

CLUB PRESIDENT PLANNING CALENDAR 2025-26



July 2025 — Maternal and Child Health Month	
1 July	<p>Download the most recent versions of the standard constitutions for Rotary and Rotaract clubs on our Governance Documents page. All clubs admitted to Rotary membership need to adopt their standard constitution in its entirety. You can also download the most recent versions of the recommended bylaws for Rotary and Rotaract clubs.</p> <p>Nominations for the Avenues of Service Award are open now and can be made throughout the year. You can nominate a member who has demonstrated service in any or all of the five Avenues of Service for district recognition. Details are on the Awards page.</p>
15 July to 1 October	<p>Nominations for the Service Award for a Polio-Free World are accepted. Details are on the Awards page.</p> <ul style="list-style-type: none"> In mid-July, Rotary clubs receive their invoices, which are due on receipt. Only clubs that pay within 60 days are eligible for the Club Excellence Award. RI posts club invoices to My Rotary and emails a copy to each club's president, secretary, and treasurer and the club email address, or mails a copy to the club secretary. Officers can update their email addresses on My Rotary by clicking on My Account and going to both My Profile and Account Settings to make the change. Update the club email address in Club Details. If your club's officers have not been reported to Rotary, your invoice will be sent to the district governor. Set your annual goals in Rotary Club Central.
August 2025 — Membership and New Club Development Month	
1 August to 31 August	<p>Nominations for the Sylvia Whitlock Leadership Award are accepted. Any member can nominate a fellow member who has advanced women in Rotary. Details are on the Awards page.</p>
15 August	<p>Nominations for the Club Excellence Award for Interact Clubs for the previous Rotary year are due. Details are on the Awards page.</p> <ul style="list-style-type: none"> If you haven't received your club invoice, write to clubinvoice@rotary.org. RI sends 30-day reminder letters to Rotary clubs with balances of US\$250 or more. (Clubs that receive the 60-day reminder won't be eligible for the Club Excellence Award.)
September 2025 — Basic Education and Literacy Month	
1 September to end of November	<p>Submissions for the Interact Awards are open.</p> <ul style="list-style-type: none"> RI sends 60-day reminder letters to Rotary clubs with balances of US\$250 or more. (Clubs that receive this reminder aren't eligible for the Club Excellence Award.)

October 2025 – Community Economic Development Month	
1 October	Nominations for the Service Award for a Polio-Free World are due. Details are on the Awards page.
1 to 31 October	Nominations for the Service Above Self Award are accepted. Talk to your governor about nominating a member who has demonstrated putting service above self. Details are on the Awards page.
6 to 12 October	Rotary Alumni Reconnect Week
24 October	World Polio Day
	<ul style="list-style-type: none"> • RI sends 90-day reminder letters to Rotary clubs with balances of US\$250 or more. • Clubs that were terminated in May for unpaid financial obligations become ineligible to be reinstated after five months and need to apply for new charters.

November 2025 – Rotary Foundation Month	
1 November to 30 November	Nominations for the Rotary Foundation Citation for Meritorious Service are accepted. Talk to your district Rotary Foundation chair about nominating a member who has demonstrated exemplary service to The Rotary Foundation.
3 to 9 November	World Interact Week; Interact’s anniversary is 5 November.
	<ul style="list-style-type: none"> • Update your membership data through My Rotary or your club management system before 1 January to ensure that your club invoice will be accurate. You can also write to data@rotary.org to make changes. • RI sends 120-day reminder letters to Rotary clubs with balances of US\$250 or more. RI may terminate clubs that have owed these balances for 120 days or longer. • Start the process for electing your 2026-27 club officers. Selections need to be complete by 31 December.

December 2025 – Disease Prevention and Treatment Month	
15 December	This is the last day to get the deeply discounted registration rate for the 2026 Rotary International Convention. Register at convention.rotary.org .
31 December	Finalize the election of 2025-26 club officers. Report incoming officers through My Rotary or your club management system by 1 February. Any current club officer in My Rotary may report incoming officers.
	Nominations for the Rotary Foundation Citation for Meritorious Service are due. Details are on the Awards page. This is the last day to make Rotary Foundation contributions that will be credited to 2025. Write to the Rotary Support Center for updates on due dates for specific gift types.

