



Kiwaniis®

CLUB OF MONTGOMERY

Application criteria for Kiwanis Club of Montgomery Foundation Funds:

1. Applicant must be a non-profit entity that serves youth needs in the River Region.
2. The project to be funded must provide a naming or other appropriate recognition opportunity for the Kiwanis Club of Montgomery.
3. The project must serve an important and valid community need.
4. The project must be completed within 12 months of receiving the grant.
5. Agencies may not receive Kiwanis funds in consecutive years.
6. Agencies that have appeared as guest speakers at the Kiwanis Club of Montgomery are not eligible to apply for a grant during the grant cycle after speaking.

Please prepare a written description of the project to be funded and include in that description the following:

1. Budget of project to be funded, including all funding sources. An insurance certificate from the contractor, etc., should be included when applicable, as well as an insurance certificate from the organization applying.
2. Most recent financial statement of your organization; including audited financial statements for previous fiscal year.
3. Proof of 501 (c) 3 status.
4. List of current Board of Directors.
5. If the grant request is to fund part of a larger project, send written assurance that the remaining money can be raised.
6. Copy of Board Minutes or other organization authorization for project.

Agencies submitting applications by either United States Postal Service or other delivery service, such as Federal Express or UPS, must either email or call Katie Main to confirm receipt of the application. Kiwanis Club of Montgomery Foundation is not responsible for packages lost or misplaced in the delivery process and, therefore, received after the **January 31st deadline. Such applications cannot be considered.**

Please direct all inquiries to Katie Main, Executive Director, Kiwanis Club of Montgomery, kmain@montgomerykiwanis.org, (334) 260-7996.