

SIXTIETH ANNUAL CONFERENCE

District Nine

Altrusa International, Inc.

KEY TO THE WEST

**DFW Marriott Hotel and Golf Club
At Champion Circle**

Fort Worth, Texas

April 22-24, 2016

CONFERENCE REGISTRATION PACKET



**To be distributed to
ALL Club members**

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Governor's Official Call to Conference



Dear Altrusans,

On behalf of the District Nine Board of Directors, I am excited to cordially invite you to attend our Sixtieth Annual Altrusa International District Nine Conference at the DFW Marriott Hotel and Golf Club at Champion Circle to be held in Fort Worth, Texas on April 22-24, 2016. The theme of our Conference is "Key to the West." This event will be hosted by Altrusa International of Arlington, Texas.

I am confident you will find this conference amazing and vital (KEY) to the success of Altrusa. Make plans today to attend and re-energize your enthusiasm for Altrusa. I assure you Conference will be a fantastic and memorable event. Workshops, events and activities are being planned to cover a broad range of interests. We encourage each of you to bring your spouse, significant other, family members, potential new members and guests to experience the beauty of our organization. We have special events planned for them! Should you have questions, please do not hesitate to contact me or any member of our Conference committee.

Program Chair
Conference Co-Chairs

Antonia Buban (DTD)
Dorothy Rencurrel (Arlington)
Jackie Butler (Ft.Worth)

abuban.altrusa@gmail.com
ren4vol@yahoo.com
jambutler46@gmail.com

This Conference Registration Packet will give you an idea of what's in store for you . Don't miss out on the fun. Start making your plans to attend NOW. We look forward to seeing you there...remember, YOU are KEY to the success of Altrusa!

Warmest regards,

Sylvia Zamora

Governor, Altrusa District Nine





Sixtieth District Nine Conference, April 22-24 2016

REGISTRATION FORM

Please print legibly.

Your registration will be confirmed via email.

Name _____ Altrusa International of _____
 Address _____ City _____ Zip _____
 Email _____ Cell _____

Please be aware that your attendance at Conference is your consent to be included in photos and/or videos for the future use of District Nine. If you do not consent, you may opt-out by requesting an opt-out form when you register at Conference.

CREDENTIALS RIBBONS	Check all that apply.	First-Timer	~ Conference Delegate	~ Affiliate Member
	~ International Representative	Past International President	Conference Alternate	~ Charter Member of New Club
	~ District Officer	Past District Governor	Altrusa Member	~ New Club Sponsor
	~ Club President	District Committee Chair	ASTRA Member - no fee*	~ Guest-Full or Partial Reg.
		District Committee Member		

REGISTRATION TYPE. CHOOSE ONE.

	Postmarked BEFORE March 15	Postmarked AFTER March 15 RECEIVED by March 31	Received after March 31 or PAY AT THE DOOR
FULL Registration: Includes all three meals, workshops, business sessions, and conference materials.	\$180 <input type="radio"/>	\$195 <input type="radio"/>	\$210 <input type="radio"/>
PARTIAL Registration (two meals): Includes two meals, workshops, business sessions and conference materials.	\$140 <input type="radio"/>	\$160 <input type="radio"/>	\$185 <input type="radio"/>
PARTIAL Registration (one meal): Includes one meal, workshops, business sessions, and conference materials.	\$110 <input type="radio"/>	\$130 <input type="radio"/>	\$135 <input type="radio"/>
Meals Only (Dinner Guest) No Conference Registration: No workshops, business sessions, or conference materials. Which meals? _____ Number of tickets _____	Friday Fun Night \$55 <input type="radio"/>	Awards Banquet \$40 <input type="radio"/>	Governor's Banquet \$60 <input type="radio"/>
* ASTRA MEMBERS PAY FOR MEALS ONLY	Total for Meals \$ _____		

MEAL SELECTIONS	Friday Night Fun Night	~ Regular meal or	~ Vegetarian or	~ Wheat/gluten-free	~ Other*	
	Saturday Awards Luncheon	~ Regular meal or	~ Vegetarian or	~ Wheat/gluten-free	~ Other*	
	Saturday Night Governor's Banquet	~ Steak or	~ Salmon or	Vegetarian or	Wheat/gluten-free or	Other*
	*Special dietary requirements must be ordered by April 1, 2016. Please describe your need:					

Total Amount Enclosed: \$ _____ No refunds will be given after April 1, 2016.

Make checks payable to:
District Nine Conference Fund
 Email or send registration form to:
(even if paying by credit card)

Toni Kincaid
1809 Holly Spring Drive
Arlington, Texas 76018
tkincaid125@gmail.com

TO PAY BY CREDIT CARD
(An additional fee of 3.5% plus \$0.15 will be charged as a convenience fee.)

Name on Card: _____

Card Type: **Visa** **MC** **DISC** **AMEX**

Card Number: _____

Expiration Date: _____ Zip Code _____

Security Number (on back of card): _____

CONFERENCE HOTEL

DFW Marriott Hotel
at Champion Circle
3300 Championship Parkway
Fort Worth, Texas 76177
817-961-0800

