

# 2023 RMDTI District Trainers

*Welcome To  
Your Training  
Institute!*



*Saturday,  
August 5, 2023*

## RMDTI 2023 LIVE

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# 2023 RMDTI District Trainers

**Agenda Item 1.**  
9:30 - 9:40 am


Welcome, Opening Remarks,  
Plan for the Day

PDG Dian Edwards  
PDG Mary Ann McDuff

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# 2023 RMDTI District Trainers



*It's RMDTI Y'all!!!*

*A Tip Of The Hat To You On Being Selected As A Rotary Leader!*

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# 2023 RMDTI District Trainers

## *Meet Your Training Team*



PDG Dian Edwards  
District 5870, *Co-Chair*

PDG Mary Ann McDuff  
District 5790, *Co-Chair*

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# 2023 RMDTI District Trainers

## *Meet Your Learning Facilitators*



PDG Gary Gillen  
District 5890



PDG Lisa Herring  
District 5840



DT Arden Riley  
District 5840



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# Rotary Multi-District Training Institute

## About RMDTI:

The RMDTI Board is charged with facilitating an annual training event for future Rotary leaders and is composed of Past District Governors and others appointed by their District to serve their fellow Rotarians.



Jennifer 'Bunny' Pratt  
District 5910  
RMDTI Board Chair



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# Rotary Multi-District Training Institute

## RMDTI Mission Statement:

The purpose of the Multi-District Training Institute is to develop a cohesive team of district leadership, who will have the necessary skills, knowledge and motivation to support the districts in developing effective clubs.



*BYLAWS OF ROTARY MULTI-DISTRICT TRAINING INSTITUTE, INC.*



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# Program Agenda Outcome

## Learning Outcome:


The Rotary Leader will be inspired, engaged, and prepared to serve as a member of a District Training Team charged to build and implement training and learning plans for preparation of leaders to fulfill their impact roles in vibrant Rotary Districts.




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# Program Agenda Highlights




- Training Team Greetings and Introduction to RMDTI Culture
- Ice Breaker – Facilitator/Participant Introductions and #RMDTI Impact
- We Need to Talk Training/Effective Facilitation Techniques – PDG Lisa Herring
- Building Your District Training Plan – PDG Mary Ann McDuff, PDG Gary Gillen, PDG Lisa Herring, DT Arden Riley
- Hands On Learning Plan Design – PDG Mary Ann McDuff
- Online and Hybrid Training/Learning – PDG Dian Edwards
- Making Your Training Topics Come To Life – Training Team


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# Program Agenda Approach



*Deductive:  
Traditional Learning*

- Facts / Statistics*
- Statements*
- Content Overview*
- Lectures*
- Presentations*
- Resources*


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# Program Agenda Approach

*Inductive:  
Non-Traditional Learning*

*Discovery  
Table Talk  
Discussion Questions  
Conversations  
Takeaways / Impacts  
Tools / Worksheets*



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# 2023 RMDTI District Trainers

## Agenda Item 2.

9:40 - 10:00 am

Ice Breaker: Standing in Your Own Power

Name, Club, District, Office


Strengths You Bring to Role of District Trainer  
and Training Team Member


PDG Mary Ann McDuff

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*Ice Breaker: #RMDTIImpact*



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The illustration shows three stylized human figures in black silhouettes breaking a large white block of ice. Each figure is using a black axe. The background is a light blue gradient with small white dots representing snow or ice particles.

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# 2023 RMDTI District Trainers

**Agenda Item 3.**  
10:00 - 10:10 am

Facilitated Learning Focus  
RID Pat Merryweather-Arges

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The slide has a light blue gradient background. The text is centered and uses a mix of black and orange colors for emphasis.

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# 2023 RMDTI District Trainers


## *Facilitated Learning Focus*

*Welcome RID Pat Merryweather-Arges*

Vice President 2023-24

Rotary Club of Naperville  
Illinois, USA



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# 2023 RMDTI District Trainers

**Agenda Item 4.**  
10:10 - 10:30 am

We Need to Talk Training

PDG Lisa Herring

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## *We Need to Talk Training*

The goal of a Training Facilitator/Leader is to ensure learning content is compelling and meets the organizations and Learners' needs.

