take advantage of a variety of convenient and affordable public transportation options. For more information, call 214- 979-1111 or visit [www.DART.org](http://www.DART.org)

701 East Campbell Road Richardson, Texas, USA, 75081





## KEYNOTE SPEAKER

Brian Floca is the author/illustrator and illustrator of numerous award-winning books for children, including *Locomotive*, winner of the 2014 Caldecott Medal, *Moonshot: The Flight of Apollo 11*, *Lightship*, and *The Racecar Alphabet*.

Brian has illustrated Avi's *Poppy Stories* series; Jan Greenberg and Sandra Jordan's *Ballet for Martha: Making Appalachian Spring*; Lynne Cox's *Elizabeth, Queen of the Seas*; and the recently published *Princess Cora and the Crocodile*, by Laura Amy Schlitz.

In addition to the Caldecott Medal, Brian's books have received four Robert F. Sibert Honor awards, a silver medal from the Society of Illustrators, and have twice been selected for the New York Times' annual 10 Best Illustrated Books list.

Brian was born and raised in Temple, Texas, and now lives and works in Brooklyn, New York.



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## SERVICE PROJECT

District Nine will be helping rebuild libraries destroyed by Hurricane Harvey



**"The needs of these schools are still under review and more information will be coming out very soon. Please watch for emails and facebook posts. The District Website will also be updated as information is obtained. Thank you!"**

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2:00 to 4:30 President-Elect Training  
2:00 to 3:15 Treasurer Training  
3:30 to 4:30 Secretary Training

Also Available:

2:00 to 3:15 Branding and  
Marketing Your Club

Discussing the revised policies for printed  
materials and use of the logo.





## INTERNATIONAL REPRESENTATIVE

**Kathy Jackson**

**Altrusa International Director  
Altrusa International of Hamilton, Ohio**

Kathy became an Altrusan in 1980 while living in District Six and then followed her husband to District Five. She has served in every local and District office including, Governor of District Five and chartered two new Altrusa clubs.

On the International level she has served as an International Director 2005-2007, Chair of the Vision in the Future (VIF) Marketing Committee 2006-2008, the International Nominating Committee 1999-2001, and International Treasurer 2007-2009. She currently serves as the International ASTRA Chair 2015-2017.

Kathy was recipient of the Princeton Board of Education Dreamcatcher Award, named a Kentucky Colonel by the Governor of Kentucky, and "Hometown Hero" by the Cincinnati Enquirer. Kathy is a Registered and Licensed Dietitian, a Licensed Nursing Home Administrator, and owner of Jackson Consulting Service. Kathy is married to Joe Jackson with two children, Andrea and Matthew.



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### **~ All Conference Workshop ~ The 5 KILLERS of Wellness and Keys to Reprogramming Your Life for Success**



Patricia Sulak, M.D., founder of Living WELL Aware™, is a nationally recognized practicing physician, researcher, speaker, and medical school professor. She graduated from the University of Texas Health Science Center at San Antonio School of Medicine and was named a Distinguished Alumnus.

In addition to her busy clinical practice, she presents throughout the country to businesses, organizations, schools, churches, and healthcare institutions on disease prevention through healthy living. Dr. Sulak is author of *Should I Fire My Doctor?* and the comprehensive wellness workbook, *Living WELL Aware™: Eleven Essential Elements to Health and Happiness*.

Dr Sulak is author of the wellness book *Should I Fire My Doctor?*, the comprehensive workbook *Living WELL Aware: Eleven Essential Elements to Health and Happiness*, and the newly released health assessment, planner and journal *My Journey to Living WELL Aware*.

### **Other Workshops for you on Saturday!**

- >Membership Development    >Fundraising    >Virtual Clubs    >ASTRA
- >Leadership Development for District Nine





A **MEMORIAL SERVICE FOR OUR DISTRICT NINE ALTRUSANS**, who have passed away during the last club year, will be held on Sunday morning at Conference. District Nine Clubs may honor deceased members with a special memorial by sending in the form below.

## MEMORIAL REQUEST FORM

Altrusa International of \_\_\_\_\_

Name of deceased member \_\_\_\_\_

Date of birth: \_\_\_\_\_ Date deceased: \_\_\_\_\_ Member of Altrusa since \_\_\_\_\_

Photos included    Yes    No    List any memories or stories you would like shared, use box below

*Submitted by* \_\_\_\_\_

Contact phone number \_\_\_\_\_

Email \_\_\_\_\_

*Contact information of member who will participate in Memorial Service at Conference:*

Name \_\_\_\_\_

Contact phone number \_\_\_\_\_

Email \_\_\_\_\_

Any Club, District or International offices held?