For reservations, call
800-228-9290

Hotel Code is DFWMC
Group Code is ALT
Special room rate \$129

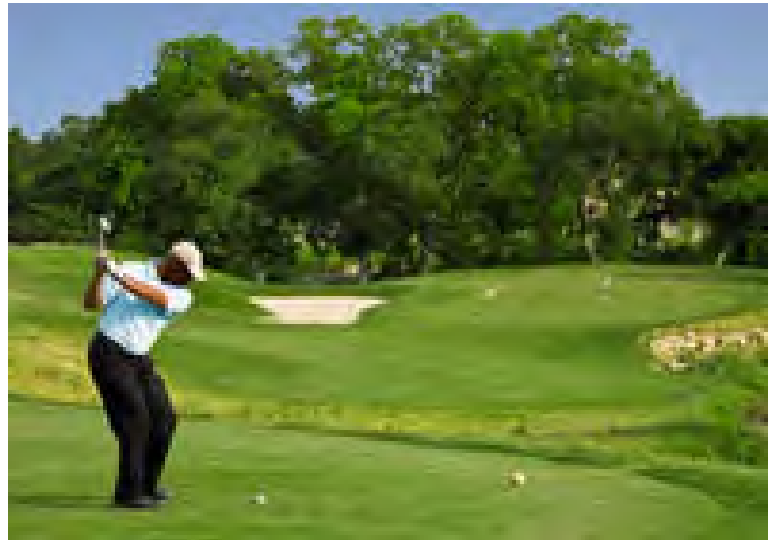
Deadline to obtain this special room rate is March 25, 2016



The Conference team has chosen the **DFW Marriott Hotel and Golf Club at Champion Circle, Fort Worth, Texas** for our weekend of fun and fellowship. You'll find beauty, tranquility and amenities galore.



Overlooking a pristine championship golf course and adjacent to the Texas Motor Speedway, the Dallas/Fort Worth Marriott Hotel & Golf Club at Champions Circle inspires extraordinary experiences. Our luxury hotel offers a prime Fort Worth location, moments from some of the area's most popular attractions.



Our newly refurbished guest rooms and suites boast sleek design, plush bedding, and comfortable workspaces. Golf enthusiasts will be thrilled with the golf club at Champions Circle, a beautiful 18-hole course designed by Jay Morrish. Other outstanding hotel facilities include an outdoor pool, a fitness center, tennis, and even a Sport Court®. Enjoy first-class dining at our on-site restaurants, or plan a memorable event in our indoor and outdoor venue spaces. Relax with a signature cocktail at our hotel's Blue Moon Lounge, or nibble on a sandwich and enjoy views of the golf club at Drivers restaurant.



The luxuriously appointed hotel rooms and suites provide a relaxing sanctuary here in Fort Worth. Enjoy beautiful golf course views from many of our spacious rooms and suites. Step out of your room and enjoy the hotel's golf course, fitness center and other superb facilities.

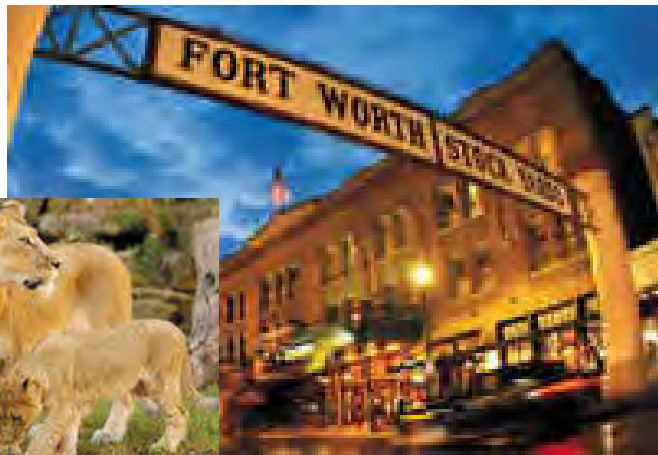




Reserve your room now! Call 800-228-9290 to reserve your hotel room. Be sure to mention Group Code "ALT" to get the group rate of \$129 (single or double). Deadline for this group rate is March 25, 2016.



The Hotel has many attractions nearby:
Texas Motor Speedway
Fort Worth Stockyards
Bass Hall
Fort Worth Zoo
Shopping and Wine Tasting in Grapevine





We are pleased to welcome International Director, Robin Hall as the International Representative to our District Conference. This is Robin's first visit to District Nine and we are looking forward to sharing our Conference festivities with her.

**Robin W. Hall, International Director
Altrusa International, Inc., Lake City, Florida
District Three**



Robin is currently serving as an Altrusa International Director for the 2015-2017 biennium. She has been a member of Altrusa International, Inc. of Lake City, Florida since 1999 and in 2004-2005 served as President. During that time she has held many offices and participated in activities with all of the committees. Within her 90 + member club, she helped charter and serve as advisor for 2015 ASTRA Epiphany of Lake City, Florida.

At the District level, she served as the program chair for the 2003 District Three Conference in St. Augustine, FL and conducted the Presidents' Workshop Training in 2006, 2007, 2008, and 2012. In her capacity as a District Officer, she chaired a variety of committees. As the 2009-2011 Governor of District Three, she visited all clubs within the District and worked with Altrusans from throughout the four states. This past year, she participated on the District Nominating Committee.

At International, she served on the 2009 Elections Committee, conducted 2012 and 2014 Governor-Elect Training, and served as 2011-2015 Co-Chair of the Leadership Development Committee. At the 2015 Convention, she served on the Credentials Committee and provided leadership for the First Timers' Activity. Currently, she serves as chair of the Virtual Club Task Force.

Robin completed her undergraduate degree in Business Administration from the University of Minnesota, Masters in Counseling and Doctorate in Educational Leadership from Northern Arizona University. For the past thirty years, she worked as a college administrator and recently retired from Saint Leo University, Florida. She currently serves as Vice Chair of Shands Hospital Board, Vice Regent in Daughters of the American Revolution, and United Way Challenger. She previously served as gubernatorial appointment and Chair of the Lake Shore Hospital Authority Board, and Past Chair of March of Dimes "March for Babies". She was awarded "Florida Regional Volunteer of the Year" from the March of Dimes, awarded "Lifetime Member status" of the Association of Florida Colleges, and "Lamplighter" status from the Altrusa International Foundation.