### Common characteristics within adult learners

- A preference for self-directed learning
- An ability to draw on life experience to assist with learning
- A willingness to learn when transitioning into new roles
- A focus on immediately applying new knowledge to real-life situations and problems
- A tendency to be internally motivated (rather than externally)

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# 2023 RMDTI District Trainers

## Agenda Item 5.

10:30 - 11:30 am

Building Your District Training Plan - PDG Mary Ann McDuff

Training Framework/Learning Center - PDG Gary Gillen

Training Curriculum - PDG Lisa Herring

Training Calendar - DT Arden Riley

Training/Special/Supplemental Events – PDG Mary Ann McDuff

Training Plan Elements and Design - PDG Mary Ann McDuff

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# 2023 RMDTI District Trainers

## *Building Your District Training Plan*

**Primary Resources:**

District Trainer/  
Learning Facilitator  
Toolkit




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**Rotary embraces diversity, equity, and inclusion**  
from RI DEI Statement

- ...Rotary values diversity and celebrates the contributions of people of all backgrounds, regardless of their age, ethnicity, race, color, abilities, religion, socioeconomic status, culture, sex, sexual orientation, and gender identity.
- Rotary will cultivate a diverse, equitable, and inclusive culture in which people from underrepresented groups have greater opportunities to participate as members and leaders.

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# 2023 RMDTI District Trainers

## Harassment-free training

from Katey Halliday, 3 ways to create a harassment-free zone at Rotary

- **Interrupt** the inappropriate conversation by changing the subject
- **Call out** offensive comment by drawing attention to it not being OK
- **Provide support** to someone who feels they have experienced harassment.
- **Challenge the behavior** of the person/group responsible but not the person
- **Seek advice** from someone you trust about what to do
- **Report the behavior** through the appropriate channels

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# 2023 RMDTI District Trainers

## *Meet Your RI President and Theme*



**CREATE HOPE  
in the WORLD**

President Gordon R. McNally

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# 2023 RMDTI District Trainers

## *A Plan For Our Year*

2023-2024 RI Theme: Create Hope in the World

RI President Gordon R McInally:

- ❖ *By continuing what we do best, by remaining open and willing to change, and by keeping our focus on building peace in the world and within ourselves, Rotary helps create a more peaceful world, a more hopeful world.*
- ❖ *As Rotary's leaders from all the regions, I urge you to Create Hope in the World.*




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# 2023 RMDTI District Trainers

## *Initiatives For Our Year*

2023-2024 RI Theme: Create Hope in the World

2023-2024 Presidential Initiatives:

1. *Prioritizing Mental Health*
2. *Peacebuilding Through Virtual Exchanges*
3. *Empowering Girls*




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# 2023 RMDTI District Trainers

## *A Frame For All Things*

The RI Presidential Theme:

1. Celebrates the Rotary President's program
2. Built on Rotary basics and ideals
3. Provides a focus and vocabulary
4. Defines our situations and goals
5. Always states a challenge




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# 2023 RMDTI District Trainers

## *A Focus/Measure For All Things*



Rotary Club Central  
and  
Rotary Citation

District Goals  
and  
District Awards

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## THE ACTION PLAN

Rotary

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Together, we see a world where people unite and take action to create lasting change—across the globe, in our communities, and in ourselves.

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## RMDTI

Increase our impact.	Expand our reach.
Enhance participant engagement.	Increase our ability to adapt.


