

Lone Star PETS 2024

Online Registration Guide

The Lone Star President-Elect Training Seminar (PETS) is designed to provide essential and current information to President-elects and President-nominees to prepare them to have an effective and successful year. Attendees will have the opportunity to hear talks by top Rotary leaders and motivational speakers, attend small group discussion sessions on various topics led by knowledgeable and experienced discussion leaders and network and exchange ideas with their peers from ten Rotary districts.

I know that you will find Lone Star PETS to be a *very* worthwhile training experience and this guide has been developed to provide you with the information you need to know before going online to register.

1. **Registration Packages**

Registering for Lone Star PETS is easy!

Go to the Lone Star PETS website at www.lonestarpets.org and click on “Registration” in the menu, then “Online PETS Registration Link” in the drop down. This will take you directly to the Lone Star PETS registration page.

If you have a Club Runner login enter your login and password. This will prefill some of your information. If you do not have a Club Runner login enter your information. You will then be required to choose a registration package.

Be sure to indicate your **role at PETS** on the first page of registration. Registration packages include all meals.

The six available **Registration Packages** options are as follows:

- a. **President-elect:** Select this option if you will serve as the President of your club starting July 1, 2024.
- b. **President-nominee:** Select this option if you will serve as the President of your club starting July 1, 2025.
- c. **Assistant Governor:** Select this option if you are an Assistant Governor.
- d. **Spouse/Partner:** Select this option if you are a Spouse or Partner of someone attending PETS as a President-elect, President-nominee, DG, DGE, DGN, PDG, AG, DRFC, Facilitator, or Lone Star PETS Operating Committee.
- e. **All Others:** Select this option if you do not fit into one of the other four categories. This category includes DGs, DGEs, DGNs, PDGs, DRFCs, Facilitators, Rangers and other Lone Star PETS Operating Committee.
- f. **Rotaractors:** Select this option if you are a Rotaractor

All options include the Elective classes and the Keynote Speakers each day.

Note: Please understand that if you (excluding PEs, PNs, and Facilitators) and/or your spouse/partner want to participate in either the AG Training or the Spouse/Partner Program you MUST register for the appropriate Registration Package.

Hint: If you fit into more than one Registration Package option, choose the option that best describes **why you're attending PETS** For instance, if both you and your spouse are attending, and both of you are either a President-elect or President-nominee, choose that option over Spouse/Partner.

2. Registration

Note: Online registration will open on November 1, 2023 and run through midnight February 23, 2024.

3. Thursday Evening Classes

When you register for PETS, you will be given the opportunity to register for **two Thursday evening** classes led by knowledgeable and experienced facilitators that are designed to provide focused information on a variety of Rotary subjects. Most of these classes will be presented twice, one at 7:00-7:50 and again at 8:00-8:50. The Reception for Rotarian Spouses/Partners, Avoiding Legal Landmines: Club Liability for General Operation, Events, and Raffles, 10 Easy Steps to Energize Clubs with Rotary Foundation Programs, ClubRunner Essentials and ClubRunner Advanced will only be offered once.

Course Description of Thursday Evening Classes

Reception for Rotarian Spouses/Partners

This session is an informal reception for the purpose of meeting fellow participants who registered for the PETS Spouses/Partners program. It will include a general discussion of the Spouse/Partner program offered on Friday and Saturday.

Facilitators: Susie McAlester and Clete McAlester

President's Pathway: Your Essential Guide to Leading

This is a Rotary 101 course especially designed for Presidents-elect and Presidents-nominee who have been in Rotary three years or fewer.

Facilitator: Todd Breton

Building a Club of Belonging

A top priority for Rotary is growing our membership. This session will focus on how clubs can serve our many communities and unique cultures.

Facilitators: PDG Michelle Bohreer and PDG Eric Liu

Transform Meetings into Unforgettable Events to Attract and Retain Members

Stimulating meetings and programs are key to retention and attraction. Learn how unboxing the unexpected through flexible, creative and innovative meetings will drive membership growth.

Facilitator: Jeff Coleman

President's Role in Budgeting and Finances

This session focuses on what club presidents should know about their club's budget and finances and the president's role in a financially healthy club.

Facilitator: PDG Ronney Reynolds

Unmasking the Mysteries of Rotary Club Central and My Rotary

This session consists of "hands-on" learning on the use of *Rotary Club Central* and *My Rotary*. Participants must have their own laptop, Rotary member number, or login.

Facilitator: Michael DeGrandis, Rotary International Staff and Rotary Club and District Support

The Power of Rotaract and Rotarians: Partners with a Purpose

This session will focus on how Rotaractors' new status creates better partners in Rotary service.

Facilitators: PDG Howard Templin and Rotaractor Vivi Bennett

Push for Polio

Rotary has been working to eradicate polio for more than 35 years. Our goal of ridding the world of this disease is closer than ever. This session gives an update of this effort.

Facilitator: PG Rhonda Walls Kerby

Preventing and Addressing Sexual Harassment/Conflict Resolution

This session focuses on ways that Rotary clubs can prevent sexual harassment and protect the interests of Rotarians, youth, and volunteers and create and maintain a safe and respectful environment for all participants in Rotary activities.

Facilitator: Chris Turner

Avoiding Legal Landmines: Club Liability for General Operation Events, and Raffles

This course is designed to inform clubs about club liability insurance and coverage that is provided by Rotary International to all clubs. Information will also be included on insurance for special events and raffles.

Facilitator: PDG Jeff Tallas

10 Easy Steps to Energize Clubs with Rotary Foundation Programs

Learn the key steps (not technical ingredients) for a successful Club President to involve their Rotary Club with the activities and programs of The Rotary Foundation. Learn how the local and international impact of these programs will be a driving force to build enthusiasm, participation and engagement among club members.

Facilitator: PDG Art Zeitler

Holding Stimulating and Effective Board Meetings and Club Assemblies

Regular board meetings and club assemblies are needed for effective clubs. This session will provide information on the process for meeting management and content. Session will also provide suggested ways to run regular club meetings in an effective and engaging manner.

Facilitator: PDG Andy Hagan

ClubRunner Essentials

Includes how to login, navigate the website and will be covering features such as access level requirements for editing various areas of the website. We will also demonstrate how to upload the new executive team. We will cover auto-integration with Rotary International. Finally, the course will demonstrate use of ClubRunner email, contacts lists and club document storage.

ClubRunner Advanced

Course covers Website Designer and the use of Event Management (including event registration, payment, volunteers, and invitations), the membership success program ad reports such as member activity (Participation Points) and club activity.

Assistant Governor Training

If you are registering for PETS as an Assistant Governor in order to support your District Governor-elect with Friday's training, please consider staying an extra day to attend Assistant Governor Training on Saturday. Whether you will be a first-time AG or have been on the job for a number of years, there's something in this training for everybody. Led by a knowledgeable and experienced discussion leader, you will network and exchange ideas with Assistant Governors from ten Rotary districts.

4. Speaker Presentations

Videos of all Guest Speakers will be downloadable from the website and mobile app.

5. Cancellations and Refund Policy

We hope that you will not find it necessary to do this, but should it be necessary to cancel your PETS registration you will be charged a cancellation fee.

6. Appropriate Attire

Treat attending PETS like you would be going to work and you'll be fine.