Robin and her husband Chuck, President Emeritus of Florida Gateway College, have four children and three grandchildren. She enjoys community service, genealogical research, reading, travel, entertaining, and spending time with family/friends. She and her husband endowed five college scholarships and are currently active in two college foundations.





our Keynote Speaker, Carol Klocek, CEO of the Center for Transforming Lives in Fort Worth, Texas will address the Conference attendees on Saturday morning.



Carol Klocek joined the Center for Transforming Lives as Chief Executive Officer in 2009. Through her leadership, the agency has doubled its annual operating budget to more than \$6 million and enhanced services for more than 2,500 low-income and homeless women, children and families annually, helping hundreds to break the cycle of poverty. In 2015, she led the agency through its name change to better reflect its purpose and increase community wide support.

New services added during her tenure include an expansion of emergency shelter for homeless women who have been victimized; rapid re-housing for homeless families, to move them out of shelters and dangerous situations as quickly as possible; permanent supportive housing for the most fragile families in our community; and shared housing to assist elderly women in keeping their own homes. In 2013, the organization also began offering financial literacy education and one-on-one financial coaching so that low-income women and families are able to more effectively spend and save the money they earn. The Center for Transforming Lives continues to operate three child development centers specializing in literacy rich education for homeless and low-income children in Fort Worth and Arlington, and in 2015 earned an Early Head Start Partnership Grant to enhance these services.



Photo by Richard Rodriguez

Ms. Klocek has held leadership positions in non-profits throughout North Texas for more than 20 years. She holds a masters degree in social work from the University of Texas at Arlington and a masters in business from Texas Christian University. Her extensive background in business and social work ensures the Center for Transforming Lives thrives in today's operating and funding environment.

Ms. Klocek's community involvement includes membership on the Fort Worth Commission on Ending Homelessness. She is chair of the Executive Council of United Way of Tarrant County and also has served as a member of the boards of the Tarrant County Homeless Coalition, Mental Health Connection and Infant Mortality Network.





A Memorial Service for Our District Nine Altrusans, who have passed away during the last club year, will be held on Sunday morning at Conference. District Nine Clubs may honor deceased members with a special memorial by sending in the form below.

Memorial Request Form

Altrusa International of _____

Name of deceased member _____

Date of birth: _____ Date deceased: _____ Member of Altrusa since _____

Photos included Yes No

Please attach an additional sheet of information, listing the deceased member's Club, District, and International offices held, along with contributions to Altrusa and your Club. Please include a personal story about the member.

Submitted by _____

Contact phone number _____

Email _____

Contact information of member who will participate in Memorial Service at Conference:

Name _____

Contact phone number _____

Email _____

Please submit this completed form and photo no later than March 1, 2016 to:

**Linda Everidge
6411 Falls Church Street
San Antonio, Texas 78247
linda.everidge@gmail.com
210-241-0581**

If a member of your club passes away after March 1st, please contact Linda Everidge as soon as possible.





Altusans are leaders in service . . .
Conference Service Project


We are excited to announce that our 2016 Conference Service Project will benefit the Center for Transforming Lives, formerly the YWCA Fort Worth and Tarrant County. The Center for Transforming Lives works to move women, children and their families from poverty to independence through housing stability, high quality affordable child care, and financial empowerment. Our service project will specifically benefit women in the Housing Services program, which provides stable and safe housing for homeless women and families. Their housing services include emergency shelter for homeless women who have been victimized; rapid re-housing for homeless families, to move them out of shelters and dangerous situations as quickly as possible; permanent supportive housing for the most fragile families in our community; and shared housing to assist elderly women in keeping their own homes. In addition to housing assistance, the Center for Transforming Lives provides support to participants through counseling, financial empowerment services and educational opportunities to assist them in achieving self-sufficiency.

In addition to providing safe housing, the Center for Transforming Lives also owns and operates three child development centers, two in Fort Worth and one on the UTA campus in Arlington, offering full-day services for children 6 weeks through 5 years of age. Onsite Fort Worth ISD and Arlington ISD certified preschool classes are offered to 3-5 year olds. These child development programs are tailored to meet the needs of homeless and low-income children, with the goal of preparing them for kindergarten and beyond. The Center for Transforming Lives is the only provider of FREE child care for homeless families in Tarrant County, with transportation to and from local shelters each weekday. More than 500 children and families benefited from child development services in 2014.

Within the Center for Transforming Lives' financial empowerment programs, women and men learn to become financially self-sufficient through financial education classes, individualized one-on-one coaching, and matched savings incentives to create strong savings habits. In 2014, 777 individuals in Tarrant County received financial empowerment services through the Center for Transforming Lives. Fifty percent of these individuals have started saving, and nine percent saved more than \$1,000.

Conference Service Project: Please donate one or more of the following to support the Emergency Shelter program: twin-sized bedding (XLong twin sheets, pillowcases, blankets, comforters, etc.), bath and hand towels, wash cloths, and pillows. Please note that for the twin sheets, they need the X Long size. (The women are allowed to keep all of the items when they move out of the shelter into their own apartments, so there is great need for these items.) In 2014, the Center for Transforming Lives provided safe housing for 443 women and families.