Please submit this completed form and photo no later than March 10, 2018 to:

**Chris Tolbert**

**2210 Allena Lane**

**Temple, TX 76502**

PLEASE, if possible, email form and photos to [ctolbert99@aol.com](mailto:ctolbert99@aol.com).

*If a member of your club passes away after March 10th, please contact Chris Tolbert as soon as possible.*





*Each Club is asked to contribute at least one item, minimum value of twenty-five dollars, to the District Nine Conference Silent Auction. All proceeds from the auction will benefit the Altrusa International Foundation.*

## ***DISTRICT NINE CONFERENCE SILENT AUCTION DONATION FORM***

Please type or print clearly for proper bid sheet completion.

Altrusa International of \_\_\_\_\_ wishes to donate the following:

Auction Item Description: \_\_\_\_\_

Retail Value of Item: \_\_\_\_\_

Comments or Special Instructions:

Please send completed form by March 25, 2018 to: [wendy@santiagolegalservices.com](mailto:wendy@santiagolegalservices.com)

*To ensure we have space for your item and can prepare a proper bid sheet, please complete the form below for each auction item. The forms need to be submitted no later than March 25<sup>th</sup>.*

Please bring your auction items to the "Everything Room" any time after 11:00am Friday



Clubs are invited to create a **CLUB DISPLAY** to highlight their activities. Displays will be on exhibit in the "Everything Room." Each club display is eligible to win a Club Display Award. Awards will be announced on Sunday morning of Conference!

Your club **MUST** reserve a space for presentation of a club display. Be creative and share the amazing difference your Club has made in your community over the past year! Space and placement will be limited based on the number of reservations submitted. Clubs should plan for approximately half of an 8' table depending on the number of reservations received by the deadline.

### **CLUB DISPLAY FORM**

Deadline to request display space is March 25, 2018

**Please type or print clearly.**

Altrusa International Inc. of \_\_\_\_\_ wishes to reserve a table for our  
Club display at Conference.

Club Display Contact Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_


Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Please send completed form by March 25, 2018 to: [wendy@santiagolegalservices.com](mailto:wendy@santiagolegalservices.com)

Please bring your club display to the "Everything Room" any time after 11:00am Friday

Club displays can be an effective recruiting and marketing tool. Clubs are encouraged to use their displays for that purpose. Bonus points will be given to displays that are constructed allowing for ease of portability and for the quantity and quality of publicity. If interested in the criteria for judging please email [wendy@santiagolegalservices.com](mailto:wendy@santiagolegalservices.com)



*Altrusa International District Nine is pleased to invite you to be a part of the Sixty-Second District Nine Conference. We will welcome members from all over the state of Texas. We expect to host more than 300 attendees. Please be sure to bring plenty of merchandise.*

## **VENDOR FAIR GENERAL INFORMATION, RULES, AND PROCEDURES**

- Your application will be considered for a table based upon criteria such as quality, uniqueness of the merchandise, and price point. Altrusa International District Nine reserves the right to limit vendors and name brand. Selections will be made on a first come, first serve basis.
- Vendors are asked to bring a merchandise donation valued at a minimum of \$25 for Foundation Auction.
- Meals and other accommodations are not included.
- Table assignments will be according to booth size purchased.
- All Vendor applications are non-refundable after April 2, 2018.
- Registration/setup begins at 9 am on Friday, April 20<sup>th</sup>. All exhibitors need to register at the Altrusa registration desk in the Everything Room located in Lonestar Room 1.

**BOOTH SIZES:** All booths include one 8' table and two chairs. Vendors will be responsible for all other set up and equipment. Registration fees are:

- 10' x 10' - \$125, by March 1, 2017; \$165 by April 2, 2018
- 10' x 15' - \$175, by March 1, 2017; \$215 by April 2, 2018
- 10' x 20' - \$225, by March 1, 2017; \$265 by April 2, 2018

**LOCATION:** 701 East Campbell Road, Richardson, Texas 75081

**TAKE DOWN:** No later than 11:00 am Sunday, April 22, 2017.

**SECURITY:** *Altrusa International District Nine disclaims any and all liabilities for damages to or theft of display or exhibited materials. The room will be locked during times the vendor fair is closed. Vendors will be allowed to begin setup 1 hour before fair opens. The room will locked an hour after closing time.*

**VENDOR FAIR:**  
*Friday 1:00 pm to 6:00 pm*  
*Saturday 9:00 am to 5:00 pm AND Sunday 9:00 am to 11:00 am.*  
*All vendors should be off premise by 1:00 pm on Sunday.*





