

New Member Orientation Checklist

SAMPLE

Dear _____,

The members of the _____ Rotary Club are happy to help you learn and explore the many facets of Rotary. _____ has been assigned as your mentor and will serve as your go-to person when you have any questions about your new Rotary membership. Completing the items listed below within six months will give you a broader view of the opportunities for Rotary service. Copies of documents are available from the club's library. Please return this form to our Membership Chair within six months of your induction (unless otherwise noted).

Attend

- _____ Attend one Board of Director's meeting
- _____ Informal or social activity
- _____ A District 7930 sponsored event or educational forum
- _____ Another club's meeting
- _____ Maintain at least 50% attendance
- _____ add unique club-specific items

Get Connected

- _____ Like Wakefield Rotary and Rotary District 7930 on Facebook
- _____ Follow us on Twitter @_____ and @Rotary7930
- _____ Log on and tour My Rotary
- _____ Update your profile on ClubRunner
- _____ Visit and explore our website _____
- _____ Complete the New Member Profile. Return it to the Secretary within 2 weeks

Learn

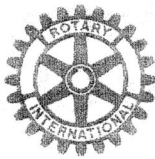
- _____ Read *The ABC's of Rotary*
- _____ Read *Connect for Good*
- _____ Help us learn about you by presenting your classification presentation
- _____ Investigate one of the Rotary Fellowships and share what you learned at a meeting

Serve

- _____ Serve as a greeter at a club meeting
- _____ Serve at one of our service projects
- _____ Select one club committee on which you would like to serve
- _____ Invite a guest to a Rotary meeting or refer a candidate for membership

Rotary

District 7930



New Member Profile

SAMPLE

Please complete this form and return it to _____. The information you list may be used in our press release announcing your membership.

Name _____

Family (note spouse, children, etc) _____

Grew Up In _____ Now Residing In _____

Employer _____ Position _____

What drew you to Rotary? _____

Are you interested in any of these service areas? (check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> international project | <input type="checkbox"/> food drives |
| <input type="checkbox"/> water and sanitation | <input type="checkbox"/> fellowship/social/club parties |
| <input type="checkbox"/> polio eradication/Polar Plunge | <input type="checkbox"/> public relations/social media |
| <input type="checkbox"/> basic education/literacy | <input type="checkbox"/> website development |
| <input type="checkbox"/> economic/community development | <input type="checkbox"/> membership development |
| <input type="checkbox"/> peace/conflict resolution | <input type="checkbox"/> The Rotary Foundation |
| <input type="checkbox"/> scholarships | <input type="checkbox"/> maternal health/wellness |
| <input type="checkbox"/> youth programs (Interact, RYLA, etc) | <input type="checkbox"/> senior programs (ElderAct) |
| <input type="checkbox"/> club visioning | <input type="checkbox"/> dictionary project |
| <input type="checkbox"/> speakers and programming | <input type="checkbox"/> veterans programs |
| <input type="checkbox"/> club newsletter | <input type="checkbox"/> hunger and homelessness |

Other: _____

Do you have any ideas for a new or improved project? _____

Welcome to the Rotary Club of _____

SAMPLE TEMPLATE

About our club

The member of this Rotary Club welcome you and invite you to take an active part in the club's service and fellowship activities. The Rotary Club of _____ was admitted to Rotary International on _____ and is part of Rotary District 7930. It now has _____ members and _____ honorary members. Our club meets at _____ every _____ at _____. Your mentor is _____. S/he is willing to assist you and help you walk through your orientation process including logging onto My Rotary.

Key Contacts

President

name
phone
email

Vice President/President-Elect

name
phone
email

Secretary

name
phone
email

Foundation Chair

name
phone
Email

Speaker Chair

name
phone
email

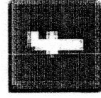
Local Projects

List all of your club's local projects

International Projects

List your club's international projects

Share us! YOUR CLUB'S WEBSITE HERE



YOUR CLUB'S FACEBOOK

www.facebook.com/RotaryDistrict7930



@YOUR CLUB'S HANDLE

@Rotary7930

*change to
your club logo*



Rotary

Club of Wakefield, MA