All Guests are welcome at the

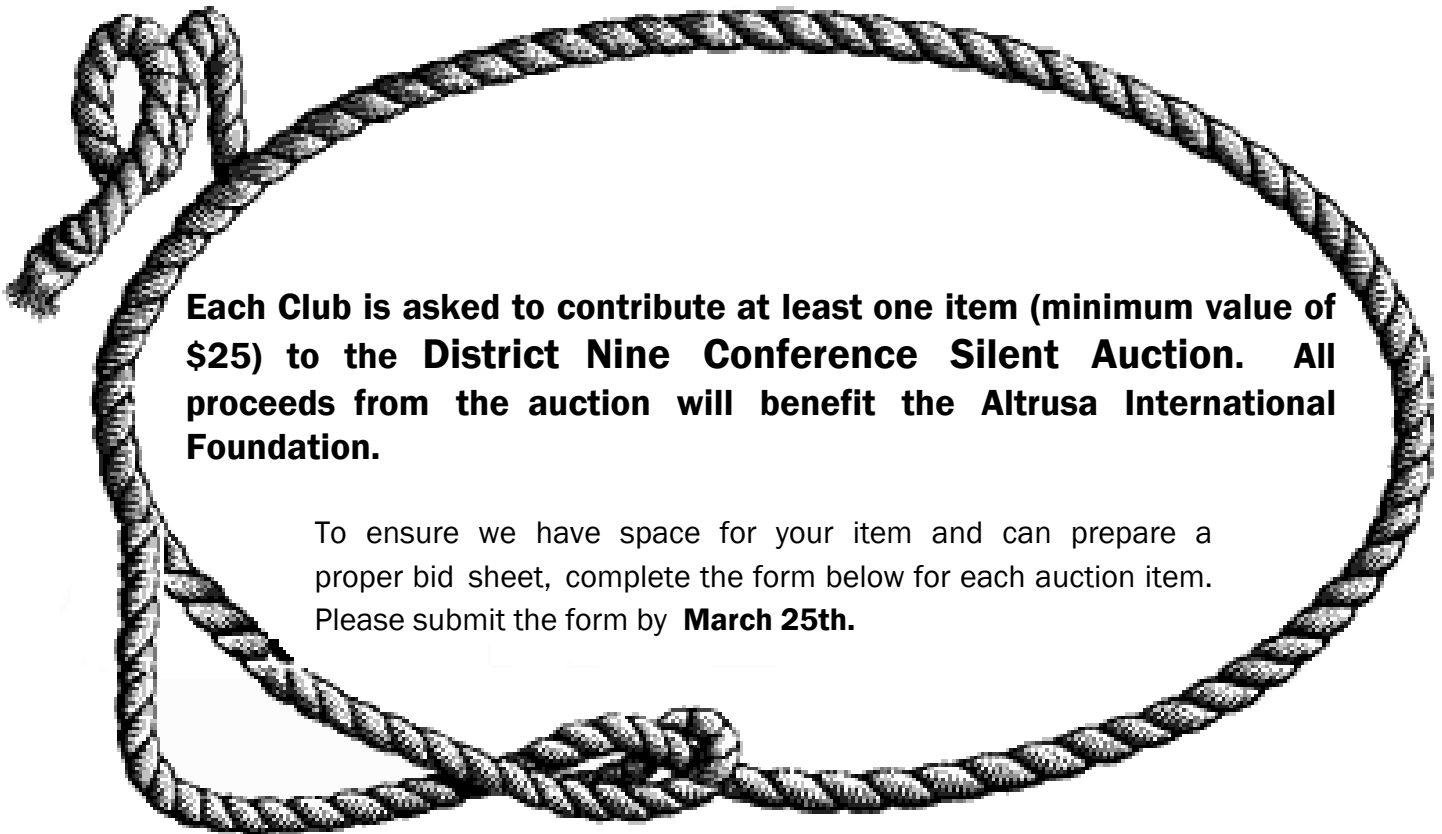
Conference Corral
(alias "Man-Cave")

Head 'um up - move 'um out!
All trails lead West
to
Fort Worth, Texas April 22 - 24, 2016

We'll have something for everyone...even a special "waterin' hole" with plenty of fun and great food...for your guests and friends (who may become new members)!

Please register your guests on the registration form and include dinner fees for the events which they will be attending...there is no charge for the "Man-Cave."

Please refer to the Conference Program for the daily schedule.



Each Club is asked to contribute at least one item (minimum value of \$25) to the District Nine Conference Silent Auction. All proceeds from the auction will benefit the Altrusa International Foundation.

To ensure we have space for your item and can prepare a proper bid sheet, complete the form below for each auction item. Please submit the form by **March 25th**.

District Nine Conference Silent Auction Donation Form

Please type or print clearly for proper bid sheet completion.

Altrusa International of _____ wishes to donate the following:

Auction Item Description: _____

Retail Value of Item: _____

Comments or Special Instructions: _____

**Please send completed form by March 25, 2016 to: Lois Durant
200 North Church
Palestine, Texas 75801
loisdur@yahoo.com**

Please bring your auction items to the "Everything Corral" anytime after 11:00am Friday, April 22.





Clubs are invited to create a Club Display to highlight their activities. Displays will be on exhibit in the "Everything Corral." Each club display is eligible to win a Club Display Award. Awards will be announced on Sunday morning of Conference!

If your club will be presenting a Club display, please reserve a table. Tables are available on a first-come, first-served basis. Be creative and share the amazing difference your Club has made in your community over the past year! **Please see the next page for the Club Display Award Criteria.**

Club Display Form

Deadline to request display space is March 25, 2016

Please type or print clearly.

Altrusa International Inc. of _____ wishes to reserve a table for our Club display at Conference.

Club Display Contact Name _____

Daytime Phone _____

Other Phone (Cell Preferred) _____

Email _____

**Please send completed form by March 25, 2016 to: Tina Hampton
1304 East Timberview Lane
Arlington, Texas 76014
thamp61@gmail.com
817-965-2403**

Please bring your auction items to the "Everything Corral" anytime after 11:00am Friday, April 22.





District Nine Club Display Award Criteria

Club displays can be an effective recruiting and marketing tool. Clubs are encouraged to use their displays for that purpose. Bonus points will be given to displays that are constructed allowing for ease of portability and for the quantity and quality of publicity.

