

Welcome To Your Learning Facilitator Training Institute!

Saturday, August 2, 2025

Texas & Oklahoma
Rotary
Districts 

ROTARY **MULTI-DISTRICT**
TRAINING INSTITUTE

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Agenda Item 1.

9:30 - 9:40 a.m.

Welcome, Opening Remarks,
Plan for the Day

PDLF Arden Riley

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Welcome to RMDTI, Learning Facilitators!!!



*Y'all ready to unleash your superpowers?
This learning session is your Fortress of Knowledge!*

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Rotary Multi-District Training Institute

About RMDTI:

The RMDTI Board is charged with facilitating an annual training event for future Rotary leaders and is composed of Past District Governors and others appointed by their District to serve their fellow Rotarians.



PDG Dian Edwards
District 5870
RMDTI Board Chair

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Rotary Multi-District Training Institute

RMDTI Mission Statement:

The purpose of the Multi-District Training Institute is to develop a cohesive team of district leadership, who will have the necessary skills, knowledge and motivation to support the districts in developing effective clubs.



BYLAWS OF ROTARY MULTI-DISTRICT TRAINING INSTITUTE, INC.

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Your RI Director – Zones 25B & 29

Salvador Rizzo Taveres
RI Director, 25B & 29,
2024-2026
Past District Governor D4130
Rotary Club of Monterrey
Carlos Canseco
Monterrey, Mexico



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Program Agenda Outcome

Learning Outcome:

The Rotary Leader will be inspired, engaged, and prepared to serve as a member of a District Learning Team charged to build and implement learning plans for preparation of leaders to fulfill their impact roles in vibrant Rotary Districts.



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Program Agenda Highlights

- Learning Team Greetings and Introduction to RMDTI Culture
- Ice Breaker – Facilitator/Participant Introductions and #RMDTI Impact
- Talk Learning Center To Me and Online and Hybrid Learning – Amy Hopkins, RI Staff, Curriculum Development Supervisor
- Building Your District Learning Plan – PDLF Arden Riley, PADLF Monique Cabano
- Hands On Learning Plan Design – PADLF Monique Cabano
- Role of the Facilitator and Facilitation Techniques – Amy Hopkins, RI Staff
- Making Your Learning Topics Come To Life – Learning Team

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Program Agenda Approach



*Deductive:
Traditional Learning*

*Facts / Statistics
Statements
Content Overview
Lectures
Presentations
Resources*

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Program Agenda Approach

*Inductive:
Non-Traditional Learning*

*Discovery
Table Talk
Discussion Questions
Conversations
Takeaways / Impacts
Tools / Worksheets*



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Agenda Item 2.

9:40 - 10:00 a.m.

Ice Breaker: Your Learning Superpower

Name, Club, District, Office
Strengths You Bring to Role of District
Learning Facilitator and Team Member
PADLF Monique Cabano

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Ice Breaker: Your Learning Superpower

If you had one *superpower* as a learning facilitator—something that makes your sessions impactful—what would it be, and why?



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Agenda Item 3.
10:00 - 10:30 a.m.

Talk Learning Center to Me

Amy Hopkins, RI Staff, Curriculum
Development Supervisor

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Talk Learning Center to Me

Welcome
Amy Hopkins
RI Staff
Curriculum Development
Supervisor
Rotary Club of Chicago
Lakeview



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Talk Learning Center to Me

Demo Agenda

- ✓ Overview of the Learning Center
- ✓ Learning Resources
- ✓ Leveraging the Learning Center
- ✓ Stay Connected

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Talk Learning Center to Me

STAY CONNECTED

ROTARY LEARNING CENTER



@discoverrotary

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Talk Learning Center to Me

Need additional help?

ROTARY SUPPORT CENTER
 RotarySupportCenter@rotary.org
 +1.866.9.ROTARY
 (+1.866.976.8279)

DATA SERVICES
 data@rotary.org

LEARNING & DEVELOPMENT
 learn@rotary.org



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Talk Learning Center To Me

QUESTIONS?