## Strategic Priorities

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## Impact Begins With You



### #RMDTIImpact

1. *We see differently*
2. *We think differently*
3. *We lead differently*
4. *Our actions make a difference*

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**2023 RMDTI District Trainers**

**Be A Vibrant Rotary Club: Your Club Leadership Plan**


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**2023 RMDTI District Trainers**

**How To Talk About Our Action Plan**

<p><b>OUTCOMES</b></p> <p>The short-term or intermediate results of a program.</p> <p><i>Example: The number of people who gain reading proficiency in a literacy program.</i></p>	<p><b>IMPACT</b></p> <p>The long-term effects or end results of a program.</p> <p><i>Example: The changes in education outcomes for the community.</i></p>
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# 2023 RMDTI District Trainers

## *Training Framework/Learning Center*

**CURRENT TITLE VS. NEW TITLE**

Club Trainer	Club Learning Facilitator
District Trainer	District Learning Facilitator
District Training Committee	District Learning Committee
International Assembly Training Leader	International Assembly Learning Facilitator
Regional Leaders Training Institute	Regional Leaders Learning Event

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# 2023 RMDTI District Trainers

## *Training Framework/Learning Center*


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# 2023 RMDTI District Trainers

## *Teaching Framework/Learning Center*

ROTARY LEARNING CENTER COURSES	
Rotary 	
TABLE OF CONTENTS	
<a href="#">Club Leadership Courses</a>	
<a href="#">District Leadership Courses</a>	
<a href="#">Fundraising Courses</a>	
<a href="#">General Courses</a>	
<a href="#">Learning Facilitator Courses</a>	
<a href="#">Membership Courses</a>	
<a href="#">Professional Development Courses</a>	
<a href="#">Public Image Courses</a>	
<a href="#">Scholar &amp; Service Courses</a>	

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# 2023 RMDTI District Trainers

## *Training Framework/Learning Center*

1. Knowledge is in the room!
2. Your job is to make certain the next Learning Facilitator is better than you.
3. Don't reinvent the wheel - update it!
4. Theory vs. Reality - make the Learning Center knowledge relevant in your District.
  - ★ Subscribe to the Learning Center
  - ★ Follow Rotary Learning Center on Facebook

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# 2023 RMDTI District Trainers

## *Training Curriculum*

**Five basic components involved in designing a training Curriculum:**

- Identify the goals and objectives of the organization for each Training
- Identify the desired behaviors and outcomes of participant
- Write well defined learning objectives
- Determine content, delivery mode and schedule
- Identify and utilize Subject Matter Experts


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# 2023 RMDTI District Trainers

TRAINING EVENT AND TIME OF YEAR	AUDIENCE AND PURPOSE	ORGANIZER
<b>District Team Training Seminar</b> February	Assistant governors and district committee leaders learn about their roles and set goals with the district leadership team.	District training committee
<b>Presidents-elect Training Seminar (PETS)</b> February or March	Club presidents-elect learn about their role, and work with assistant governors to set goals.	District training committee
<b>District Training Assembly</b> March, April, or May (after PETS)	Club presidents-elect develop leadership skills; other incoming club leaders learn about their roles; together, club leaders set goals.	District training committee

## *Training Calendar*

### Rotary Training Events

ROLE-BASED TRAINING EVENTS CONVENED BY THE GOVERNOR-ELECT


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# 2023 RMDTI District Trainers

TRAINING EVENT AND TIME OF YEAR	AUDIENCE AND PURPOSE	ORGANIZER
<b>District Vibrant Club Workshop</b> Determined by district	Club presidents, club membership committee chairs, club Rotary Foundation committee chairs, and interested Rotarians learn how membership, the Foundation, and public image work together to help fulfill Rotary's Action Plan.	District Rotary Foundation committee District membership committee District public image committee District training committee
<b>Grant Management Seminar</b> Determined by district	Club presidents-elect (or appointees) learn how to manage Rotary grants.	District Rotary Foundation committee District training committee
<b>Rotaract Club Officer Training</b> Anytime after club open elections and before 30 June	Incoming Rotaract club leaders, Rotaractors, and interested Rotarians and non-Rotararians learn about Rotaract.	District Rotaract representative

*Training Calendar*

Rotary Training Events

TOPIC-BASED TRAINING EVENTS CONVENED BY THE GOVERNOR

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# 2023 RMDTI District Trainers