	Points	Points Scored
Content:		
Service Projects	15	_____
Fundraising Events	10	_____
Membership Events	10	_____
Yearbook/Club History/President's Scrapbook	5	_____
 Creativity of Presentation:		
Use of Samples and Photographs	10	_____
Theme and Graphic Design	5	_____
 Altrusa Branding:		
Use of 2011 Logo (only) and Branded Fonts	10	_____
Use of "Leading to a Better Community" Tag-line	5	_____
Marketing Potential	10	_____
 Overall Impression:		
Community Impact	10	_____
Illustration of Club's Direction and/or History	10	_____
 Bonus Points:		
Quantity and Quality of Publicity	10	_____
Ease of Display Portability	5	_____
 Total Score		_____
Judge's Comments _____		





Our annual Vendor Fair will feature vendors offering a unique array of gifts and accessories. There will be plenty of time to shop in between sessions.

Altrusa International District Nine is pleased to invite you to be a part of the Sixtieth District Nine Conference. We will welcome members from all over the state of Texas. We expect to host more than 250 attendees. Please be sure to bring plenty of merchandise,

HOTEL

DFW Marriott at Champion Circle, 3300 Championship Parkway, Fort Worth, Texas 76177
817-961-0800

VENDOR FAIR GENERAL INFORMATION, RULES, AND PROCEDURES

- Your application will be considered for a table based upon criteria such as quality, uniqueness of the merchandise, and price point. Altrusa International District Nine reserves the right to refuse a vendor.
- Registration fee is \$125 through March 25, 2016. Late registration is \$140 through April 1. In addition to the table fee, vendors are asked to bring a merchandise donation valued at a minimum of \$25 for our Foundation Silent Auction. Each registration fee covers a 6-foot table and two chairs.
- Meals and other accommodations are not included.
- Table assignments will be done on the day of the event on a first-come basis.
- All Vendor applications are fully refundable until April 1, 2016, however, non-refundable after April 1, 2016.
- Registration/setup begins at 10 am on Friday, April 22. All exhibitors need to register at the Altrusa registration desk in the hotel lobby.

TAKE DOWN

No later than 11:00 am Sunday, April 24, 2016.

SECURITY

Altrusa International District Nine disclaims any and all liabilities for damages to or theft of display or exhibited materials. The Vendor Fair is in an open lobby area. We will NOT have the ability to lock this area after each day's activities. Please plan to pack and stow your valuables each day.

SCHEDULED HOURS FOR VENDOR FAIR

Friday 1:00 pm to 6:00 pm
Saturday 8:00 am to 6:00 pm





Vendor Application

Vendor Business/Organization Name _____
 Contact _____ Title _____
 Mailing address _____
 City _____ State _____ Zip _____
 Day phone _____ Cell phone _____ Evening phone _____
 E-mail address _____ Website _____
 Signature of Business Owner _____

DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED OR SERVICES PROVIDED

(Alcoholic beverages in any form, homemade food products, and perishable foods cannot be sold.)

Other comments for the consideration of your application:

The deadline for Vendor Applications is March 25, 2016. Interested Vendors are encouraged to return completed applications and supporting materials as soon as possible. The timeliness of receipt of vendor applications may be a factor in the selection decisions and space accommodations. Your application will be considered complete when payment has been received. **If you are selected as a Vendor in the Conference Vendor Fair, you hereby agree you will accept the Vendor Fair Rules and Procedures (please refer to page 14).**

For questions, please contact Nina Cox at 817-996-6586 or ninafcox@marykay.com.

**Please mail application and checks payable to
 DISTRICT NINE CONFERENCE FUND to: Nina Cox
 440 Brookview Drive
 Hurst, Texas 76054**





Conference Program Ads

Honor a member or advertise a business by purchasing an ad in the Conference Program. Please consider a business advertisement, personal celebration announcement, congratulations to a special Altrusan friend or family member, or an "in-memory of" page in the Conference program this year.

AD PLACEMENT FORM

Name of advertiser _____

Email _____ Telephone _____

Please indicate the size for your ad by checking the appropriate box below:

FULL PAGE AD \$300 - 8 1/2 x 11 inches

HALF PAGE AD \$150

QUARTER PAGE AD \$75

BUSINESS CARD AD \$25

Special instructions _____

Please email digital artwork (.jpg preferred) to vlusk2131@sbcglobal.net

Deadline for Ad Submissions is March 1, 2016

Please mail form and check payable to
DISTRICT NINE CONFERENCE FUND to:

Versie D. Lusk
1031 Townsend Lane
DeSoto, Texas 75115

Questions? Please contact Versie Lusk at 972-741-1835 or vlusk2131@sbcglobal.net.





The **ALTRUSA ALL-STAR AWARD** is a new District Award this biennium and an opportunity for each Altrusa Club to honor and recognize *one* club member for outstanding service to their club and community during the fiscal club year.

Each Club is encouraged to sponsor one All-Star Honoree. Award Criteria will be determined by their sponsoring club. The fee to sponsor an honoree is \$50.00.

Each club All-Star Honoree will receive:

- A special All-Star ribbon to wear during Conference
- Recognition in the Conference program with an ad which will include their name, club and photo.
- At the Governor's Banquet, each Honoree will receive an award certificate and be recognized as an outstanding member of District Nine.

Deadline for Submission of Honoree photo and information is March 1, 2016

ALL-STAR AWARD HONOREE FORM

Altrusa of _____

Name of Honoree _____

Brief Description of Reason for Recognition _____

**Please email this form and a digital photo of Club All-Star Honoree to:
frances.dalbey@gmail.com**

**Please mail this form and check for \$50 payable to
DISTRICT NINE CONFERENCE FUND to: Linda Hurt, Treasurer
606 Fairway View Terrace
Southlake, Texas 76092**

Questions? Please contact Frances at frances.dalbey@gmail





Conference Menus



Please choose vegetarian, gluten-free and other dietary requirements on the registration form.