EMAIL:
LEARN@ROTARY.ORG

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Building Your District Learning Plan

Harassment-free training
 from Katey Halliday, 3 ways to create a harassment-free zone at Rotary

- **Interrupt** the inappropriate conversation by changing the subject
- **Call out** offensive comment by drawing attention to it not being OK
- **Provide support** to someone who feels they have experienced harassment.
- **Challenge the behavior** of the person/group responsible but not the person
- **Seek advice** from someone you trust about what to do
- **Report the behavior** through the appropriate channels

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Building Your District Learning Plan

Learning Framework



TRAINING → LEARNING

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Building Your District Learning Plan

Learning Framework

Learning Facilitator



View Learning Facilitator Courses

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Building Your District Learning Plan
Meet Your RI President and Message

UNITE FOR GOOD

- Welcome New Faces
- Collaborate on Service Projects
- Expand our Global Impact



President Francesco Arezzo

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Building Your District Learning Plan
A Frame For All Things

The RI Presidential Message:

- Streamlines branding and communication
- Communicates a central message aligned with Rotary's Action Plan



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Building Your District Learning Plan
A Focus/Measure For All Things



Rotary Club Central and Club Excellence Award

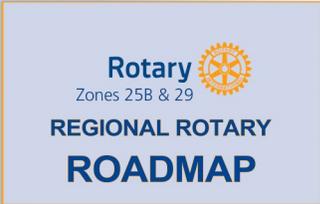
District Goals and District Awards

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Building Your District Learning Plan
Zones 25b & 29 Regional Roadmap

2025-2026




Designed to provide Districts with ideas and motivation to increase activity and success!

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Building Your District Learning Plan
The Rotary Action Plan

The **ROTARY ACTION PLAN**  **Vision Statement**

TOGETHER WE SEE A WORLD WHERE **PEOPLE** UNITE AND TAKE ACTION TO **CREATE** LASTING **CHANGE** ACROSS THE GLOBE IN OUR COMMUNITIES AND IN OURSELVES

Strategic Priorities

- INCREASE OUR IMPACT
- EXPAND OUR REACH
- ENHANCE PARTICIPANT ENGAGEMENT
- INCREASE OUR ABILITY TO ADAPT

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CLUB HEALTH CHECK

2025 RMDTI District Learning Facilitators

Club Health Check

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Strategic Planning Guide

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Be A Vibrant Rotary Club: Your Club Leadership Plan

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Building Your District Learning Plan
Impact Begins With You

#RMDTIImpact

1. We see differently
2. We think differently
3. We lead differently
4. Our actions make a difference

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Building Your District Learning Plan

How To Talk About Our Action Plan

<p>OUTCOMES</p> <p>The short-term or intermediate results of a program.</p> <p><i>Example: The number of people who gain reading proficiency in a literacy program.</i></p>	<p>IMPACT</p> <p>The long-term effects or end results of a program.</p> <p><i>Example: The changes in education outcomes for the community.</i></p>
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Building Your District Learning Plan

Curriculum

Five basic components involved in designing a curriculum:

- Identify the goals and objectives of the organization for each learning opportunity
- Identify the desired behaviors and outcomes of participants
- Write well defined learning objectives
- Determine content, delivery mode, and schedule
- Identify and utilize Subject Matter Experts

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Building Your District Learning Plan

LEARNING EVENT AND TIME OF YEAR	AUDIENCE AND PURPOSE	ORGANIZER
District Team Learning Seminar February	Assistant governors and district committee leaders learn about their roles and set goals with the district leadership team.	District learning committee
Presidents-elect Training Seminar (PETS) February or March	Club presidents-elect learn about their role, and work with assistant governors to set goals.	District learning committee
District Training Assembly March, April, or May (after PETS)	Club presidents-elect develop leadership skills; other incoming club leaders learn about their roles; together, club leaders set goals.	District learning committee

Calendar

Rotary Learning Events

ROLE-BASED TRAINING EVENTS CONVENED BY THE GOVERNOR-ELECT

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Building Your District Learning Plan

LEARNING EVENT AND TIME OF YEAR	AUDIENCE AND PURPOSE	ORGANIZER
District Vibrant Club Workshop Determined by district	Club presidents, club membership committee chairs, club Rotary Foundation committee chairs, and interested Rotarians learn how membership, the Foundation, and public image work together to help fulfill Rotary's Action Plan.	District Rotary Foundation committee District membership committee District public image committee District learning committee
Grant Management Seminar Determined by district	Club presidents-elect (or appointees) learn how to manage Rotary grants.	District Rotary Foundation committee District learning committee
Rotaract Club Officer Preparation Anytime after club open elections and before 30 June	Incoming Rotaract club leaders, Rotaractors, and interested Rotarians and non-Rotarians learn about Rotaract.	District Rotaract representative