# VENDOR APPLICATION

Vendor Business/Organization Name \_\_\_\_\_

Contact \_\_\_\_\_ Title \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day phone \_\_\_\_\_ Cell phone \_\_\_\_\_ Evening phone \_\_\_\_\_

E-mail address \_\_\_\_\_ Website \_\_\_\_\_

Signature of Business Owner \_\_\_\_\_

Booth Size                      10' x 10'                      10' x 15'                      10' x 20'                      (circle one)

Skirting                      Yes / No                      (circle one)

## DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED OR SERVICES PROVIDED

*(Alcoholic beverages in any form, homemade food products, and perishable foods cannot be sold.)*

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Other comments for the consideration of your application:

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The deadline for Vendor Applications is April 2, 2018. Interested Vendors are encouraged to return completed applications, supporting materials, and booth pictures as soon as possible. The timeliness of receipt of vendor applications may be a factor in the selection decisions and space accommodations. Your application will be considered complete when payment has been received. If you are selected as a Vendor in the Conference Vendor Fair, you hereby agree you will accept the Vendor Fair Rules and Procedures (please refer to Vendor Fair General Information, Rules and Procedures.

For questions, please contact Wendy Santiago at 214.642.4733 or [wendy@santiagolegalservices.com](mailto:wendy@santiagolegalservices.com).

Please send completed form and check made payable to Altrusa District Nine by April 2, 2018 to:  
2018 Conference Vendor Fair  
c/o Wendy Santiago  
P.O. Box 1505  
Wylie, Texas 75098



## AD PLACEMENT FORM

**Please consider a business advertisement, an ad for your annual club fundraising event, a personal celebration announcement, congratulations to a special Altrusan friend or family member, or an "in-memory of" page in the Conference program this year. Details below:**

Name of advertiser \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

Please indicate the size for your ad by checking the appropriate box below:

FULL PAGE AD \$300 - 8 1/2 x 11 inches

HALF PAGE AD \$150

QUARTER PAGE AD \$75

BUSINESS CARD AD \$25

Special instructions:

Please send check made payable to **Altrusa District Nine Conference**

**\*\*DEADLINE FOR AD SUBMISSIONS IS MARCH 1, 2018\*\***

Please email completed form and digital artwork to [bsainz@multiforms.com](mailto:bsainz@multiforms.com)

Mail Check and a Copy of Form

**Carolyn McCullough**

**PO Box 453**

**Greenville, TX 75403**

### **\*\*ANOTHER OPPORTUNITY \*\***

If your business is interested in placing promotional items in our conference goody bag please consider providing 300 items by

**March 15, 2018.**

There is no charge to include your items! Looking for pens, notepads, snack items, hand sanitizer, etc.

Contact Luanne Dickens at [greenvillefloraltx@yahoo.com](mailto:greenvillefloraltx@yahoo.com)



## CONFERENCE MENUS

### **FRIDAY LEADERSHIP LUNCHEON** (By invitation only)

"Concert in the Park" Box Lunch - Wrap, Chips, Pasta Salad, Fruit, and Cookie

### **FRIDAY FUN NIGHT "Altrusans Just Want to Have Fun"**

Oven Roasted Chicken breast



### **SATURDAY FOUNDATION BREAKFAST (INCLUDED IN REGISTRATION)**

Vegetable Quiche without crust, sausage links, and sliced fruit

### **SATURDAY AWARDS LUNCHEON**

Grilled Beef Fajita Salad with Jalapeno avocado Vinaigrette and ranch dressing

### **SATURDAY GOVERNOR'S BANQUET**

Sundried pesto Chicken Breast OR Blackened Salmon





## PRELIMINARY CONFERENCE SCHEDULE

### FRIDAY, APRIL 20:

8:30 am - 11:30 am	District Board Meeting
10:00 am to 6:00 pm	Registration and Credentials Open
10:00 am to 6:00 pm	Club Display Exhibits /Silent Auction Open Leadership
Noon to 1:30 pm	Luncheon, by invitation
1:00 pm to 6:00 pm	Vendor Fair
1:30 pm to 2:00 pm	Program Team Meeting
2:00 pm to 4:30 pm	Workshops (President-Elect, Secretary, Treasurer, Branding)
5:00 pm to 6:00 pm	First Timers Orientation
6:30 pm to 7:00 pm	Delegate and Alternate Briefing Opening Session
7:00 pm to 9:30 pm	Altrusa Fun Night - "Altrusans Just Want to Have Fun"
7:30 pm to 9:30 pm	Cash Bar -80s style

