

# Rotarian CNY Books for the World

## *Project steps and key points*

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*The following are the steps and key points to consider when implementing the Rotarian CNY Books for the World (BFTW) projects in your Rotary club.*

### **1. Review the BFTW project**

- a. On the web at: [CNYBooksfortheWorld.org](http://CNYBooksfortheWorld.org)
- b. Invite a member of the CNY BFTW team to visit your club and present the project to your club or organization.

### **2. Review resources**

- a. Sources of books (gentle used)
  - i. Homes of Rotarians, friends & neighbors
  - ii. Schools (text books\* and library books)
  - iii. Libraries
  - iv. Churches, synagogues & temples

\* *Textbooks in groupings (same title) of 10 or more with instructor's materials if available.*

- b. Community partners
  - i. Youth organizations (Rotary sponsored clubs, other)
  - ii. Other service & volunteer organizations
  - iii. Churches, synagogues, temples and community centers

- c. Funds for
  - i. Pallet(s) of book processing and/or
  - ii. Contributions for shipping, containers, etc,

### **3. Project champion(s)** – Find a few interested and dedicated club members to champion and manage the project.

### **4. Public Relations** – Spread the word of your Books for the World project in your community to garner support and gather books. Use local media & newspaper. Not only will you promote your project, but your club or organization will be promoted for its good works.

### **5. Contact the Books for the World committee for boxes and materials.**

Pete Cardamone, CNY Books for the World, Project Coordinator  
(585) 750-7211  
email: [peterf7150@gmail.com](mailto:peterf7150@gmail.com)

### **6. Gather books and sort books by type** (see below)

### **7. Organize the packaging of the books** (see Packaging instructions below)

### **8. Contact the Books for the World committee** for pick up and transfer of boxes to the BFTW warehouse facilities.

Gary Ozminkowski, BFTW, Operations Manager  
(315) 406-2341 email: [thewiziwas@gmail.com](mailto:thewiziwas@gmail.com)

### **9. Send any additional contributions to:** (optional) – Checks payable to: “CNY Books for the World, Inc.” and send to:

Pete Cardamone, PDG email: [peterf7150@gmail.com](mailto:peterf7150@gmail.com)  
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