Friday Leadership Luncheon

(By invitation only)

Croissant Club with Honey Glazed Turkey, Leaf Lettuce, Tomato, Bacon, Swiss Cheese and Avocado
Pecan Tart
Iced Tea, Water and Gourmet Coffee

Friday Fun Night Boots and Bling BBQ Buffet

Slow-cooked Texas Beef Brisket
Sausage in Whiskey Sauce
Potato Salad and Coleslaw
Ranch-Style Beans
Warm Corn Bread with Butter
Fudge Cake
Warm Fruit Cobbler
Iced Tea, Water and Gourmet Coffee,
Decaffeinated Coffee, Specialty Herbal Teas
Cash Bar

Saturday Presidents' Breakfast

(By invitation only)

Freshly Baked Breakfast Breads and Muffins with Butter, Jams and Jellies
Fresh Fruit Cup
Cinnamon French Toast with Warm Maple Syrup and Powdered Sugar
Choice of Applewood-Smoked Bacon, Country Link Sausage or Grilled Ham Steak
Orange Juice and Water
Gourmet Regular and Decaffeinated Coffee and Assorted Herbal Hot Teas

Saturday Awards Luncheon

Herb-Crusted Chicken with Champagne Sauce
House Salad with Choice of Dressing
Garlic Mashed Potatoes
Green Beans Almondine
Warm Rolls and Butter
Chef's Selection of Desserts
Iced Tea, Water and Gourmet Coffee

Saturday Governor's Banquet

Choice of:
Flat Iron Steak with Tobacco Onions or
Fresh Salmon in a Lemon-Caper Sauce
Fresh Field Greens Salad with Mandarin Oranges and Beets with Balsamic Vinaigrette Chef's Seasoned New Potatoes
Asparagus and Baby Carrots
Warm Rolls and Butter
Cheesecake with Raspberry Coulis or
Black and White Chocolate Mousse Cake
Iced Tea, Water and Gourmet Coffee
Cash Bar





Preliminary Conference Schedule

FRIDAY, APRIL 22:

10:00am to 11:30am	Pre-Conference Workshop
11:00am to 6:00pm	Registration and Credentials Open
11:00am to 6:00pm	Club Display Exhibits / Silent Auction Open
Noon to 1:30pm	Leadership Luncheon, by invitation
1:00pm to 6:00pm	Vendor Fair
1:30pm to 2:00pm	Program Team Meeting
2:00pm to 4:30pm	District Board of Directors Meeting
4:30pm to 5:30pm	First Timers Orientation
5:45pm to 6:15pm	Delegate and Alternate Briefing
6:15pm to 7:00pm	Opening Session
7:30pm to 10:00pm	Boots and Bling Altrusa Fun Night

SATURDAY, APRIL 23:

7:30am to 8:45am	Club President's Breakfast, by invitation
7:30am to 8:45am	Registration/Credentials Open
7:30am to 8:45am	Club Display Exhibits/Silent Auction Open
8:00am to 6:00pm	Vendor Fair
9:00am to 11:30am	Business Session
11:30am to Noon	Registration/Credentials Open
11:30am to Noon	Voting
Noon to 1:30pm	Awards Luncheon
1:30pm to 1:45pm	Business Session Resumes
2:00pm to 5:00pm	Registration/Credentials
2:00pm to 5:00pm	Club Display Exhibits/Silent Auction Open
2:00pm to 3:00 pm	Workshops
3:00pm to 3:30	Want to Serve the District?
3:30pm to 4:30pm	Workshops
6:00pm to 10:00pm	Club Photos (see page 24)
6:30pm	Governor's Reception/Cash Bar
7:00pm	Line-up of Altrusa Dignitaries
7:30 to 9:30pm	Governor's Banquet

SUNDAY, APRIL 24:

8:00am to Noon	Collect Exhibits and Silent Auction Items
8:30am to 11:00am	Memorial Service and Closing Session
12:00am to 3:00pm	District Board of Directors Meeting

Times and schedule are subject to change.



Preliminary Workshop Schedule - Based upon requests from many members regarding the need for education on social media, a special Pre-Conference Workshop will be offered on Friday morning from 10:00am to 11:30am. Please be sure to bring your own computer. Seating is limited so you must pre-register by March 25th. Please email Trina Taylor at trinataylor@gmail.com to pre-register.

Venue	Workshop Times and Topics	
Sabine	FRIDAY Pre-conference Workshop 10:00am to 11:30am	Frances Dalbey and Trina Taylor Social Media
	SATURDAY 2:00pm-3:00pm	3:30pm-4:30pm
Rio Grande I	Presidents Workshop*	Governor Sylvia Zamora
Rio Grande II	Treasurers Workshop Laure Bruner	Secretaries Workshop Linda Everidge
Guadalupe	Member Recruiting and Retention Cindy Jolly	New Club Building and Revitalization Mary Black Pearson/Kimberly Kierce
San Marcos	Leadership Training Beth Blair	Club Succession Planning Robin Hall
Pecos	Signature Service Projects Elnora Robins	Fundraising Sharron Vance
Colorado	Award and Grant Submissions Shirley Raymer	Marketing and Media Awareness Holly Mabry McCoy
Brazos	ASTRA Rose Strawn	Long-Range Strategic Plan Linda Moore
Brazos	3:00pm-3:30pm Special Session**	Linda Moore, Governor-Elect Do You Want to Serve the District in 2017-2019?

*This workshop for incoming Presidents is two sessions; the workshop is from 2:00pm to 4:30pm.

**If you are interested in serving on the District Program Team for the 2017-2019 biennium, please attend a special session with Governor-Elect Linda Moore. The session will be held in the Brazos Room from 3:00pm to 3:30pm.





Friday Fun Night

The Arlington Club has chosen a terrific theme for the evening: Boots and Bling! You are encouraged to create a glamorous western outfit to wear on Friday Fun Night...hats, fringe, boots and bling!