### SATURDAY, APRIL 21:

7:00 am to 8:30 am	Foundation Breakfast
10:00 am to 1:00 pm	Registration/Credentials Open
7:30 am to 8:45 am	Club Display Exhibits/Silent Auction
8:30 am to 5:00 pm	Open Vendor Fair
9:00 am to 10:30 am	Business Session
10:30 am to 11: am	Voting
11:15 am to 1:30 pm	Awards Luncheon / Key Note Speaker
2:00pm to 5:00 pm	Workshops
6:30pm to 7:30 pm	Club Photos
6:30pm to 9:30 pm	Cash Bar
6:30 pm	Line-up of Altrusa Dignitaries
7:00 pm to 9:30 pm	Governor's Banquet

### SUNDAY, APRIL 22:

8:00am to Noon	Collect Exhibits and Silent Auction Items
9:00 am to 11:00 am	Vendor Fair
8:30am to Noon	Memorial Service and Closing Session
12:30am to 3:00pm	District Board of Directors Meeting

*Times and schedule are subject to change.*



## FIRST TIME CONFERENCE ATTENDEES

A fabulous weekend is planned for you. All fun! Ask any Altrusan about Conference and you'll hear fond memories of their own first Conference. Your first Conference will be memorable, too!

### **Registration**

Fill out the registration form and send it in with your fee. Please be sure to indicate on the form that you are a "First-Timer".

### **Pre-Conference**

Please carefully read through this packet of information for details on the Conference schedule and activities, workshops, attire and donations to the Conference Service Project. Discuss travel arrangements and hotel accommodations with your club members.

### **Check-In**

Conference begins on Friday. Upon your arrival, check-in at the registration table to pick-up your registration packet along with your name tag, ribbons and meal tickets.

### **First-Timers Event**

Your Conference Program will be included in your registration packet. Please make note of the Friday afternoon First-Timers Session. Please make every effort to make it to this session. You will learn what to expect at Conference, meet some District and International dignitaries, and have a LOT of fun!

### **Special Surprises for First-Timers**

We will have some surprises for you throughout the weekend. Special gifts from our board members are drawn for a few lucky winners. One First-Timer who is registered as such by Saturday morning will receive the honor of participating in the processional at the Governor's Banquet.

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The number of Delegates each Club receives is calculated as of January 1, 2018, as described in the District Bylaws: Each Club in good standing with International with a total Active membership of fifteen (15) or less, for whom dues have been paid to International, and to the District where applicable, shall be entitled to one (1) Delegate and one (1) Alternate. For each additional fifteen (15) members or portion thereof, a Club shall be entitled to one (1) additional Delegate and Alternate up to a maximum of five (5) Delegates and five (5) Alternates.

### **Pre-Conference**

Discuss Nominating Committee candidates with your club members. Be sure, as a Delegate or Alternate, you understand the wishes of your club so your vote reflects the candidates your club endorses. Nominees will be announced in the next News of Mighty Ninth.

### ***Credentials***

Upon arriving at Conference, Delegates and Alternates will check-in at the Registration table to pick-up registration packets. Proceed to the Credentials table to collect voting credentials. A Delegate must be accredited to be eligible to vote, and ONLY Delegates (not Alternates) should cast votes. Alternates will be seated in the Delegate/Alternate section and will attend the Delegate Briefing to be informed on the issues.



### ***Delegate Briefing***

Delegates and Alternates should make every effort to attend the Delegate Briefing on Friday afternoon before the opening session. This briefing is important. At the briefing, rules of elections will be reviewed, candidates for office will be introduced, and any other business that will be brought to a vote will be discussed. Your attendance will ensure you are properly informed.

### ***Seating***

Delegates and Alternates are afforded special seating in the meeting room during business sessions.

### ***The Issues***

Voting will take place by secret ballot, immediately following the morning business session on Saturday. Delegates will be instructed on the process for casting ballots before dismissal from the business meeting. Only delegates may vote. All other voting will be done by a voice vote.





## **TRADITIONS AND ETIQUETTE**

- During Friday's opening session, please stand as the board and other dignitaries enter the room. The Governor will ask you to be seated when appropriate.
- Please reserve the front row of seats at each business session for our Past Governors.
- Expect to stay through the Sunday morning session for the ultimate Conference experience.
- When entering the banquet rooms for meals, for safety purposes, please do not tilt the chairs up to save seats.
- Several Clubs will host open house receptions to honor their members who are serving on the District Program Team and Board of Directors. All are welcome to stop by for refreshments and fellowship. If your Club is hosting such an event, invitations must be sent to Conference Co-chair before April 15.
- Please turn off all cell phones or at least set on vibrate during all Conference activities. Using the camera feature on your phone is appropriate, but please do not answer calls during the sessions. If you must take a call, please completely exit the room.

See you soon!