## Training Calendar

### Purpose of a Calendar

- Helping us to be Productive
- Helping us Prioritize
- Helping us Stay on Task

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## *Training Calendar*

### Functions of a Calendar

- Keeping track of events
- Understand District events that may impact training
- Remembering important dates/holidays
- Planning deadlines
- Alleviating the anxiety and stress



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# 2023 RMDTI District Trainers

## *Training/Special/Supplemental Events*



### RI Required Training Events

- District Team Training Seminar – District Leadership Training (DLT)
- District Vibrant Club Workshop (VCW)
- Presidents-Elect Training Seminar (LSPETS) - District Meeting
- Grant Management Seminar - LSPETS, DA, and on-line
- District Training Assembly – District Assembly (DA)
- Rotaract Club Officer Training



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# 2023 RMDTI District Trainers

*Training/Special/Supplemental Events*



## Other Training Events

- Rotary Leadership Institute (RLI)
- Rotary Youth Leadership Awards (RYLA) - #GoRYLA
- Club Visioning



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# 2023 RMDTI District Trainers

*Training/Special/Supplemental Events*



## SPECIAL EVENTS

- District Governor Installation
- Foundation Gala
- District Conference (DC)



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# 2023 RMDTI District Trainers

## *Training/Special/Supplemental Events*



### Supplemental Events

- Membership - AG area events
- TRF – AG area events
- District - small group sessions/learning pods
- Club – programs/assemblies
- Youth – leadership training, connections, explosions

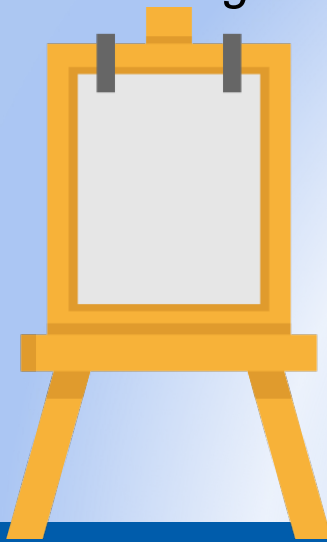
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## *Training Plan Elements and Design*

### ***Deductive Approach***



#### Logistics:

- ✓ Date, Location, Rooms
- ✓ Budget
- ✓ Food
- ✓ Registration/Communication
- ✓ Staffing – Paid/Rotarians
- ✓ Equipment and Supplies
- ✓ Team Meetings

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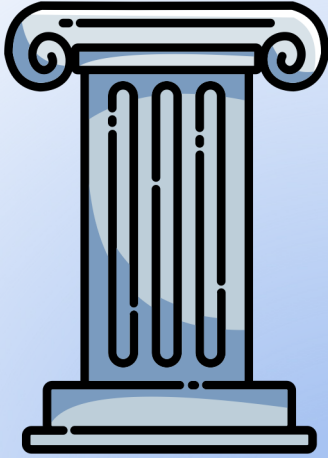
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*Training Plan Elements and Design*  
**Inductive Approach**

Curriculum:

- ✓ Program Agenda/Modules
- ✓ Keynotes/Facilitators
- ✓ Learning Outcomes
- ✓ Course Descriptions
- ✓ Methods/Techniques
- ✓ Discussion Questions
- ✓ Resources and Materials





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*If You Build It, They Will Come*



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# 2023 RMDTI District Trainers

**Agenda Item 6.**

11:30 am - 12:00 pm

Morning Wrap-Up

Transition to Lunch


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# 2023 RMDTI District Trainers

*Morning Wrap-Up/Transition to Lunch*

**QUESTIONS**

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# 2023 RMDTI District Trainers

## Agenda Item 7.

12:00 - 1:30 pm

Lunch



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*Lunch Is Served*



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# 2023 RMDTI District Trainers

**Agenda Item 8.**  
1:30 - 2:00 pm

Hands On Learning Plan Design –  
Small Groups

PDG Mary Ann McDuff


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# 2023 RMDTI District Trainers

*Hands On Learning Plan Design*

- ✓ Four groups, one RI required event per group
- ✓ Learning Facilitator/ Subject Matter Expert as group leader
- ✓ Event overview - description and audience
- ✓ Exercise/Worksheet