You've heard the stories of late-night conga lines, slightly off-key karaoke, and questionable wardrobe choices—now see it for yourself as Altrusans from across Texas let their hair down and show off their fun side.

Dinner ... Enjoy a western BBQ buffet with plenty of choices, including fudge cake! There are no assigned seats, so you can sit wherever you want. You're encouraged to mingle, reconnect with old friends and make new ones.

Drinks ... A cash bar will be set up outside the ballroom before and during the Banquet.

Dancing ... Altrusans like to dance, so there will be plenty of western line dancing and boot scooting.

...and don't forget your Boots and Bling!





Saturday Annual Awards Luncheon

Attire

The attire for the Awards Luncheon is business casual.



Seating

You will be assigned to a table with your Club members so you can celebrate your achievements together. When you enter the ballroom, expeditors will show you to your seat.

Award Winners

A representative from your Club should come forward quickly to accept the award. If you would like to pause for photographs, please move well to the side so we can keep the flow of the program going. Our awards presenters and Conference photographer will be available after the program for individual photos.

Tracking the Winners and other important information about District Awards

Your Conference program will have a page for you to write in the winners. All the winners will be listed in an upcoming issue of the *News of Mighty Ninth*, and winning entries will be posted in the Shared Files—District section of our website.

The Sue R. Powell Perfect Attendance Award certificates will be handed out to Club presidents at the Presidents Breakfast on Saturday morning. Perfect Attendance Awards will be announced during the Awards Luncheon on Saturday.

First place winners of the Mamie L. Bass Service Award, the Dr. Nina Fay Calhoun International Relations Award, and the Letha H. Brown Literacy Award will compete against both next year's winners AND the winners from all the other Districts for an International Award. The awards will be presented at the 2017 International Convention in Nashville, Tennessee.





Saturday Night Governor's Banquet

Attire - The attire is business casual to formal.

Pre-Parties - Several clubs will be hosting traditional in-room receptions for their clubs and club members who are serving the District. Everyone is welcome to stop by as you have time before dinner.

Club Photos - All Clubs are assigned a very brief window for club photographs (location to be announced; please see the next page for your estimated time slot). All club members should be assembled 10 minutes prior to your assigned time in case there is an opportunity to get ahead of schedule. We want to make sure everyone has an opportunity to take a fabulous photo.

Cash Bar - A cash bar will be open for service outside the ballroom at 6:30pm.

Lineup for Club Presidents, Past Governors, and Board of Directors - Each current Club president (or her designee), past governor, board member, and International representative is requested to participate in a processional at the beginning of the banquet. We will assemble at 7:00pm sharp. Please be prompt.

Seating - Seating will be assigned by Club. When you enter the ballroom, expeditors will show you to your table. Participants in the lineup will be seated at the reserved tables in front and at the head table.

Dinner Choices - Please refer to the registration form for dinner selections.





Club Photo Time Assignments

The official Conference photographer will take group photos the evening of the Governor's Banquet. Clubs are asked to be ready 10 minutes prior to this time in case there is an opening to get ahead of schedule. The photographer will also take specialty photos after all Clubs have been photographed.

Arlington	6:00	Lubbock	9:30
Fort Worth	6:00	Lubbock Dawners	9:30
San Antonio	6:00	Texarkana	9:30
Temple	6:10	Borger	9:40
Downtown Dallas	6:10	Sherman	9:40
Garland	6:10	Wichita Falls	9:40
Lewisville	6:20	North Dallas	9:50
Anderson County	6:20	Collin County	9:50
Southwest Dallas County	6:20	Houston	9:50
DFW	6:30	Frisco	10:00
SETCER	6:30	The Woodlands	10:00
Richardson	6:30	Tyler	10:00
Austin	6:40	Orange	10:00
Pampa	6:40	Nacogdoches	10:00
Dallas	6:40		
Abilene	6:50		
Greenville	6:50		
Rockwall	6:50		
Central Texas	7:00		
Chisholm Trail	7:00		
The Brazos	7:00		
Waco	7:10		
The Big Country	7:10		
Copperas Cove	7:10		
Denton	7:10		





Celebrate on Sunday!

The Sunday session is one of celebration—celebrating ourselves, our success, and the potential of the upcoming year. You will enjoy the total Conference experience on Sunday. Stay and be inspired!

Devotional and Memorial Service

We begin Sunday morning with a brief non-denominational devotional service that allows us to reflect on the importance of Altrusa in our lives. Following the devotional, we will honor the memories of Altrusans who have passed away since our last District Conference with a beautiful candle-lit service to celebrate their years of commitment and dedication to the principles of Altrusa. We hope you will join us for this heart-felt service.

Conference Wrap-up

Along with a Texas farewell to our International Representative, Robin Hall, bids will be presented for the 2018 District Conference. An official invitation will be extended by the Temple Club to attend Conference 2017 in Waco. Governor Sylvia Zamora and the 2015-2017 program team will wrap up Conference 2016 with the kick-off of the 100th Anniversary Celebration of Altrusa International, Inc.

Closing

Sunday morning at Conference is a very touching and emotional morning that will inspire you about all things Altrusa. Over two-hundred and fifty Altrusans will join hands for the Altrusa Benediction. The Sunday devotional/memorial and following business session will conclude by 11:00 am to allow time to check out of the hotel and say farewell to Altrusa friends.





First Time Conference Attendees

A fabulous weekend is planned for you. All fun! Ask any Altrusan about Conference and you'll hear fond memories of their own first Conference. Your first Conference will be memorable, too!

Registration

Fill out the registration form and send it in with your fee. Please be sure to indicate on the form that you are a First-Timer.