Calendar

Rotary Learning Events

TOPIC-BASED TRAINING EVENTS CONVENED BY THE GOVERNOR

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Building Your District Learning Plan

Calendar

Purpose of a Calendar

- Schedule Events
- Plan Ahead
- Stay Productive
- Avoid Conflicts
- Build Routines
- Reduce Stress
- Communicate Availability

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Building Your District Learning Plan

Calendar

Functions of a Calendar

- Scheduling events
- Planning – Long and Short-term goals
- Time Management
- Reminders and Alerts
- Recurring Events
- Conflict Avoidance
- Task Tracking
- Recording Keeping
- Collaboration

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Building Your District Learning Plan
Required/Special/Supplemental Events



RI Required Learning Events

- District Team Learning Seminar
- District Vibrant Club Workshop
- Presidents-Elect Training Seminar (LSPETS)
- Grant Management Seminar
- District Training Assembly
- Rotaract Club Officer Preparation

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Building Your District Learning Plan
Required/Special/Supplemental Events



Other Learning Events

- Rotary Leadership Institute (RLI)
- Club Visioning
- Rotary Youth Leadership Awards (RYLA)
- One Summit

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Building Your District Learning Plan
Required/Special/Supplemental Events



Special Events

- District Governor Installation
- Foundation Gala
- District Conference

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Building Your District Learning Plan
Required/Special/Supplemental Events



- Membership - AG area events
- TRF – AG area events
- District - small group sessions/learning pods
- Club – programs/assemblies
- Youth – leadership learning, connections, explosions

Supplemental Events

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Building Your District Learning Plan
Learning Plan Elements and Design
Deductive Approach



Logistics:
 Date, Location, Rooms
 Budget
 Food
 Registration/Communication
 Staffing – Paid/Rotarians
 Equipment and Supplies
 Team Meetings

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Building Your District Learning Plan
Learning Plan Elements and Design
Inductive Approach

Curriculum:
 Program Agenda/Modules
 Keynotes/Facilitators
 Learning Outcomes
 Course Descriptions
 Methods/Techniques
 Discussion Questions
 Resources and Materials



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Building Your District Learning Plan
If You Build It, They Will Come



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Agenda Item 5.
 11:00 – 11:30 a.m.

Hands On Learning Plan Design –
 Small Groups

PADLF Monique Cabano

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Hands on Learning Design

Four groups, one RI required event per group

Learning Facilitator/
 Subject Matter Expert as group leader

Event overview - description and audience

Exercise/Worksheet



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Hands on Learning Design

- Logistics and Curriculum map
- Data elements for each area for each event
- Other Considerations
- Discussion Questions
- Outcomes/Impacts



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Hands on Learning Design
Morning Wrap-Up/Transition to Lunch

QUESTIONS

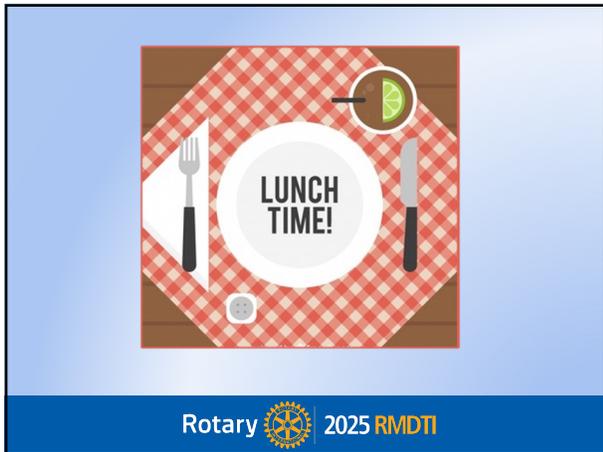
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Agenda Item 6.
11:45 - 1:15 p.m.
Lunch

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Agenda Item 7.
 1:30 – 2:00 p.m.

