



## 2026 Free Concert Series

*Vendor Sign-Up Form*

### Singleton Pavilion, Elings Park

Concert / Dancing / Food / Drinks / Raffle / Vendors / Great Family Fun

**June 18<sup>th</sup>, July 16<sup>th</sup>, August 20<sup>th</sup>**

#### What is Kiwanis?

Imagine the impact you could have on the vibrant community of Santa Barbara by sponsoring the Kiwanis Club of Santa Barbara! Together, we transform lives, one child at a time.

Scholarships For Graduating Seniors	Citizenship Awards For 8 <sup>th</sup> Grader
Assisting Fundraising For Non-Profits	Support Our Developmentally Disabled Community
Award & Honor Our First Responders	Nurturing Our Public Schools
Support Our Underprivileged	Support Our Unhoused Community

Please help The Kiwanis Club of Santa Barbara raise money for our community. All Vendors will be allotted an 8-foot space. Bring your own table and chairs.

Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Pricing:

\_\_\_\_ FREE – All Sponsors & Non-Profit Organizations / Free For 2026 To For-Profit Non-Food Vendors

If you would like additional information about the event, or sponsorship opportunities, please email:

[Josh.Kane@EdwardJones.com](mailto:Josh.Kane@EdwardJones.com)

Please mail vendor forms to: **Kiwanis Club of Santa Barbara**

1933 Cliff Drive, Suite 4, Santa Barbara, CA 93109 -- Fax: 888-218-2143

Email: Marsha Gray for more information ([MarshaGraySB@gmail.com](mailto:MarshaGraySB@gmail.com)) and return this form & check to:

Kiwanis Club of Santa Barbara, 1905 Cliff Drive, Suite E, Santa Barbara, CA 93109



Dear Special Event Vendor,

Thank you for your support of Elings Park and for helping us provide outstanding weddings and special events to our guests. Every year, we review our policies and guidelines to identify ways to improve our service to our clients and vendors and keep our venues in excellent condition.

We ask you to adhere to the Park's policies when providing your services at Elings Park. Please sign and date stating that you have read, understand, and will follow these policies and return a signed copy to me via email. Please keep a copy of these policies for your file and review with your staff.

Also, provide us with any updates to your business name or contact information.

If you have any questions, feel free to call or email me. We encourage you to come by the park during open hours to walk around, take photos and measurements of the venue, the vendor access road (to right of statue) and inside the venue so you can best plan for your vehicles, crew, and equipment for your events. We look forward to working together to provide unforgettable events at Elings Park.

Sincerely,

Denise Souza  
Director of Programs & Events  
dsouza@elingspark.org 805-569-5611(p)  
www.elingspark.org



## Elings Park Weddings & Special Event Policies and Guidelines

- Venue Rental times are 9am-10pm, per Renter's signed Rental Agreement, unless rental is on a Sunday-Thursday. Then, Venue rental times are 9am-9pm, Sunday-Thursday.
- It is your responsibility to ensure that your vehicles and equipment have enough clearance into and out of each venue at least three months before your scheduled event. Any damage to trees, grass or other natural or man-made surroundings of the park will result in immediate loss of the Renter's Security Deposit. If you have any questions, or to schedule a walk-thru, please call our office for details.
- Vendor Access Road for Godric Grove is located to the right of statue in circle, located in front of entrance to Godric Grove. See Attached Park Map w/black line. NO PARKING ALLOWED IN THE CIRCLE-IT IS A FIRE LANE. DO NOT DRIVE ONTO THE PAVERS WITHIN THE VENUE.
- The main walkway to Godric Grove is for pedestrians only-all vehicles are prohibited. **NO AUTOS OR VEHICLES ALLOWED INTO THE VENUE THRU THE MAIN, PEDESTRIAN- ONLY WALKWAY. NO PARKING IN THE VENUE ALLOWED. NO PARKING OR DRIVING ON PAVERS.**
- Driving into the venue using the Vendor Access Road must be limited to dropping off and picking up of items/equipment only. ALL parking of vehicles must be in parking lot assigned to each venue. Rolling carts, wagons or dolly/hand trucks should be used to move rentals, equipment, or anything else. PLEASE SEE PARK MAP SENT TO YOU WITH THIS FORM.
- NO parking of vehicles allowed in Singleton Pavilion. Any autos or vehicles in the venue is limited to dropping off or picking up. ALL autos/vehicles must stay on outside dirt/dg path.
- The venues have very limited lighting after Sunset. We strongly recommend bringing lighting to assist you in your cleanup and vacate of the venue by 11:30 pm on Fri & Sat.
- The venues must be completely cleaned and vacated by 11:30 pm on the day of the event, unless renting on a Sunday-Thursday. Then, clean up and vacate must be done by 10:30 pm.
- To ensure timely cleanup and vacate by noted times, we recommend loading up your items at the venue and organizing back at your office or warehouse.
- Nothing may be left overnight by any renter/vendor without prior written approval from the Events Director at least three months prior to the event and additional rental fees paid. Any items left overnight are at the owner's own risk.
- No driving or parking is allowed on grass or lawn areas. Driving on grass or lawn will result in immediate loss of Renter's Security Deposit.
- Any stakes or staking of items MUST be submitted and approved by the Events Director at least four months prior to the event.
- Sound and noise are sensitive issues at Elings Park and a sound policy is enforced and monitored during the event. A Sound & Speaker check with an Elings Park Host will happen before start of the event and all Sound Decibel logged throughout the event.
- Open flame and smoking, including vaping and e-cigarettes are prohibited in all areas of Elings Park. It is always fire season in Santa Barbara.

- Charcoal or non-wood briquettes only; fire extinguisher and 2 gallons of water are required for grilling, use of grills or ovens. Please also check with Fire Dept. for their recommendations.
- Nails, staples, tape, and screws used to secure items/decorations are prohibited.
- All music & events must end by 10 pm for Friday and Saturday rentals and by 9 pm for Sunday-Thursday rentals.
- It is the Renter’s responsibility to remove ALL trash from the venue, placed in the park dumpsters or taken off site before vacating the venue on the day of event. Any trash left in the venue will result in immediate loss of Renter’s Security Deposit. We suggest hiring a cleaning service to assist with trash removal.
- A Park Host can be reached during the event by calling (805) 698-7064.
- Any violation of these policies will result in your services no longer allowed at Elings Park.
- Please refer to Renter(s) Rental Agreement for more details.
- ALL current Federal, State & County guidelines relating to covid-19 safety protocols, guidelines, restrictions, and mitigation measures must be followed by all attendees of the event. Please visit these websites for more information:  
[https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September\\_2020.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September_2020.pdf) ,  
<https://files.covid19.ca.gov/pdf/guidance-private-events--en.pdf> , <https://publichealthsb.org/> , and  
<https://files.covid19.ca.gov/pdf/guidance-live-performances--en.pdf> .

I have received and read the above Policies as it pertains to all vendors using Elings Park. I understand and agree to adhere by the above policies to provide services at Elings Park.

\_\_\_\_\_  
 Printed Business Name

\_\_\_\_\_  
 Printed Name of Business Owner/Manager

\_\_\_\_\_  
 Signature of Business Owner/Manager

\_\_\_\_\_  
 Date

Business Address, City, State and Zip Code \_\_\_\_\_

Business Phone \_\_\_\_\_

Name & Date of Event \_\_\_\_\_