- Update your membership data through My Rotary or your club management system before 1 January to ensure that your club invoice will be accurate. You can also write to data@rotary.org to make changes.

January 2026 — Vocational Service Month

1 January to 31 January	Nominations for the Rotary Foundation Distinguished Service Award are accepted. Anyone can nominate a fellow member for this award for exemplary service to The Rotary Foundation. Details are on the Awards page.
<ul style="list-style-type: none"> • In mid-January, Rotary and Rotaract clubs receive their invoices, which are due on receipt. Only clubs that pay within 60 days are eligible for the Club Excellence Award. RI posts club invoices to My Rotary and emails a copy to each club’s president, secretary, and treasurer and the club email address, or mails a copy to the club secretary. • RI may terminate Rotary clubs that have owed US\$250 or more and Rotaract clubs that have owed US\$75 or more for 120 days or longer. • Report incoming officers through My Rotary or your club management system by 1 February. Any current club officer listed in My Rotary may report incoming officers. 	

February 2026 — Peacebuilding and Conflict Prevention Month

1 February	Club secretaries are responsible for reporting all 2026-27 club officers through My Rotary or your club management system by this date.
23 February	World Understanding and Peace Day (Rotary’s anniversary)
28 February	Nominations for the Rotary Foundation Distinguished Service Award are due. Details are on the Awards page.
<ul style="list-style-type: none"> • If you haven’t received your club invoice, write to clubinvoice@rotary.org. • RI sends 30-day reminder letters to Rotary clubs with balances of US\$250 or more and Rotaract clubs with balances of US\$75 or more. (Clubs that receive the 60-day reminder won’t be eligible for the Club Excellence Award.) 	

March 2026 — Water, Sanitation, and Hygiene Month

9 to 15 March	World Rotaract Week; Rotaract’s anniversary is 13 March.
31 March	This is the last day to get a discounted registration rate for the 2026 Rotary International Convention. Register at convention.rotary.org .
	Club presidents-elect need to appoint 2026-27 club committee chairs by this date and report them through My Rotary or your club management system.
<ul style="list-style-type: none"> • RI sends 60-day reminder letters to Rotary clubs with balances of US\$250 or more and Rotaract clubs with balances of US\$75 or more. (Clubs that receive the 60-day reminder letters aren’t eligible for the Club Excellence Award.) 	

April 2026 — Environmental Month

- RI sends 90-day reminder letters to Rotary clubs with balances of US\$250 or more and Rotaract clubs with balances of US\$75 or more.



- Clubs that were terminated in November for unpaid financial obligations are no longer eligible to be reinstated after five months and need to apply for new charters.

May 2026 — Youth Service Month

- Update your club’s progress on annual goals in [Rotary Club Central](#). You’ll need to report achieving half or more of the goals by 30 June to earn the Club Excellence Award.
- RI sends 120-day reminder letters to Rotary clubs with balances of US\$250 or more and Rotaract clubs with balances of US\$75 or more. RI may terminate clubs that have owed these balances for 120 days or longer.
- Update club membership data through My Rotary or your club management system before 1 July to ensure that your club invoice will be accurate. You also can write to data@rotary.org to make changes, but note that June is the busiest month for updates.

June 2026 — Rotary Fellowships Month

13 to 17 June	The Rotary International Convention takes place in Taipei, Taiwan.
17 June	This is the last day to get the best registration rate for the 2027 Rotary International Convention in Honolulu, Hawaii, USA. Register at convention.rotary.org .
30 June	<ul style="list-style-type: none"> • This is the last day to report achieving your club’s goals in Rotary Club Central to earn the Club Excellence Award. • This is the last day to make Rotary Foundation contributions that will be credited to the 2025-26 Rotary year. Write to the Rotary Support Center for updates on due dates for specific gift types.
<ul style="list-style-type: none"> • Submit a report to your club about its finances and how well it achieved its goals for the year. • Work with the president-elect to transfer all relevant records, documents, and financial information to ensure a smooth transition. • Arrange a joint meeting of the incoming and outgoing club boards to provide continuity and help the new board succeed. 	

