



## Qualifying Training and Expenses

The grants given by TRVFA are intended to help someone earn a certification in a vocational field. Examples of such training include the following: a nursing certificate, training in auto mechanics, body repair, construction technology, welding, computer/electronics technician, an EMT course, medical aide, electrician, educational aide, police/fire science, and other similar fields.

### **PREFERRED PROGRAMS FOR PRIORITY FUNDING**

Applicants for funding or support who seek education, training or skill development in one of these fields will be preferred by TRVFA over applicants in other fields which do not provide a livable wage or career-oriented employment after program completion. Funding **IS** currently limited, therefore not all job training programs may be considered for funding.

#### **Trades, Maintenance & Construction**

- Professions related to building infrastructure – roads, bridges, utilities and other similar items – needed to advance Arizona’s economy and increase competitiveness for attracting high-wage employers.
- “Green collar” professions: environmentally sensitive design, construction and maintenance; environmental technologies such as solar system production/installation.
- Manufacturing, precision machining and welding.

#### **Health and Wellness**

- Nursing, medical assisting and other direct care provider professions for which there is a shortage of qualified workers in Arizona.
- Long-term care providers to address the needs of an aging population.
- Medical support personnel, including technicians and lab workers.

#### **Emerging Technologies**

- Established professions relating to new technologies, including social media and internet industries, computer or network repair and maintenance, data management and analysis, and communications.
- Forensics and other new technology professions related to the public good.

We cannot fund study at either a four-year school or a community college if the latter is done for credit toward a four-year degree. We also cannot fund study that does not apply directly to job/vocational skills. The operative term here is “vocational,” not “professional.” We cannot fund someone who already has a bachelors or college degree.

Grant money can be awarded even if the applicant is receiving other financial aid as long as his or her training expenses are not fully covered by the other funds.

Allowed uses of TRVFA grant funds:

- Tuition
- Books
- Fees
- Tools
- Uniforms
- Other items required to get his/her certification

TRVFA grant funds CANNOT be used for the following expenses:

- Transportation costs
- Rent
- Utilities
- Food
- Other miscellaneous living expenses while attending the vocational training

The amount of the grant cannot exceed the actual costs of the vocational training. For example, if a maximum grant is \$2,000 and the total cost of tuition, books, fees and other eligible expenses is \$1,500, an applicant could apply for that amount. If the costs exceed \$2,000, the grant will be limited to \$2,000. If the amount of the grant (for some reason) exceeds the applicant's covered expenses for one enrollment period, the excess may be used for the next enrollment period's eligible expenses. If the student does not have a second enrollment period, the funds must be returned by the institution. Under no circumstance are any remaining funds to be paid to the student.

All grant money will be paid directly to the school or training institution. We cannot make the grant check payable to the recipient directly. Most schools have programs that will receive funds and make them available to the school's book store or other sources of training materials. The school will be advised that any excess money must be returned to TRVFA.