Role of the Facilitator and
 Facilitation Techniques

Amy Hopkins, RI Staff
 Curriculum Development
 Supervisor

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**Role of the Facilitator and
 Facilitation Techniques**

Welcome
 Amy Hopkins
 RI Staff
 Curriculum Development
 Supervisor
 Rotary Club of Chicago
 Lakeview



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Role of Facilitator and Facilitation Techniques

Learning Facilitators - Roles

The goal of a Learning Facilitator/Leader is to ensure learning content is compelling and meets the organizations and learners' needs.

Common characteristics within adult learners

- A preference for self-directed learning
- An ability to draw on life experience to assist with learning
- A willingness to learn when transitioning into new roles
- A focus on immediately applying new knowledge to real-life situations and problems
- A tendency to be internally motivated (rather than externally)

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Agenda Item 8.
2:00 - 2:45 p.m.

Table Talk: Making Your Learning Topics Come To Life
Small Group Leaders
Introduction: PADLF Monique Cabano

1. Raising TRF Awareness/Inspiring International Service
PDFL Arden Riley
2. Attracting and Engaging Members/Enhancing Public Image
PDG Kelly Atkinson
3. Advocating for Community/Focusing on Vocational Service, Ethics
PDLF Arden
4. Building Service to Youth/ Highlighting Rotary Basics
PADLF Monique

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Welcome
Kelly Atkinson
Past District Governor,
District 5420
Rotary Club of West
Jordan, Utah



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Table Talk: Making Your Learning Topics Come To Life



Four groups, two learning topics per group

Learning Facilitator/
Subject Matter Expert
as group leader

Topic description

Exercise/Worksheet

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Agenda Item 9.
2:45 – 3:00 p.m.

BREAK

All Participants

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Agenda Item 10.
3:00 - 3:15 p.m.

Idea Exchange from
Table Talk

All Participants

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Idea Exchange from Table Talk Topics



Learning Topics

1. The Rotary Foundation/ International Service
2. Membership/Public Image
3. Community Service/ Vocational Service
4. Youth Service/Rotary Basics

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Agenda Item 11.
3:15 – 3:45 p.m.

Designing Your Learning Facilitator Experiences: Best Practices

All Participants

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DESIGNING YOUR ROTARY EXPERIENCE

2025 RMDTI District Learning Facilitators

Designing Your Rotary Experience

GET INVOLVED IN WAYS THAT MATTER TO YOU
Rotary offers benefits for people of all ages and backgrounds from learning more about the world to learning more about yourself. You can grow by engaging with Rotary's global network and the array of activities, programs, and interest groups that Rotary offers.

When you get involved in Rotary, whether as a Rotarian, Rotator, or program participant, you expand your perspective by honing your skills, learning from professionals, making new connections, and making a difference in your community and around the world.

We know that each member has a unique combination of interests, skills, and talents, and so each member will be attracted to different activities. This guide describes the options you can choose from to personalize your Rotary experience and get involved in ways that matter to you.

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Designing Your Learning Facilitator Experiences: Best Practices

Facilitation Techniques

- Ask questions rather than lecturing the participants
- Listen and keep the group involved
- Stay on the task and avoid straying to other topics
- Embrace the silence and give time to process and develop answers
- Create a Learning/Meeting agenda and set ground rules
- *Keep it Positive, Enjoyable, and Meaningful*

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Designing Your Learning Facilitator Experiences: Best Practices

1. How do you think facilitating adult learners differs from working with younger learners, and what strategies have you found most effective when engaging adults in a learning experience?
2. What are some techniques you can incorporate into your facilitation to increase engagement and participation?
3. Think back to a facilitation experience you were part of – what make it particularly effective, or what do you wish had been done differently to improve the outcome?
4. Finally, your experiences, challenges, and successful strategies, what is your own "big rock" takeaway or intention you want to carry forward into your own facilitation practice?

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Designing Your Learning Facilitator Experiences: Best Practices



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2024 RMDTI Learning Facilitators

Agenda Item 12.

3:45 – 4:00 p.m.

Evaluations and
Adjournment

PDLF Arden Riley



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“You don’t have to have powers to be super.”
 — *Krypto, DC League of Super-Pets*




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APPENDIX



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