Pre-Conference

Please carefully read through this packet of information for details on the Conference schedule and activities, workshops, attire and donations to the Conference Service Project. Discuss travel arrangements and hotel accommodations with your club members.

Check-In

Conference begins on Friday. Upon your arrival, check-in at the registration table to pick-up your registration packet along with your name tag, ribbons and meal tickets.

First-Timers Event

Your Conference Program will be included in your registration packet. Please make note of the Friday afternoon First-Timers Session. Please make every effort to make it to this session. You will learn what to expect at Conference, meet some District and International dignitaries, and have a LOT of fun!

Special Surprises for First-Timers

We will have some surprises for you throughout the weekend. Special gifts from our board members are drawn for a few lucky winners. One First-Timer who is registered as such by Saturday morning will receive the honor of participating in the processional at the Governor's Banquet.





President's To-Do List

- Assign a Conference coordinator to help Club members organize Friday Fun Night attire and to coordinate roommates and carpools. This person is in charge of getting people excited about Conference and encouraging as many people as possible to come join the fun.
- Sponsor one All-Star Honoree by March 1st. See page 17 for instructions.
- Elect delegates and alternates 30 days before Conference (by March 22nd). Send names of delegates and alternates to District Secretary Linda Everidge at linda.everidge@gmail.com immediately after election.
- Coordinate your Club's silent auction donation item to the Foundation Silent Auction, and send the form to Lois Durant at loisdur@yahoo.com by March 25th. (The Conference coordinator can be in charge of making sure all donations get to Conference.)
- Prepare a Club Display and send the form to Tina Hampton at thamp61@gmail.com by March 25th.
- Conference Co-chairs are requesting each club to craft a table centerpiece for the Awards Luncheon. The theme of each centerpiece should reflect a favorite or most successful club service project. The centerpieces will also serve as a communication tool for sharing information about our service projects throughout the District. Clubs will be asked to submit a short description of the project so it can be posted on the table with the Club centerpiece. Complete information about the Club Centerpieces will be sent out in the January Presidents' Newsletter. For more information, please contact Jackie Butler at jambutler46@gmail.com.
- Send any Club memorials to Linda Everidge at linda.everidge@gmail.com by March 1st.
- Organize the Club's participation in the Conference service project. (The Conference coordinator can be in charge of making sure all donations get to Conference.)
- Talk about Conference at every meeting; have registration forms available.
- Personally encourage all members who have never been to Conference to attend (First-Timers).
- Discuss Nominating Committee candidates with your club members, making sure the delegates and alternates understand the wishes of the Club. (Nominees will be announced in the next *News of Mighty Ninth*.)
- Keep track of the number of members from your club who will be attending Conference and work with incoming president to make sure her new committee chairs and officers are aware of training workshops being held for them.
- Be prepared to participate in the Saturday night banquet processional, or appoint someone to represent you.
- While at Conference, encourage participation and enthusiasm among your club members.
- Be sure to bring your Altrusa and ASTRA Club banners for participation in the parade of banners on Saturday morning at Conference.





Delegates and Alternates, below is information to guide you in your important role at Conference.

The number of Delegates each Club receives is calculated as of January 1, 2016, as described in the District Bylaws: *Each Club in good standing with International with a total Active membership of twenty (20) or less for whom dues have been paid to International, and to the District where applicable, shall be entitled to one (1) Delegate and one (1) Alternate. For each additional twenty (20) members or portion thereof, a Club shall be entitled to one (1) additional Delegate and Alternate up to a maximum of five (5) Delegates and five (5) Alternates.*

Pre-Conference

Discuss Nominating Committee candidates with your club members. Be sure, as a Delegate or Alternate, you understand the wishes of your club so your vote reflects the candidates your club endorses. Nominees will be announced in the next News of Mighty Ninth.

Credentials

Upon arriving at Conference, Delegates and Alternates will check-in at the Registration table to pick-up registration packets. Proceed to the Credentials table to collect voting credentials. *A Delegate must be accredited to be eligible to vote, and ONLY Delegates (not Alternates) should cast votes.* However, Alternates will be seated in the Delegate/Alternate section and will attend the Delegate Briefing to be informed on the issues.

Delegate Briefing

Delegates and Alternates should make every effort to attend the Delegate Briefing on Friday afternoon before the opening session. This briefing is important. At the briefing, rules of elections will be reviewed, candidates for office will be introduced, and any other business that will be brought to a vote will be discussed. *Your attendance will ensure you are properly informed.*

Seating

Delegates and Alternates are afforded special seating in the meeting room during business sessions.

The Issues

Voting will take place by secret ballot, immediately following the morning business session on Saturday. Delegates will be instructed on the process for casting ballots before dismissal from the business meeting. *Only delegates may vote.* All other voting will be done by a voice vote.





Conference Traditions and Etiquette

- During Friday's opening session, please stand as the board and other dignitaries enter the room. The Governor will ask you to be seated when appropriate.
- Please reserve the front row of seats at each business session for our Past Governors.
- Expect to stay through the Sunday morning session for the ultimate Conference experience.
- When entering the banquet rooms for meals, for safety purposes, please do not tilt the chairs up to save seats.
- First-Timers are encouraged to attend the special First-Timers event on Friday afternoon. Please make every effort to come to the event to receive a warm welcome and a brief Conference orientation.
- Several Clubs will host open house receptions to honor their members who are serving on the District Program Team and Board of Directors. All are welcome to stop by for refreshments and fellowship. If your Club is hosting such an event, invitations must be given to Conference Co-chair Dorothy Rencurrel before the end of the business session on Saturday morning. The invitations will be placed on the tables at the Awards Luncheon.
- Please turn off all cell phones or at least set on vibrate during all Conference activities. Using the camera feature on your phone is appropriate, but please do not answer calls during business sessions. If you must take a call during a business session, please completely exit the room before taking the call.

See you soon!