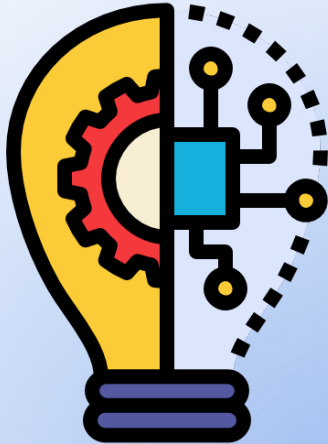
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## *Hands On Learning Plan Design*

- ✓ Logistics and Curriculum map
- ✓ Data elements for each area for each event
- ✓ Other Considerations
- ✓ Discussion Questions
- ✓ Outcomes/Impacts



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# 2023 RMDTI District Trainers

## **Agenda Item 9.**

2:00 - 2:20 pm

Online and Hybrid  
Training/Learning

PDG Dian Edwards

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## *Online and Hybrid Training/Learning*

### Online:

- Interactive
  - Zoom
  - Teams
- Independent
  - Podcasts
  - Webinars
  - Learning Center

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# 2023 RMDTI District Trainers

## *Online and Hybrid Training/Learning*

### Hybrid:

- Design Features
- Equipment and Technology
- Tips for Success
- Challenges/Solutions

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# 2023 RMDTI District Trainers

## Agenda Item 10.

2:20 - 2:50 pm

### Effective Facilitation Techniques – Best Practices

PDG Lisa Herring

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## *Effective Facilitation Techniques – Best Practices*

- Ask questions rather than lecturing the participants
  - Listen and keep the group involved
- Stay on the task and avoid straying to other topics
- Embrace the silence and give time to process and develop answers
- Create a Training/Meeting agenda and set ground rules
  - *Keep it Positive, Enjoyable, and Meaningful*

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2:50 - 3:05 PM

# 2023 RMDTI District Trainers

**Agenda Item 11.**

2:50 - 3:05 pm

Break

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# 2023 RMDTI District Trainers

*It's Time For A Break*



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# 2023 RMDTI District Trainers

## Agenda Item 12.

3:05 - 3:25 pm

Table Talk: Making Your Training Topics Come To Life

Small Group Leaders

Introduction: PDG Dian Edwards

1. Raising TRF Awareness/Inspiring International Service  
PDG Gary Gillen
2. Attracting and Engaging Members/Enhancing Public Image  
PDG Lisa Herring
3. Advocating for Community/Focusing on Vocational Service, Ethics  
PDG Dian Edwards
4. Building Service to Youth/ Highlighting Rotary Basics  
DT Arden Riley

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# 2023 RMDTI District Trainers

*Table Talk: Making Your Training Topics Come To Life*



- ✓ Four groups, two training topics per group
- ✓ Learning Facilitator/ Subject Matter Expert as group leader
- ✓ Topic description
- ✓ Exercise/Worksheet

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# 2023 RMDTI District Trainers

**Agenda Item 13.**  
3:25 - 3:40 pm

Idea Exchange from  
Table Talk Topics


PDG Dian Edwards

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# 2023 RMDTI District Trainers

*Idea Exchange from Table Talk Topics*



Training Topics

1. The Rotary Foundation/  
International Service
2. Membership/Public Image
3. Community Service/  
Vocational Service
4. Youth Service/Rotary Basics

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# 2023 RMDTI District Trainers

**Agenda Item 14.**  
3:40 - 3:55 pm

Outcomes and Impacts  
Shared from the Day


PDG Mary Ann McDuff  
PDG Dian Edwards

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# 2023 RMDTI District Trainers

*Outcomes and Impacts*



- *For You*
- *For Your Club*
- *For Your District*
- *For Your Community*

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# 2023 RMDTI District Trainers

**Agenda Item 15.**  
3:55 - 4:00 pm

Evaluations and  
Adjournment


PDG Dian Edwards

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*If You Build It, They Will Come*



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